



*Promoting Opportunities
Supporting Choices*

*Sponsors of
North Bay Regional Center
and other programs
for persons with developmental disabilities
610 Airpark Road
Napa, CA 94558
707-256-1224
Fax: 707-256-1230*

MEETING NOTICE

The next meeting of the Board of Directors is a regular business meeting scheduled as follows:

DATE: November 6, 2019

TIME: 6:00 pm

PLACE: Solano County Office of Education
5100 Business Center Drive
Fairfield, CA 94534

Agenda Enclosed

Board Related Meetings:

- The next meeting of the Vendor Advisory Committee will be November 12, 2019, at North Bay Regional Center (NBRC) Napa from 10:00 am – 12:00 pm.
- The next Legislative Advisory Committee meeting will be on November 26, 2019 at NBRC Napa from 10:00 am – 11:30 am.

REMINDER: Notices are posted at www.nbrc.net. All meetings are made accessible to persons with disabilities and all members of the public are welcome to attend. Please contact (707) 256 1224 for further information or to request any disability-related modifications or accommodations.

North Bay Developmental Disabilities Services, Inc.
Board of Directors' Board Meeting
Wednesday, November 6, 2019, 6:00 p.m.
Solano County Office of Education
5100 Business Center Drive, Fairfield, CA 94534

- I. CALL TO ORDER – Angel Hixson, President
- II. ROLL CALL AND INTRODUCTIONS – Angel Hixson, President (3 min)
- III. CONSIDERATION OF MINUTES – Regular Business Meeting Minutes from the October 2, 2019 Board Meeting be approved as submitted. (2 min) (Pgs.1-5) ACTION
- IV. GENERAL PUBLIC COMMENT – Sign-up sheet (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- V. FEATURE PRESENTATION
Kincade Fire/Public Safety Power Shutoff (PSPS) Update – Thomas Maseda, Director of Administrative Services (30 min) INFO
- VI. CONTRACTS OVER \$250,000 – Courtney Singleton, Director of Community Services (10 min) (Pgs. 6-7) ACTION
- VII. TREASURER'S REPORT – Rosemarie Pérez, Treasurer (5 min)
 - A. Treasurer's Report be approved as submitted (Pgs. 8-9) ACTION
 - B. E-4 Contract (Pg. 10) ACTION
- VIII. COMMITTEE REPORTS
 - A. Nominating Committee – Angel Hixson, President (5 min)
 - a. Proposed Slated Board Member:
 - i. Andrea Bednarova (to serve November 2019 – October 2022) (Pg. 12) ACTION
 - B. Vendor Advisory Committee – Ali Tabatabai, VAC Representative (3 min) (Pgs. 13-17) INFO
- IX. DIRECTOR'S REPORT – Gabriel Rogin, Executive Director (10 min) INFO
 - A. 2020 Board Meeting Schedule (pg. 9)
- X. GOOD OF THE ORDER – Any other Board business may be brought up at this time.
- XI. GENERAL PUBLIC COMMENT – Sign-up sheet (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- XII. CLOSED SESSION
Executive Director Performance Evaluation
- XIII. RETURN TO OPEN SESSION
- XIV. ADJOURNMENT

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation. b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. -- W&I Code 4663.

NEXT MEETING ANNOUNCEMENT – The next Board Meeting will be December 4, 2019, 6:00 p.m. at North Bay Regional Center, 610 Airpark Road, Napa, CA 94558.

**North Bay Developmental Disabilities Services, Inc.
Board of Directors' Regular Business Meeting
North Bay Regional Center
2351 Mendocino Avenue, Santa Rosa, CA 95403
October 2, 2019, 6:00 pm**

MINUTES

NBRC BOARD MEMBERS PRESENT:

Angel Hixson, President
Ali Tabatabai, VAC Representative
Lynette Stagner, Solano County
Franklin Phillips, Sonoma County

Rosemarie Pérez, Treasurer
Sara Speck, Solano County
Alexis Jarreau, Solano County
Abel Moya, Sonoma County

NBRC BOARD MEMBERS ABSENT:

Jose Ayala, Napa County
Rita Edmonds-Norris, Secretary

Jeremy Johnson, Vice President

STAFF PRESENT:

Gabriel Rogin, Executive Director
Beth Dewitt, Director of Client Services
Michelline Justman, Service Coordinator
Denise Denington, Service Coordinator
Robyn Wilson, Service Coordinator
Claudia Ritchie, Case Management Supervisor

Danielle Bernardo, Executive Assistant
Ashley McConnell, Case Management Supervisor
Isabel Calder, Chief Financial Officer
January Crane, Federal Revenue Department Manager
Ana Horta, Senior Companion Program Specialist
Katy Vanzant, Internal Quality Monitor

GUESTS PRESENT:

Linda Plourde, Bayberry, Inc.
Jerry Corradi, United Cerebral Palsy North Bay
Paula Finley, Becoming Independent
Kathleen Miller, Family Advocates United, Parent
Flora Horwinski, Parent
Cindy Cahill, Family Advocates United, Founder of
Special Needs Prom, Parent

Alma Janssen, DDS
Hue Truong, Truong Accounting Services, Sister
Tobias Weare, State Council on Developmental
Disabilities
Len Carlson, Oaks of Hebron

CALL TO ORDER –

Angel Hixson, President, called the regular business meeting to order at 6:01 p.m. and noted there are Spanish translation services available via headphones. The Board is making this a priority and would like to have Spanish translation services available at every Board meeting in the future.

CONSIDERATION OF MINUTES –

M/S/C (Phillips/Speck) Move that the minutes of the September 4, 2019 regular business meeting be approved as submitted.

UNANIMOUS

GENERAL PUBLIC COMMENT –

Tobias Weare, State Council on Developmental Disabilities, SCDD shared information about two upcoming events.

- October 24, 2019, 6th Annual Hiring Breakfast at Napa Valley College from 7:30 am - 10:00 am.
- October 9, 2019, Job Fair at American Canyon High School that is open to everyone from 3:30 pm - 4:30 pm.

Kathleen Miller, Family Advocates United noted she is very concerned about the PG&E power outages and would like more information from the Regional Center.

Cindy Cahill, Family Advocates United asked the Regional Center to help find out what the emergency plan is for her son's group home. She noted they do not have a generator. She also noted the Santa Rosa Community Health Advisory Board is voicing concerns, now that it is fire season.

- *Gabriel Rogin, Executive Director* noted that NBRC is communicating with vendors about the need for emergency planning and will add power outages to a future Board Meeting agenda.

Michelline Justman, Service Coordinator thanked the Board for continuing to hold Board Meetings in Santa Rosa. The Santa Rosa staff appreciates it.

Flora Horwinski, Parent, noted her son is currently out of state and planning to return to California. She would like more information to find out what the proper channels are.

Before moving on to the next agenda item, *Angel Hixson, Board President* asked the audience to hold their questions during the presentations. If there are questions at the end of each presentation, the Board will decide whether there is enough time to address them tonight or if there needs to be follow up after the meeting.

PERFORMANCE CONTRACT –

January Crane, Federal Revenue Department Manager brought the Performance Contract back for a vote. The Performance Contract was also presented at the September Board meeting. The Performance Contract can be found in the October 2, 2019 board packet.

M/S/C (Speck/Jarreau) Move to approve the 2020 Performance Contract.

The motion passed with Hixson, Pérez, Tabatabai, Stagner, Moya, Speck and Jarreau voting in favor.

**APPROVED
Phillips ABSTAINED**

- *Rosemarie Pérez, Treasurer* thanked January for the follow up she has done with the Performance Contract.

FEATURE PRESENTATION –

Trailer Bill Language – (Pgs. 17-40 of the October 2, 2019 Board Packet for reference)

Gabriel Rogin, Executive Director noted the following; Trailer bills are measures that accompany the annual state budget – making the necessary changes of law to implement the budget's fiscal policies. There are 26 new requirements in the Trailer Bill Language.

Gabriel divided them up into three categories – 1) DDS' responsibility 2) Pending 3) NBRC is implementing now.

DDS' Responsibility

- Safety Net Plan Update (pg. 38)
- Report to the Legislature on indicators to track the delivery of services (pgs. 38 & 39)
- System Reform Stakeholder Meetings (pg. 39)
- Quarterly Briefings to the Legislature (pg. 40)

Pending

- Standardized Information Packets (pg. 18)
- Regional Center Policies, Guidelines and Assessment Tools (pg. 20)
- Protection and Advocacy Agency and Clients' Rights Advocate Internet Website Links (pg. 21)
- Section 4731 Consumers' Rights Complaints and Fair Hearing Requests (pg. 21)
- Performance Dashboards (pg. 22)
- Service Provider Corrective Action Plans and Sanctions (pg. 25)
- Specialized Caseload Ratio (pg. 26)
- Home and Community-Based Services Final Rule Compliance Data (pg. 27)
- Service Provider Rate Increases (pg. 28)
- Community Crisis Homes (pg. 29)
- Institutions for Mental Disease (pg. 31)

NBRC Implementing

**Added to our additional workload.*

- Copayments, Coinsurance and Deductibles for Early Start Consumers (pg. 18)
- Individual Program Plan List of Agree-upon Services and Supports (pg. 19)
- Public Meetings on Performance Contract Objectives and Outcomes (pg. 22)
- National Core Indicators Data and Public Meetings (pg. 23)
- Regional Center Board of Directors Composition, Attorneys and Meetings with the Department (pg. 24)
- Department Directives to Regional Centers (pg. 25)
- Uniform Holiday Schedule Suspension (pg. 25-26)
- Developmental Center and Community Facility Admissions (pg. 34)
- Notification to the Clients' Rights Advocate (pg. 38)

TREASURER'S REPORT - Rosemarie Pérez, Treasurer

A. Treasurer's Report be approved as submitted

A summary of the Treasurers Report can be found on pages 41 and 42 of the October 2, 2019 Board Packet.

M/S/C (Phillips/Speck) Move that the Treasurer's Report be approved as submitted.

UNANIMOUS

B. A-1 Contract – (see attached)

Rosemarie Pérez, Treasurer noted we have received the A-1 contract amendment. The A-1 has an Operations total of \$21,419,785. The Purchase of Service budget has increased to \$241,289,239. The A-1 amendment did not include the Community Placement Plan funding. Staff anticipate the E-4 Contract to be arriving sometime in the near future.

M/S/C (Speck/Phillips) Move that the A-1 contract for \$262,709,144 be approved as submitted.

UNANIMOUS

COMMITTEE REPORTS –

A. Executive Committee – Angel Hixson, President

a. Doug Cleveland Board Opportunity Fund Procedure Update

Angel Hixson, President, acknowledged this sensitive topic and that it may be uncomfortable to hear. She offered those who did not want to be a part of the conversation to leave the room.

❖ *Franklin Phillips recused himself.*

Gabriel Rogin, Executive Director briefly summarized the purpose of the Doug Cleveland Board Opportunity Fund and suggested the following revisions:

- Remove the word “opportunities” as that does not reflect a crisis situation.
- Remove funeral expenses and other related benefits.
- Add a requirement for receipts, as needed.
- Limit ongoing requests to two months approval at a time.

➤ *Rosemarie Pérez, Treasurer* noted it does not say we cannot pay for specific things and doesn't prohibit the funding for funerals, but it does say it has to be a crisis situation.

➤ *Abel Moya, Sonoma County* noted some concerns he had with these revisions.

➤ *Angel Hixson, Board President* noted the Executive Committee has previously discussed this and decided to focus only on crisis situations. However, the Board will continue to explore fundraising options in order to broaden the criteria for future Board Fund requests.

M/S/C (Pérez/Speck) move to approve the Doug Cleveland Board Opportunity Fund Update as submitted.

The motion passed with Hixson, Pérez, Tabatabai, Stagner, Moya, and Speck voting in favor.

APPROVED

Phillips and Jarreau ABSTAINED

❖ *Franklin Phillips returned to the room.*

B. Nominating Committee – Angel Hixson, President

a. Proposed Slated Board Member:

• **Hue Truong (to serve October 2019 – September 2022)**

The Nominating Committee presented Hue Truong at the September 4, 2019 Board meeting and presented her tonight for approval. If approved by the board, she will serve a three year term beginning October 2019. Ms. Truong's bio can be found on page 47. Before voting, Angel Hixson asked Ms. Truong to say a few words about why she is interested in serving on the board of North Bay Regional Center.

➤ *Hue Truong* thanked the Board for the opportunity and would like to add value and looks forward to serving on the Board if approved.

❖ *Angel Hixson, President, asked the candidate to leave the room at 7:49 pm. There was discussion prior to voting.*

M/S/C (Speck/Moya) Move that Hue Truong be seated on the Board. UNANIMOUS

❖ The candidate was invited back into the room at 7:51 pm.

➤ *Angel Hixson, President,* informed Ms. Truong that she has been voted on to the Board of Directors.

• **Andrea Bednarova**

Gabriel Rogin, Executive Director read Andrea's bio on page 48 of the October 2, 2019 Board packet. The candidate will be brought back in November for the Board to vote.

➤ *Angel Hixson, President,* invited Andrea to say a few words about why she would like to serve on the Board.

➤ *Andrea Bednarova* noted the following, she is from the Czech Republic. It is a real privilege to be here. Lawyers are so busy focusing on law and don't often have time to pause. She was introduced to a world serving people with Developmental Disabilities and she feels it is a good fit for her and the board.

C. Vendor Advisory Committee –

Ali Tabatabai, VAC Representative recapped the Vendor Advisory Committee meeting from September 10, 2019. The VAC minutes can be found on pages of the October 2, 2019 packet. Ali noted there is a big push to get the Direct Service Provider Standard Occupational Classification recognized.

D. Legislative Advisory Committee –

Ali Tabatabai, VAC Representative recapped the Legislative Advisory Committee and noted the following;

- Senator Hassan's office has created draft legislation to compel the Bureau of Labor Statistics to create a Direct Support Professional (DSP) Standard Occupational Classification (SOC) in order to professionalize the workforce.
- Mary Eble from North Bay Housing Coalition reviewed the following housing legislation - SB330, AB1482, SB329, SB13, SB5.
- Department of Developmental Services requested applications from those interested in serving on this DS Task Force. The prior membership has been dismantled and a new task force is being established. The purpose of the DS Task Force is to look at ways to strengthen community services for people with developmental disabilities. Due to the large number of

applicants (210), DDS is taking the month of October to decide who will serve on the task force and/or on one or more of its committees.

- The following legislators/legislative offices shadowed DSPs during August and September:
 - Congressman Mike Thompson visited Bayberry, Inc.
 - Sydney Lewis from Senator Kamala Harris' Office visited Lynn and Darla Supported Living Agency.
 - Abby Ellis from Senator Diane Feinstein's Office visited UCP of the North Bay.

E. Client Advisory Committee –

Franklin Phillips, CAC Chairperson recapped the last CAC meeting in Napa. There were 43 attendees. During the CAC meeting Courtney Singleton presented on Housing and Section 8. Ivan Arce and Katy Vanzant from the employment taskforce discussed steps to prepare for employment opportunities. It was a very interactive meeting.

EXECUTIVE DIRECTOR'S REPORT –

Gabriel Rogin, Executive Director noted the following;

- Caseload sizes continue to be an issue. We still do not have clarity on our operations budget, which doesn't allow us to plan for growth.
- The Self-Determination Advisory Committee had a productive meeting. Liz Harrell from DDS presented. The committee is prioritizing getting information out to individuals and families.
 - In addition, some families have dropped out and DDS is developing a new list of participants. ARCA recommends that they prioritize siblings of those already in the program.
- Gabriel thanked everyone for participating in the Employment Summit for Day Services and employment providers.
- There was a joint meeting with PHA members and Assembly Member Mike Levine's office to discuss increasing access to dental services.
- The Housing Committee is working on a housing road map. There will be a separate meeting in January for the Board.

GOOD OF THE ORDER – N/A

GENERAL PUBLIC COMMENT –

Cindy Cahill, Family Advocates United, Special Needs Prom, Parent had a question about the restraint policy in the new Trailer Bill Language. She also asked about Brilliant Corners and getting a hold of them to make a complaint.

- *Gabriel Rogin, Executive Director* responded noting that the Trailer Bill Language is still pending and the Department will provide further guidance. Gabriel also noted the Regional Center will follow up with Brilliant Corners' information.

ADJOURNMENT – *Angel Hixson, President* adjourned the regular business meeting at 8:20 pm.



Date submitted to NBRC Board for review

10/02/2019

Date approved by NBRC Board Executive Committee (if applicable)

N/A

Date approved by NBRC Board

10/02/2019

Operations ☒

Purchase of Service ☒

The following contracts have been reviewed by Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director, both of whom recommend approval by the NBRC Board of Directors.

Purpose of Contract	Consumers Served	Contractor Name (if applicable)	Term of Contract	Total Contract Amount	Approved	M/S/C
Contract Amendment FY 19/20		Department of Developmental Services A-1 Amendment	7/1/2019 Thru 6/30/2026	\$262,709,114	Yes	(Speck/Phillips)

Contracts over \$250,000 - NBRC Board of Director's Contract Descriptions - November 6, 2019

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	Rate of Reimbursement
Enhanced Behavioral Supports Home-Children (New)	4	Pleiades House	11/20/19 (or upon vendorization, whichever is first)-Until Canceled	\$828,000/Total Annual Contract \$69,000/per month

This Enhanced Behavioral Home (EBSH) was developed to serve children who cannot be served in any other setting, due to the intensity of their behavioral needs. Each EBSH serves four individuals with intense behavioral needs. All staff in the home must be Licensed Psychiatric Technicians or Registered Behavior Technicians. The EBSH contract is governed by California Code of Regulations Title 17 sections §59057 through §59059. The facility budget is approved by NBRC and certified by The Department of Developmental Services. This contract is for the facility costs for the EBSH. When the first individual moves into the home, the facility cost is paid to the EBSH vendor. The below items are covered in the facility cost per month:

Rent for the property	Insurance
168 hours a week of Lead Staff (salary, benefits & taxes)	Phone
40 hours a week of the home Administrator	Repairs
Board Certified Behavior Analyst supervision	Internet/Cable
Property Taxes	Utilities
	Transportation

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	Rate of Reimbursement
Specialized Residential Facility-Residential Care Facility Elderly (New)	4	Providence Residential Care	11/7/19-Until Canceled	\$671,454/Total Annual Contract \$55,954.5/per month

Summary:

Providence is designed for individuals ages 60+ who may have dementia, nursing needs, and/or display some maladaptive behaviors. They are licensed with a hospice waiver, allowing the residents to stay at the facility while on hospice. This home can accommodate 4 non-ambulatory individuals who rely on wheelchairs for mobility. Each individual will have a private bedroom and wheelchair accessibility throughout the house and the backyard. Providence will provide at minimum 336 direct staffing hours per week, which includes 8 hours per day of a lead Licensed Vocational Nurse staff. Providence will provide at minimum 4 hours a month of consultation per individual. A Registered Nurse consultant provides nursing support, and a psychologist consultant provides behavior management support. Depending on clients' needs, other consultants may include Physical Therapist, Occupational Therapist, and/or a Nutritionist.

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	Rate of Reimbursement
Enhanced Behavioral Support Home-Facility Costs (Renewal)	4	Behavioral Analysis Technologies, Inc. (BAT)-HN0435	12/1/19-until canceled	\$586,163.52- Total Annual Contract \$48,846.96/per month

Summary:

The Enhanced Behavioral Home (EBSH) was developed to serve individuals who could not be served in any other setting, due to behavior needs. This EBSH serves four individuals that have moved from Sonoma Developmental Center. All staff in the home must be Licensed Psychiatric Technicians or Registered Behavior Technicians. The EBSH contract is governed by California Code of Regulations Title 17 sections §59057 through §59059. The facility budget is approved by NBRC and certified by The Department of Developmental Services. BAT has two Psychiatric Technicians through the California State Staff Program working at this home. This contract is for the facility costs for the EBSH. When the first individual moves into the home, the facility cost is paid to the EBSH vendor. The below items are covered in the facility cost per month:

Rent for the property	Insurance
168 hours a week of Lead Staff (salary, benefits & taxes)	Phone
40 hours a week of the home Administrator	Repairs
Board Certified Behavior Analyst supervision	Internet/Cable
Property Taxes	Utilities
	Transportation

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	Rate of Reimbursement
Enhanced Behavioral Supports Home-Facility Costs (Renewal)	4	Elwyn California HN0467	7/1/19-Until canceled (Retroactive)	\$852,060/Annual Contract \$71,005/per month

Summary:

The Enhanced Behavioral Home (EBSH) was developed to serve individuals who could not be served in any other setting, due to behavior needs. This EBSH serves four individuals that have moved from Sonoma Developmental Center. All staff in the home must be Licensed Psychiatric Technicians or Registered Behavior Technicians. The EBSH contract is governed by California Code of Regulations Title 17 sections 59057 through 59059. The facility cost is approved by NBRC and certified by The Department of Developmental Services. This contract is for the facility costs for the EBSH. The majority of Elwyn, CA's staff are from the California State Staff Program and were previously staff at Sonoma Developmental Center. They remain employed by The State of California through this program. This increases the facility cost. The below items are covered in the facility cost of \$71,005 per month:

Rent for the property	Insurance
168 hours a week of Lead Staff (salary, benefits & taxes)	Phone
40 hours a week of the home Administrator	Repairs
Board Certified Behavior Analyst supervision	Internet/Cable
Property Taxes	Utilities
	Transportation

Board Meeting Locations 2020

6:00 pm – 8:00 pm

January 8	<i>Board Training Housing and Cultural Competence (Time TBD)</i>	
February 5	Regular Business Meeting	Napa
March 4	Regular Business Meeting	Santa Rosa
April 1	Regular Business Meeting	Napa
May 6	Regular Business Meeting	Solano County Office of Education
June 3	Annual Board Meeting	Napa
July 8	Regular Business Meeting	Santa Rosa
August 5*	<i>All-day Board Retreat</i>	
September 2	Regular Business Meeting	Solano County Office of Education
October 7	Regular Business Meeting	Napa
November 4	Regular Business Meeting	Santa Rosa
December 2	Regular Business Meeting	Solano County Office of Education

*Board Retreat in August



North Bay Regional Center Doug Cleveland Board Opportunity Fund November 2019 Board Meeting

In the month of September 2019, NBRC's Doug Cleveland Board Opportunity Fund received donations in the amount of **\$291.98**. The bank fees, interest, and account credits for the savings account came to a net of **\$1.22**. As of September 30, 2019, the savings account balance was **\$49,743.64**.

There was one award issued from the checking account in the amount of \$500 during the month of September. The ending register balance of the Doug Cleveland Board Opportunity Fund checking account was **\$11,614.27** as of September 30, 2019. There was a total of \$41.00 in bank fees this month which included a stop payment fee.

NBRC is working with a bank to establish a new account that will eliminate the current bank fees. Staff will provide an update at the next board meeting.

Ops Expenditures

3 months

30%

North Bay Regional Center

CFO Board Report

As of September 30, 2019

POS Expenditures

3 months

26%

OPERATIONS

Total Ops Allocation: \$

21,419,785

Total General Ops Contract: \$		20,867,684	Total CPP Contract: \$		-
General Ops Amount Available: \$		14,456,534	CPP Contract Amount Available: \$		-
Operations Expense (OPS)	<u>YTD Actual</u>		% by category	<u>Forecast*</u>	<u>Total YTD Actual + Forecast</u>
Personnel	\$ 3,711,236	57.9%		\$ 3,711,236	3,711,236
Benefits	\$ 1,869,365	29.2%		\$ 1,869,365	1,869,365
Facilities	\$ 543,568	8.5%		\$ 543,568	543,568
Equipment	\$ 126,430	2.0%		\$ 126,430	126,430
Communications	\$ 31,892	0.5%		\$ 31,892	31,892
Mileage	\$ 78,457	1.2%		\$ 78,457	78,457
Legal	\$ 1,953	0.0%		\$ 1,953	1,953
General Office	\$ 42,588	0.7%		\$ 42,588	42,588
Consultants	\$ 55,331	0.9%		\$ 55,331	55,331
Bank Fee and LOC	\$ 1,931	0.0%		\$ 1,931	1,931
Other Expenses	\$ 5,361	0.1%		\$ 5,361	5,361
Revenue	\$ (56,962)	-0.9%		\$ (56,962)	(56,962)
Sub-Total General Operations Expense	\$ 6,411,150		\$ -	\$ 6,411,150	
Community Placement Plan (CPP)	-	0.0%	\$ -	\$ -	-
Sub-Total CPP Operations Expense	-		\$ -	\$ -	-
Total Operations Expenses	6,411,150	100%	\$ -	\$ 6,411,150	

GRANT INFORMATION

	<u>YTD Actual</u>		<u>Forecast*</u>		<u>Actual + Forecast</u>
Mental Health Services Fund - Grant					
\$212,192.00	\$ 46,611		\$ 165,581	\$ 212,192	
Senior Companion Program - Grant					
\$339,909.00	\$ 56,513		\$ 283,396	\$ 339,909	
Sub-Total Grant Expense	\$ 103,124	\$ -	\$ 448,977	\$ 552,101	

PURCHASE OF SERVICES

Total POS Allocation: \$

241,289,329

Total POS Contract: \$		241,289,329.00	Total CPP Contract: \$		-
POS Contract Amount Available: \$		177,843,470.00	CPP Contract Amount Available: \$		-
		%	Total YTD		
Purchase of Services (POS)	<u>YTD Actual</u>	YTD Total	<u>Forecast*</u>	<u>Actual + Forecast*</u>	
Community Care Facilities	\$ 19,655,224	31.0%	\$ -	\$	19,655,224
Supported Living Services	\$ 14,898,109	23.5%	\$ -	\$	14,898,109
Day Programs	\$ 10,962,012	17.3%	\$ -	\$	10,962,012
Behavioral Services	\$ 8,071,321	12.7%	\$ -	\$	8,071,321
Other	\$ 4,249,342	6.7%	\$ -	\$	4,249,342
Transportation	\$ 3,648,447	5.8%	\$ -	\$	3,648,447
Respite	\$ 1,493,876	2.4%	\$ -	\$	1,493,876
Medical Services	\$ 466,901	0.7%	\$ -	\$	466,901
Total NON-CPP POS services	\$ 63,445,232		\$ -	\$	63,445,232
Community Placement Plan (CPP)	\$ 627	0.0%	\$ -	\$	627
TOTAL POS AND CPP EXPENSES	\$ 63,445,859	100.0%	\$ -	\$	63,445,859

*This budget reflects through the A-1 amendment.

Total Regional Center Budget*:

\$

262,709,114



Date submitted to NBRC Board for review 11/06/2019

Date approved by NBRC Board Executive Committee (if applicable) N/A

Date approved by NBRC Board

Operations ☒
Purchase of Service ☒

The following contracts have been reviewed by Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director, both of whom recommend approval by the NBRC Board of Directors.

Purpose of Contract	Consumers Served	Contractor Name (if applicable)	Term of Contract	Total Contract Amount	Notes
Increase for FY 18/19 DDS contract		Department of Developmental Services	7/1/2014 Thru 6/30/2021	\$262,174,284	FY 18/19 E-4 OPS (\$111,796) – Deallocation of CPP unfilled positions POS \$7,169,854 – \$4,217,546 General POS \$2,952,308 SDC



Proposed Slated Board Member:

- Andrea Bednarova

(ACTION)

Andrea Bednarova is an Attorney in the Labor & Employment Group of Seyfarth Shaw LLP's San Francisco office.

Andrea represents clients in all aspects of labor and employment litigation matters, as well as in administrative proceedings before California and Federal agencies. Her litigation practice focuses primarily on representing clients in the health care field. She has extensive experience working with organizations who serve people with Developmental and Intellectual Disabilities. Andrea also advises a broad variety of clients, including small local businesses, non-profits and start-ups, regarding labor and employment law compliance matters, performance management, interactive process issues, and development of company policies. Andrea leverages her previous focus on insurance coverage matters to advise her clients regarding Employment Practices Liability Insurance (EPLI) coverage issues and other contractual matters. She holds a law degree from University of California, Hastings College of the Law and a B.A. Degree from the University of California, Berkeley.

The Nominating Committee recommends Andrea Bednarova to serve on the North Bay Regional Center Board of Directors.

Meeting Minutes

NBRC Vendor Advisory Committee
North Bay Regional Center, Napa

October 8th, 2019



I. Introductions and Acceptance of Minutes	
<p><input checked="" type="checkbox"/> Call to Order Holly Pagel, VAC Co-Chair, called the meeting to order at 10:00 am</p> <p><input checked="" type="checkbox"/> quorum met</p> <p><input checked="" type="checkbox"/> previous meeting minutes: Ali Tabatabai</p>	<p><u>VAC Co-Chairs</u></p> <p><input checked="" type="checkbox"/> Holly Pagel, Connections for Life (VAC Facilitator) <input type="checkbox"/> Linda Plourde, Bayberry, Inc. (VAC Board Representative Advisor) <input checked="" type="checkbox"/> Ali Tabatabai, New Leaf Solutions (VAC Board Representative)</p> <p><u>VAC Membership</u></p> <p><input checked="" type="checkbox"/> Jamie Freymuth Thompson, North Bay Industries <input checked="" type="checkbox"/> Michelle Condit, Lifehouse <input type="checkbox"/> James Cox, Becoming Independent <input checked="" type="checkbox"/> Kelley Hanson, Pace Solano <input type="checkbox"/> Mike Lisenko, UCP of the North Bay <input type="checkbox"/> Eric Martin, Oaks of Hebron <input checked="" type="checkbox"/> Stacey Martinez, The ARC-Solano <input checked="" type="checkbox"/> Andrea Mendoza, REI/CHDC <input type="checkbox"/> Michelle Ramirez, On My Own</p> <p><u>NBRC Staff</u> Gabriel Rogin, Executive Director Isabel Calder, Chief Financial Officer Maura McDonough, Quality Assurance Supervisor January Crane, Dept Manager, Fed Programs & Agency Training Dee Skrzypczak, Fiscal Supervisor</p>
II. Agenda changes/Additions/Trainings	
	<p>Thomas Maseda presented on fire season and PG&E outages. He said everyone should be signed up on Nixel. Most of the 3-county area of NBRC is going to be impacted by upcoming power outages. More information will be circled through VAC. If NBRC is contacted by client who is impacted, the client will be instructed to call 911. DDS is to send a list on re-charging stations for phones and mobile devices. There are potential power outages in Napa and Santa Rosa and other cities in the area and could start as early as tomorrow 4am, to Thursday at noon. PG&E says once power is down, they will keep it off until risky weather ends, and they can check powerlines. The power won't be going off and on, it will be off until red flag warning is over. Kelley Hanson raised question about reimbursement by DDS for fire outages two years ago and whether there is any conversation with DDS about reimbursements during times facilities have to shut down for coming power outages. Isabel Calder said the funding comes after emergencies, Gabriel said he will be calling DDS today. They are trying to prevent an emergency. Question from VAC member: "Will there be notification to inform community that regional</p>

	<p>center is close?" January Crane said closures will be post on the NBRC website. Dee Skrzypczak said it is safe to assume that NBRC will be closed. Kelley Hanson asked who the emergency point is-- it will be Thomas. Almost every major city in 3 counties is on the list for shutdowns. Isabel says the PGE website has an address locator for shutdowns and reminded everyone to have cash on hand, gas tanks full, etc.</p>
III. Group Reports	Summary
	<p>Napa-Solano Vendor Group: Kelley Hanson ---- spoke about rates paid, workers' comp and options others are using, encryption services, Solano County inclusion project, and websites. She said that staffing issues persist. Next meeting is scheduled on Nov 7th at 9AM at Pride Industries in Fairfield.</p> <p>Sonoma Vendor Group: Jamie Freymuth ---- Did not meet. Oct 23rd will be next meeting. Jamie said the group usually talks about staffing issues, offering hiring bonuses and other options for retention as well. She had a question about new rate structure, based on DDS rate study. Gabriel said we're waiting more info that is expected sometime in October.</p> <p>North Bay Housing Coalition:</p> <p>Mary Eble – spoke about City of Santa Rosa approving ordinance to ban discrimination of section 8. Statewide efforts to build on the issue. Changes to housing report, with new link for housing with roommates or no roommates. Will direct people to areas based on pricing and availability. She said I/DD housing needs to be carved out specifically along with other housing advocacy efforts (alongside homelessness etc). Renee Fanin provided other opportunities to attend a forum and advocate. Jacquie Dillard-Foss added a comment that rental assistance and subsidies as a focus and greatest need in the legislative front, as opposed to just building housing. Gabriel added, that at Client Advisory Committee meeting, the group discussed issues with having to compete for housing with people without disabilities. Clients need more preparation to help get portfolios ready – resume, credit, information that helps with an application. Gabriel said there is nothing in Lanterman that covers housing in the independent setting in this area to give I/DD people special consideration. He stated that they are competing with everyone at same level for housing. Jacquie reiterated that there is not a housing guarantee in the Lanterman Act</p> <p>Trade Associations:</p> <p>Jacquie Dillard-Foss – CSLN – spoke about person center advocacy paid project – advisory group to study outcomes and put outcomes in to action with a stakeholder group in December to meet. Public policy conference to be held in January. She stated that the State Council is interested in a bill on allowing regional centers more flexibility on rent subsidies. At Lanterman Housing Alliance meeting, rental subsidies were the number one concern. She said, we as community are not at the forefront of housing advocacy and housing crisis issues. I/DD community is a very small voice, and at the capitol they only hear about rates and not housing. For I/DD people their crisis is housing and trying to find it.</p>

NBRC Report: Ali Tabatabai

Meeting held at North Bay Regional Center's Santa Rosa office on Oct. 2nd

Public attendance was mixed, family members from parent advocacy groups, DDS and state council reps, NBRC staff and local to Santa Rosa
There was appreciation for the meeting being held in Santa Rosa

Public comments:

1. Parent Advocate – Power outages concern. Asked about requirements for backup generators, not just at medical based homes but in IL/SL settings. Stated there should be clear plans, not just for evacuation plans in emergencies, but also how to deal with the outages. Gabriel stated that licensed group homes are required to have a disaster preparedness plan. The topic will be on next month's board meeting agenda.
2. Tobias from State Council provided info on employment and hiring fair opportunities for our population. Thurs. 10/24 730AM-10AM, the 6th annual hiring breakfast hosted by the Napa Valley Committee on Disabilities will be held at the Napa Valley College Library Communication Room.

Feature Presentation – Performance Contract – January Crane, Fed Rev Manager

1. Updates on performance contract – updates made to the format. Continue to focus on improving areas in spending disparities categorized by language preferences.
2. Percentage of adults who reported having competitive integrated employment as goal in their IPP (based on NCI data) is up 14 percent in the last 7 years. Now 39 percent or nearly 4 out of 10 people have employment as a goal in their IPP.
3. Perspective question – of families by ethnicity report a positive difference in keeping family member at home. "moving out isn't always a sign of success for many families, sometimes keeping the person at home is the family's goal." A shift and change in perspective that acknowledges cultural differences. It sparked a bit of confusion with some audience's members who took the point as if it were a goal of the regional center or state.

Trailer bill -- Aug 21 2019

- a. Uniform Holiday Schedule suspension
- b. HCBS Final Rule
- c. Service Provider Rate Increases

Doug Cleveland Board Opportunity Fund – update on procedures of funding, funds starting to get depleted on funeral expenses, board will be focused on using funds for vital needs of clients (housing, food, clothing, etc).

Hue (way) Truong – voted in as new board member, sister advocate with strong business background

Nomination of Andrea Bednarova to the board, she is a litigation attorney.

	<p>Directors report – Need more clarity on OPS budget in order to address staffing and caseload sizes, until more word from DDS – conservative posture at the moment</p> <p>a. Increase access to dental services as focus</p> <p>Next Meeting on 11/6 at Solano County office of Education in Fairfield.</p> <p>ARCA and NBRC report: Gabriel Rogin</p> <p>Gabriel stated his thanks for participation in employment summit and was impressed by knowledge and commitment. He spoke about partnership with State Council and Georgetown Center on Cultural Competence -- meeting coming up and said he wants service providers to participate in meeting. The meeting will be Oct 23 and 24th from 9-5am at NBRC, Ideal if same person participates on both days. Stipend available to family members individuals who can participate.</p> <p>Self Determination – individuals and families need to participate in training. DDS is doing another draw to fill in for people who have dropped out.</p> <p>DDS is doing trainings on HCBS --- next, coming out with training on self-assessment tools.</p> <p>DDS roundtable discussions on safety net - Are there any gaps in safety net? They are looking for people to participate.</p> <p>Services and Vendor Relations & SLS Subcommittee: Courtney Singleton</p> <p>No update</p> <p>Legislative Committee:</p> <p>The Senate Resolution (S. 312) recognizing DSP Week passed in September with the following co-sponsors: Senators Collins, King, Brown, Markey, Murphy, Menendez, Klobuchar, Blumenthal, Hassan, Jones, Van Hollen, Casey, Baldwin, Harris, Murray, Rosen, and Kaine.</p> <p>Many state Governors declared resolutions as well. Although a request was made to Governor Newsom, The state did not review or approve a resolution. We will revisit this again next year.</p> <p>Senator Hassan's (D-NH) office has created draft legislation to compel the Bureau of Labor Statistics (BLS) to create a Direct Support Professional (DSP) Standard Occupational Classification (SOC). It is critical that other Senators and Members of Congress support and co-sponsor this bill in order to professionalize the workforce.</p> <p>DDS Developmental Services Task Force Reorganization: The Department of Developmental Services requested applications from those interested in serving on this task force. The prior membership has been dismantled and a new task force is being established. Its focus will be the provision of services moving forward given the results of the Burns and Associates Rate Study, the need to ensure that all services comply with The Center for Medicaid Services (CMS) requirements, and the Lanterman Act. The purpose of the DS Task Force is to look at ways to strengthen community services for people with developmental disabilities. Due to the large number of applicants (210), DDS is taking the month of October to</p>
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	<p>decide who will serve on the task force and/or on one or more of its committees. The committees are as follows:</p> <ul style="list-style-type: none"> • Service Access & Equity Workgroup • Safety Net Workgroup • System and Fiscal Reform Workgroup • Oversight, Accountability and Transparency Workgroup • Community Resources Workgroup <p>DSP for a Day -The following legislators/ legislative offices shadowed DSPs during August and September:</p> <ul style="list-style-type: none"> • Congressman Mike Thompson visited Bayberry, Inc. • Sydney Lewis from Senator Kamala Harris' Office visited Lynn and Darla Supported Living Agency. • Abby Ellis from Senator Diane Feinstein's Office visited UCP <p>HIPPA & Data Security Subcommittee: Providers continue to look into Virtru encryption services.</p>
IV. Community Concerns/Clarifications/ Presentations	
	None
V. NBRC Policies and Procedures	Summary
	<p>Policies and Procedures: January Crane</p> <p>January Crane filling in for Courtney Singleton. She stated that 23 vendors showed up to task force on employment. There will be a Supportive Living Services vendor workshop on Nov 12, more info will be coming out. Alexis Williams has left NBRC and specialized referrals has been reassigned. EVV – flyers available for recipients and providers. Training to be provided, EVV will start January 1st. Original intent has completely changed, says January, gone from tracking everything to just logging in and logging out. NCI – National Core Indicators – next mail out of survey in early winter – mailed to family members--- looking at family and guardian of adult folks in next survey. January stated that a few of the questions on performance contract come from NCI data.</p>
VI. New Business	Summary
	None
VII. Announcements	Summary
	<p>Jamie F. Thompson - NBI – annual BBQ and open house – rep's from local legislators' offices will attend this coming Friday.</p> <p>Edie Thomas – Solano county inclusion projected, continues to raise money towards goal.</p> <p>Crosswalk Community Church – housing forum – at 5:30 and RSVP –this Thursday.</p> <p>Stacey Martinez– Sprout Film Festival Sat Oct 19th</p>
Adjourn	
	The meeting concluded at 11:35 am.

Minutes submitted by Ali Tabatabai



NBRC Community Services

Become an NBRC Vendor! Visit NBRC's website:
<http://nbrc.net/service-providers/becomeavendor/>

Resource Development

The Resource Development Department received 6 requests for vendorization during the month of September and completed 5 new vendorizations. Please join NBRC in welcoming the new vendors below to the North Bay Regional Center vendor community.

New Vendors

- RRR Loving-Adult Residential Facility Level 3-Solano County
- Meadow Lark Manor-Adult Residential Facility Level 4i-Solano County
- People's Care-In Home/Mobile Day Program-Solano County
- Stayman Estates, LLC.-Residential Care Facility for Elderly-Napa County
- Mark Oribello-Adult Residential Facility Level 4i-Solano County

Welcome

NBRC Quality Assurance Work September 2019

19 QA Annual or Quarterly Vendor Reviews
67 Vendors received QA technical assistance
55 NBRC staff received QA technical assistance

From NBRC's Employment Taskforce,

Thank you again to our Vendor Community and Community Partners for making our First Employment Summit a great SUCCESS!

We had a great turnout of over 55 participants, of which 23 vendor organizations were represented. A huge thank you to our Panelist Individuals & Vendors, who shared their inspiring experiences of transitioning to Competitive Integrated Employment in their community. We are fortunate for our communities' commitment and having kicked off a well-attended first Summit. Stay tuned for future Summits!

Recognizing Suspected Abuse and Neglect: Mandated Reporting

Wednesday, November 20th
NBRC Santa Rosa, 2351 Mendocino Ave
1:00-2:00pm Immediately following SIR Training 2:00 pm-4:00 pm

California law mandates that certain individuals report known or suspected instances of child, elder, or dependent adult abuse. Learn how to spot abuse and report to authorities, provided by Sonoma County APS staff.

RSVP to SIR@nbrc.net

Sign up for NBRC's **VENDOR CONNECTION**
Newsletter
<https://nbrc.net/service-providers/>



610 Airpark Rd, Napa, CA 94558
Phone: (707) 256-1100 • TTY (707) 252-0213

www.nbrc.net

2351 Mendocino Ave, Santa Rosa, CA 95403
Phone: (707) 569-2000 • TTY (707) 525-1239

FAIR HEARING & MEDIATION UPDATE
OCTOBER 1, OCTOBER 31, 2019

Eligibility (19-05)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request pending.
Eligibility (19-06)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request pending.
Eligibility (19-08)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request pending.
Eligibility (19-09)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request pending.
Services (19-10)	<u>Reason for Appeal:</u> Claimant appeals denial of funding transportation for requested activities. <u>Ruling:</u> Fair Hearing request withdrawn.
Eligibility (19-12)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request pending.
Eligibility (19-13)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request withdrawn.

AGE RANGE	NUMBER	% TO TOTAL	GENDER	NUMBER	% TO TOTAL	RESIDENCE TYPE	NUMBER	% TO TOTAL
0 - 2	1,333	13.8 %	MALES	6,156	64.0 %	OWN HOME	7,047	73.3 %
3 - 17	2,894	30.1 %	FEMALES	3,454	35.9 %	ILS	608	6.3 %
18 - 40	3,411	35.4 %			SLS	644	6.7 %	
41 - 60	1,259	13.1 %			DC	10	.1 %	
61 - 80	679	7.0 %			SNF	53	.5 %	
					ICF	211	2.1 %	
80 & OLDER	34	.3 %			CCF	779	8.1 %	
					FOSTER CARE	172	1.7 %	
					OTHER	86	.8 %	
TOTAL:	9,610	100.0 %	TOTAL:	9,610	100.0 %	TOTAL:	9,610	100.0 %

ETHNICITY	NUMBER	% TO TOTAL	DISABILITY	NUMBER	% TO TOTAL CONSUMERS	COUNTY	NUMBER	% TO TOTAL
MIXED	637	6.6 %	AUTISM	2,651	27.5 %	28. NAPA	1,210	12.5 %
ASIAN	249	2.5 %	EPILEPSY	1,082	11.2 %	48. SOLANO	4,039	42.0 %
BLACK	864	8.9 %	CEREBRAL PALSY	919	9.5 %	49. SONOMA	4,222	43.9 %
FILIPINO	357	3.7 %	MENTAL RETARDATION	4,854	50.5 %			.0 %
NATIVE AMERICAN	43	.4 %	OTHER	991	10.3 %			.0 %
POLYNESIAN		.0 %						.0 %
SPANISH/LATIN	2,373	24.6 %	CONSUMERS MAY HAVE MULTIPLE DIAGNOSES					.0 %
WHITE	4,436	46.1 %						.0 %
OTHER	202	2.1 %						.0 %
UNKNOWN	449	4.6 %						.0 %
						OTHER	139	1.4 %
TOTAL:	9,610	100.0 %				TOTAL:	9,610	100.0 %

PRIMARY LANGUAGE	NUMBER	% TO TOTAL	Status	Count	% TO TOTAL
SIGN LANGUAGE	23	.2 %	0	409	4.2
ENGLISH	7,864	81.8 %	P		
SPANISH	1,576	16.3 %	1	1,151	
OTHER LATIN LANG.	2	.0 %	2	8,040	
CANTONESE CHINESE	6	.0 %	3		
MADARIN CHINESE	3	.0 %	8	10	
JAPANESE	2	.0 %			
VIETNAMESE	16	.1 %			
KOREAN	3	.0 %			
LAOTIAN	3	.0 %			
CAMBODIAN	3	.0 %			
OTHER ASIAN LANG.	4	.0 %			
RUSSIAN	2	.0 %			
ALL OTHER LANG.	103	1.0 %			
TOTAL	9,610	100.0 %	TOTAL	9,610	100.0



Federal Revenue Department Board Report for Quarter 1, July – Aug - Sept 2019

The Federal Revenue Department consists of the HCBS/Medicaid Waiver program, 1915(i) State Plan Amendment (SPA) program, Self Determination Program (SDP), Nursing Home Reform (NHR), Audit preparation for all DDS and CPA Audits, CMS Setting Rules/HCBS Compliance, and Agency trainings re: all federally related programs and supports

- **HCBS Medicaid Waiver and 1915(i) SPA programs:**

Medicaid Waiver: Annual targets have not been established by DDS for several quarters; instructions are to continue to add clients monthly. Not adding monthly can result in the withholding of federal funds in our Operations budget and less POS (purchase of service) reimbursement.

1915 (i) SPA:

The 1915(i) SPA will allow California to receive federal funding for POS services for individuals who may not qualify for Medicaid Waiver, but does not provide funds for operational expenditures.

Status: 97% of all active clients verified as eligible for Federal Financial Participation (FFP) are enrolled in the Medicaid Waiver program and 100% of clients eligible for SPA are enrolled and management by the Department.

As of August 2019, 4433 clients are enrolled on the Medicaid Waiver and 1630 are enrolled on the 1915(i) SPA.

- **Audits:**

HCBS Audit

DDS and Department of Health Care Services (DHCS) biannual HCBS Medicaid Waiver audit concluded at the end of May.

Status: Preliminary results have been very positive; draft report to be completed by end of 2019.

Independent/CPA Audit

The CPA/Independent Audit will start at the end of October. The Federal Revenue team continues to assist in gathering client charts and information requested by the auditors.

- **Training:** Department Manager and Federal Revenue staff provided New Employee and unit trainings for Service Coordinators in the 1st quarter of the 19/20 fiscal year, to include:
 - Overview of all Federal Programs
 - Title 19/Targeted Case Management (TCM) notes and documentation requirements
 - Client Development and Evaluation Reports (CDER) requirements and instructions

- **DDS/NBRC updates:**

CMS HCBS Settings Rule

Status: Federal Revenue staff have completed the oversight of the first group of vendors that received funding for the FY 16/17 CMS compliance grants. They are currently supporting the FY 17/18 and FY 18/19 grant recipients on budget monitoring, billing requirements, and overseeing milestones that meet the Proposal objectives.

At this time, all agencies either are on target or are receiving technical assistance from NBRC to stay in compliance.

Nursing Home Reform:

DDS continues to capture additional FFP by requesting LTC facilities to provide Pre Admission Screening and Resident Reviews (PAS/RRs) to be sent to DDS upon discharges, not just upon admission. The additional workload of processing these Level II PASRRs has increased and is being absorbed by the Federal Revenue unit.

- **NBRC Agency Support:** The Federal Revenue Department consists of a Department Manager, Supervisor, 2.5 FTE Internal Quality Monitors and 2 FTE Client Services Assistants who continue to provide trainings and support to service coordinators and supervisors in order to assist with compliance requirements and Federal regulations. The Federal Revenue Department will do so by:
 - Providing support with ongoing Medicaid Waiver enrollment
 - Providing support with ongoing 1915(i) State Plan Amendment (SPA) enrollment
 - Track the Client Development Evaluation Report (CDER) for timely completion
 - Track compliance with timely monitoring of services provided in Family Home Agency settings
 - Provide ongoing support to staff during all audits
 - Outreach and trainings regarding the CMS HCBS Final Settings Rule to vendors in collaboration with the Quality Assurance and Community Resource Development teams
- **NBRC Support:**
 - Federal Revenue Department Manager continues to co-chair the DDS/ARCA Federal Revenue subcommittee and provide consultation to DDS re: Regional Center practices.

*Prepared by January Crane, MPA
Department Manager, Federal Programs*



HCBS Overview and Compliance Grant Training

Home and Community-based Settings (HCBS) rules and regulations require changes to all levels of our system by March 17, 2022. Examples of services that must come into compliance include: care homes, day programs and employment programs.

HCBS rules require full access to the benefits of community living and focus on the quality of a person's experience, such as informed choice, meaningful community integration and opportunities to seek employment.

**Unsure of how your agency will come into compliance?
\$\$ There is money available to help! \$\$**

Our vendors have received thousands of dollars to fund their projects.

A few examples include:

- funding for Person-Centered Thinking training and consulting
 - staff positions to increase employment
 - technology to increase informed choice
- home modifications to assist individuals to age in place
 - vehicles for increased community integration

All it takes is some creative thinking and paperwork... we are happy to assist!

**The deadline to apply for HCBS compliance funding is
November 22nd, 2019**

NBRC is offering 2 trainings to assist you with the application process. To reserve your spot, please RSVP to deannal@nbrc.net

Tues, 11/5/19
NBRC Napa Office
610 Airpark Rd
10:30 am – 12:30 pm

Thurs, 11/7/19
NBRC Santa Rosa Office
2351 Mendocino Ave
10 am – 12 noon

DDS is also offering 2 one-hour webinar trainings. If you are interested in participating, please register here: <https://www.dds.ca.gov/HCBS/>

Mon, 10/28/19
10 am – 11 am

Wed, 11/6/19
1 pm – 2 pm

NBRC invites you to the

Mary Ida Cook Annual Holiday Arts & Crafts Fair

Join us in celebrating
the art, crafts, and music of our
clientele on

Thursday, December 12, 2019
10 am- 1 pm

North Bay Regional Center-
610 Airpark Rd. Napa

Questions?
Please
Contact
Amanda Levy
707-256-1160

**Make sure to bring CASH
& reusable bags for your goodies!**