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[www.nbrc.net](http://www.nbrc.net)

### **Our Mission:**

(what we do and for whom)

Our mission is to empower, respect and serve each child and adult with or with the potential for a developmental disability, while promoting the health and well-being of each individual, their families, and our community.

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## **MEETING NOTICE**

The next meeting of the Board of Directors is a Regular Business Meeting scheduled as follows:

**DATE:** November 6, 2024

**TIME:** 6:00 pm

**PLACE:** Hybrid – NBRC Napa Office or Zoom  
610 Airpark Road, Napa, CA 94558

**Please click the link below to join the webinar:**

<https://us02web.zoom.us/j/89709687840?pwd=QjllcTc0dzBBNXA2OEplanVjOFItUT09>

### **Join by Phone:**

Phone Number: 1-669-900-6833

Webinar ID: 897 0968 7840

Passcode: 912329

*Se Habla Español*

*American Sign Language Interpretation Available*

### **Agenda Enclosed**

The NBRC Board of Directors is actively recruiting for board members. Please email your completed application or send any questions to Janelle Santana at [janelles@nbrc.net](mailto:janelles@nbrc.net).

- [NBRC Board Application - English](#)
- [NBRC Solicitud de Junta - Español](#)
- [Ang Aplikasyon para Maging Miyembro ng Lupon ng mga Direktor ng - Tagalog](#)

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REMINDER: Notices are posted at [www.nbrc.net](http://www.nbrc.net). All meetings are made accessible to persons with disabilities and all members of the public are welcome to attend. Please contact Janelle Santana at (707) 256-1224 for further information or to request any disability-related modifications or accommodations.

**North Bay Developmental Disabilities Services, Inc.**  
**Board of Directors' Board Meeting – Hybrid**  
**November 6, 2024, 6:00 p.m.**  
**North Bay Regional Center Napa Office**  
**610 Airpark Road, Napa, CA 94558**

**AND**

**Join by Zoom Webinar:**

<https://us02web.zoom.us/j/89709687840?pwd=QjllcTc0dzBBNXA2OEplLanVjOFItUT09>

**Join by Phone:**

**Phone Number:** 1-669-900-6833 **Webinar ID:** 897 0968 7840 **Passcode:** 912329

- I. CALL TO ORDER – Martha Valdez, President
- II. ROLL CALL AND INTRODUCTIONS – Ronald Gers, Secretary (3 min)
- III. CONSIDERATION OF MINUTES – Regular Business Board Meeting Minutes from October 2, 2024 be approved as submitted. (2 min) (pgs. 1-4) ACTION
- IV. CONSIDERATION OF AGENDA – Additions or modifications to this agenda by Board Members. ACTION
- V. GENERAL PUBLIC COMMENT – Please use the sign-up sheet if attending in-person or chat in the Zoom meeting to sign up. If attending by phone, please text (707) 320-3106 to sign up. (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- VI. APPROVAL OF DELEGATED CONSERVATORSHIP POLICY – (10 min) (pgs. 5-6) ACTION  
Beth DeWitt, Director of Client Services
- VII. CONTRACTS FOR APPROVAL OVER \$250,000 – Courtney Singleton, Director of Community Services ACTION
  - A. Presentation on S.T.A.R.T Contract (15 mins) (pg. 7)
  - B. Specialized Residential Facilities (SRF) (5 min) (pgs. 8-10)
  - C. Enhanced Behavioral Support Homes (EBSH) (5 min) (pg. 11)
  - D. Adult Residential Facilities for Persons with Special Healthcare Needs (ARFPSHN) (5 min) (pgs. 12-13)
- VIII. PRESENTATION ON NATIONAL CORE INDICATORS (NCI) SURVEY – INFO  
Courtney Singleton, Director of Community Services (10 mins) (attachment)
- IX. TREASURER'S REPORT – Andrea Bednarova, Board Treasurer ACTION
  - A. Treasurer's Report be approved as submitted (5 min) (pgs. 14-15)
- X. COMMITTEE REPORTS – *A list of committees and upcoming meetings can be found on pages 16-17.*
  - A. Nominating Committee Update – Joanne Giardello, Nominating Committee Chair (5 mins) ACTION
    - i. Board Member Term Election (pg. 18)
      1. Sahira Arroyos's Second Term 01/25 – 12/27 (pg. 19)
  - B. Vendor Advisory Committee Update – Breeanne Kolster, VAC Co-Chair (5 mins) ACTION
    - i. Proposed Change to VAC Bylaws (pg. 20)
  - C. Executive Committee Update – Martha Valdez, Board President (5 min) INFO
    - i. Board Opportunity Fund Request for SW (attachment)
    - ii. Master Plan on Developmental Disabilities Presentation – November 18<sup>th</sup> at 6:30pm (pg. 21)
  - D. Cultural/Linguistic Competency Committee Update – Rosemarie Pérez, CLCC Chair (5 mins) INFO
  - E. Public Policy Advisory Committee Update – Breeanne Kolster, VAC Representative (5 mins) INFO
  - F. Client Advisory Committee Update – Sara Speck, CAC Co-Chair (5 mins) (pgs. 22-23) INFO
  - G. Risk Reduction Advisory Committee Update – Joanne Giardello, RRAC Chair (5 mins) INFO

- XI. UPDATE ON MASTER PLAN FOR DEVELOPMENTAL SERVICES MEETING – Sara Speck, Board Vice President (5 min) INFO
- XII. EXECUTIVE DIRECTOR'S REPORT – Gabriel Rogin, Executive Director (10 mins) ACTION
  - A. 2025 Board Meeting Dates & Locations for Approval (pg. 24)
  - B. Review Draft Board Training Plan (pgs. 25-26) INFO
- XIII. GOOD OF THE ORDER – Any other Board business may be brought up at this time.
- XIV. GENERAL PUBLIC COMMENT – Please use the sign-up sheet if attending in-person or chat in the Zoom meeting to sign up. If attending by phone, please text (707) 320-3106 to sign up. (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- XV. CLOSED SESSION (30 mins)
  - A. The appointment, employment, evaluation of performance, or dismissal of a regional center employee
  - B. Employee salaries and benefits
- XVI. RETURN FROM CLOSED SESSION
  - C. Report on any action taken during the closed session (1 min) INFO
- XVII. ADJOURNMENT – Martha Valdez, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation. b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. -- W&I Code 4663.

NEXT MEETING ANNOUNCEMENT – The next short Board Meeting is on December 4, 2024 at 6:00 pm at Solano County Office of Education - 5100 Business Center Dr, Fairfield, CA 94534.

**North Bay Developmental Disabilities Services, Inc.**  
**Board of Directors Regular Business Meeting**  
**October 2, 2024, 6:00 p.m.**  
**Via In Person & Zoom Webinar**  
**520 Mendocino Avenue, Santa Rosa, CA 95401**

**NBRC BOARD MEMBERS PRESENT:**

Rosemarie Pérez, President, Sonoma County  
Breeanne Kolster, VAC Representative  
Joanne Giardello, Solano County  
Carl Vinson, Solano County  
Ronald Gers, Secretary, Sonoma County

Sara Speck, Vice President, Solano County  
Martha Valdez, Sonoma County  
Ravinder Ranghi, Solano County  
Sahira Arroyos, Solano County

**NBRC BOARD MEMBERS ABSENT:**

Andrea Bednarova, Treasurer

**NBRC STAFF PRESENT:**

Gabriel Rogin, Executive Director  
Mariam Guirguis, Executive Assistant – Compliance  
Beth DeWitt, Director of Client Services  
Abigail Andrade, Community Outreach and  
Engagement Specialist  
Tavis Tucker, Data Analyst

Jennifer Crick, Director of Administrative Services  
Deanna Mobley, Director of Intake and Clinical Services  
Janelle Santana, Executive Assistant  
Maria Marino, Emergency Management and Facilities  
Coordinator

**GUESTS:**

ASL Interpreter, DeBlois  
ASL Interpreter, Nicole  
ICS Interpreter, Amber  
Stacey Martinez  
Lucero Hernandez  
Brian  
Chris Aguire, DDS

Holly Pagel  
Jeremy Hogan, UCP North Bay  
Linda Plourde  
Maureen Fitzgerald  
Paula Finley, BI  
Ricky  
Sara Trail

**MINUTES**

**CALL TO ORDER** – Martha Valdez, President, called the regular business meeting to order at approximately 6:01 pm.

**ROLL CALL AND INTRODUCTIONS** – Ronald Gers, Secretary, conducted roll call and a quorum was present.

**CONSIDERATION OF MINUTES** – Regular Business Meeting Minutes from September 4, 2024 be approved as submitted.

**M/S/C (Speck/Pérez) Moved to approve the September 4, 2024 minutes as submitted. APPROVED UNANIMOUS**

**CONSIDERATION OF AGENDA**

**M/S/C (Kolster/Rangi) Moved to approve the agenda as submitted.**

**APPROVED UNANIMOUS**

**GENERAL PUBLIC COMMENT** – None

**PRESENTATION ON NBRC’S DISASTER PREPAREDNESS PLAN**

Maria Marino, Emergency Management & Facilities Coordinator, shared an overview of NBRC’s Disaster Preparedness Plan. A copy of the plan can be found as an attachment to the October board meeting packet on NBRC’s website.

- Breeanne Kolster, VAC Representative, asked Maria Marino to present NBRC’s Disaster Preparedness Plan at a future Vendor Advisory Committee meeting and upcoming vendor fairs.

**DRAFT DELEGATED CONSERVATORSHIP POLICY**

Beth DeWitt, Director of Client Services, presented a draft of the Delegated Conservatorship Policy that can be found as an attachment to the October board meeting packet on NBRC’s website.

- Carl Vinson, Board Member, sought clarification on the process for an individual to be conserved by the Department of Developmental Services.
- Joanne Giardello, Board Member, asked for language to be included on how the decision for the individual is made collaboratively.
- It was suggested to include language that ensures training be done for staff that step into the role of delegated conservatorship.

**TREASURER’S REPORT –**

**Treasurer’s Report be approved as submitted.**

Rosemarie Pérez, Board Member, reviewed the Treasurer’s Report. A summary of the Board Opportunity Fund and the CFO board report can be found in the October 2024 board packet.

- Doug Cleveland Board Opportunity Fund
  - There was 1 award in the amount of \$2,400 and had no deposits in August.
- Operations
  - This report reflects 2 months of expenditure for the new fiscal year. \*Funding for Senior Companion Program and Mental Health Services Act is included in the A-1 amendment.
- Fiscal Year 2024-2025 Budget Year
  - The first amendment (A-1) was received, and the executive team is preparing the agency budget for the year. NBRC has begun hiring growth positions for service coordinators to reduce our caseload ratios. Positions recently added will assist with caseload ratio for the 1:40 Early Intervention caseloads and the 1:40 Young Children caseloads. We continue to monitor our adult caseloads and complex needs caseloads.
- Purchase of Service
  - NBRC paid a total amount of \$71,197,806 for POS expenditures in the first two months of this fiscal year through August 31, 2024.
- Audit Update
  - NBRC has completed the audit with DDS. We anticipate their draft audit report over the next two months. At that time, the DDS auditors will be scheduled to present the audit results with the Board.
  - In addition, NBRC is working with Windes CPA auditors in their final year of audit. Windes CPA auditors are auditing fiscal year 2024. NBRC will begin identifying a new CPA for fiscal year 2025, as we are obligated to change CPA firms every 5 years.

**M/S/C (Gers/Arroyos) Motioned to approve the Treasurer’s Report as submitted.**

**APPROVED  
UNANIMOUS**

**ACTION COMMITTEE REPORTS –**

**A. Nominating Committee Update –**

Joanne Giardello, Nominating Committee Chair, conducted the following.

- a. **Vendor Advisory Committee (VAC) Candidate Introduction & Election**
  - i. **Sara Trail** left the room.
  - ii. Board Members took a vote.

**M/S/C (Gers/Speck) Motioned to approve Sara Trail as a VAC Voting Member.**

**All Board Members Present APPROVED**

## **NON-ACTION COMMITTEE REPORTS –**

### **A. Executive Committee Update –**

- a. Rosemarie Pérez, Board Member, shared the following updates.
  - i. The Executive Committee approved NBRC’s A-1 Contract.
  - ii. The Executive Committee sought feedback from the full Board about changing the meeting time for future Executive Committee meetings.
    1. Board members to email Martha Valdez, Board President, with their feedback.

### **B. Cultural/Linguistic Competency Committee (CLCC) Update –**

- a. Rosemarie Pérez, CLCC Chair, shared the following topics discussed by the CLCC on September 19<sup>th</sup>.
  - i. Reunion Symposium Recap
  - ii. Trunk or Treat Event upcoming in Santa Rosa
  - iii. The CLCC is updating 2 board policies named ‘Focus of Support’ and ‘Accessibility of Facility’.
- b. The next CLCC meeting is scheduled for October 17<sup>th</sup> at 12pm.

### **C. Vendor Advisory Committee (VAC) Update –**

- a. Breeanne Kolster, VAC Co-Chair, provided an update on the September VAC meeting.
  - i. SELPA Presentation
  - ii. Breakout sessions for feedback
  - iii. Introduced new VAC Voting Members that were voted in by the Board of Directors
  - iv. No VAC meeting in October to prepare for Vendor Fairs on October 9<sup>th</sup> and 16<sup>th</sup>
  - v. NBRC Director of Equity and Engagement opening

### **D. Public Policy Advisory Committee Update –**

- a. Breeanne Kolster, VAC Representative, reported the topics discussed at the PPAC meeting on September 24<sup>th</sup>.
  - i. Legislative Update
  - ii. Update on the Master Plan for Developmental Services
  - iii. Conferences happening at the legislative level
  - iv. Planning legislative breakfast for next year.
    1. If interested in helping to plan, reach out to [MariamG@nbrc.net](mailto:MariamG@nbrc.net)
  - v. The next PPAC meeting is scheduled for Tuesday, October 22<sup>nd</sup> at 10am.

### **E. Client Advisory Committee Update –**

- a. Sara Speck, CAC Co-Chair, noted the CAC was rescheduled to November 12<sup>th</sup> at 1:00pm in Santa Rosa.

### **F. Risk Reduction Advisory Committee Update – None**

## **UPDATE ON MASTER PLAN FOR DEVELOPMENTAL SERVICES MEETING**

Sara Speck, Board Vice President, provided an update on the Master Plan for Developmental Services Meeting that occurred on September 18<sup>th</sup> in Fresno.

- The meeting involved public input
- There were workgroup meetings to discuss priorities
- The next Master Plan meeting is scheduled for October 9<sup>th</sup> in San Diego

## **EXECUTIVE DIRECTOR’S REPORT –**

Gabriel Rogin, Executive Director, reported the following.

- The Board reviewed the draft version of the 2025 Board Meeting Dates & Locations that can be found on page 24 of the October board meeting packet on NBRC’s website. This item will be brought back next month for approval by the Board.
- Gabriel Rogin gave an overview of how the Reunion Symposium event went that NBRC hosted. The event was held in English and Spanish.
- Legislative Updates

- AB 2423 – regular updates to rate model for service providers
- AB 1147 – requires regional centers to be subject to the Public Records Act as of January 1, 2026.
- SB 1197 – provide respite to families of children and youth in foster care.
- NBRC Updates
  - NBRC’s working to transition individuals out of subminimum wage as of December 31, 2024.
  - We are actively interviewing for the Director of Equity and Engagement position.
- Victor Duron, the facilitator of the Master Plan process, to meet with our Board on November 18th from 6:30 to 8:00 pm on Zoom. Mr. Duron will provide an overview of the Master Plan process and gather input from our board members and community.

**GOOD OF THE ORDER –**

Sara Speck, Board Vice President, shared that Martha Valdez did a great job as President tonight.

**GENERAL PUBLIC COMMENT –**

Lucero Hernandez, Community Member, shared that she is seeking support on the conservatorship process.

- Beth DeWitt, Director of Client Service, to follow up with Lucero to discuss further.

**CLOSED SESSION –**

The board moved into closed session at 8:09pm to discuss the appointment, employment, evaluation of performance, or dismissal of a regional center employee.

**RETURN FROM CLOSED SESSION-**

**A. Report on any action taken during closed session.**

The board returned from the closed session at 8:34pm and there was action taken to approve the Executive Director’s performance evaluation questions and timeline.

**ADJOURNMENT –** Martha Valdez, President, adjourned the regular business board meeting at 8:34 pm.

# North Bay Developmental Disabilities Services Inc.

## Board of Directors

### NBRC Conservatorship Conflict Mitigation Policy

#### **Purpose:**

It is the intent of North Bay Regional Center ensure the health and safety of all individuals served, but specifically those conserved by the Department of Developmental Disabilities. Delegated conservatorships are authorized by Health and Safety code 416.9 and occur when the Department of Developmental Services (DDS) is appointed as conservator for an individual. The day-to-day duty and authority of the conservator is delegated to the appropriate regional center and this policy will outline how that duty will be carried out.

#### **Definition:**

Individuals may need the oversight and support to make decisions about their life and the services they receive from the regional center and other agencies. In certain situations, the IPP (Individual Program Plan) team might recommend that a conservator be appointed on their behalf. In the absence of family members or other appropriate entities to accept this role, DDS may be nominated and appointed by the court to act in this capacity, and may delegate this responsibility to the NBRC Executive Director (or his/her designee). NBRC acknowledges there must be balance between honoring a self-advocate's decision making and the support needed to make decisions that ensure the health and safety of the individual. In these circumstances, NBRC will ensure the least restrictive solution to address an individual's needs.

#### **Policy:**

To mitigate potential conflicts of interest for individuals served by North Bay Regional Center and conserved by DDS, NBRC will implement the following:

Meet with the conservatee in person on a quarterly basis

Support the Individual Program Plan process and the conservatee's participation

Address all health and well-being issues in a timely manner, consulting the appropriate regional center staff and other professionals, as necessary

Timely address of any concerns, and/or dissatisfaction with services, and assist in raising concerns as needed, including alleged violations of rights

Provide the conservatee information about any questions or need for assistance from DDS or others so they understand alternatives to conservatorship



Complete monthly reviews of the individual's health, safety and well-being by completing written updates to DDS with any changes to services or service needs

Maximize the conservatee's autonomy and support the conservatee to make their own decisions to the best of their ability

Consider all supports available to maximize ability and access to their local community

Provide input on the biennial comprehensive assessment of the individual, including a review of the need for conservatorship and ways to involve the individual in the review process and determining others they may want included

### **Expected qualifications for the NBRC delegated conservator:**

Bachelor's degree in human services such as psychology, social work or other related field and 5 years' experience working with individuals with developmental disabilities.

### **Required training for the NBRC delegated conservator:**

Person Centered Thinking and planning

What it means to act as Limited Conservator

Supported Decision Making and other alternatives to conservatorships

Limited Conservatorship for individuals with IDD (Intellectual and Developmental Disabilities)

Client Rights

### **Process for Requesting Assistance from the Department (DDS)**

A conservatee or their legal representative who is dissatisfied with a regional center's performance in carrying out its delegated conservatorship responsibilities may request assistance from the Department in resolving their concerns through:

The Department's Ombudsperson at: [Ombudsperson@dds.ca.gov](mailto:Ombudsperson@dds.ca.gov) or (877) 658-9731.

The Department's conservatorship liaison office at: [ddsconservatorship@dds.ca.gov](mailto:ddsconservatorship@dds.ca.gov) or (833) 421-0061.

Date submitted to NBRC Board for review

11/06/24

Date approved by NBRC Board Executive Committee (if applicable)

\_\_\_\_\_

Date approved by NBRC Board

\_\_\_\_\_

\_\_\_\_\_

Operations

Purchase of Service

The following contracts have been reviewed by Courtney Singleton, Director of Community Services, Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director.

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	Contract Amounts	Notes
Crisis Services	66 individuals (Projected 100)	TURNING POINT COMMUNITY PROGRAMS (TCP) PN1282	01/01/24-08/31/27	\$3,3921.32 Individual Monthly Rate \$4,069,584 Maxim Annual Payment	Renewal

**Summary:**

TCPCP's California START North Bay (CSNB) program is an evidenced-based, comprehensive model with a person-centered approach that applies principles of positive psychology, utilizes therapeutic tools, and creates linkages to natural and community-based resources. Services of the CSNB program include but are not limited to: Ongoing biopsychosocial assessments; Determination and assessment of strengths of the individual and team; System engagement and consultation; Cross systems crisis prevention and intervention planning; Comprehensive service evaluations; Clinical, medical and other interdisciplinary consultation and collaboration; and all other planned clinical team activities. Eligibility for the program includes a regional center eligible diagnosis and any co-occurring mental health diagnosis that is impairing the individual's functioning or symptoms.

**CSNB individual services provided:**

- Crisis Intervention/Stabilization
- Crisis On-Call Support
- Facilitated Team Meeting(s)
- Referrals and Linkages
- Cross-Systems Crisis Prevention/Intervention
- Medical/Psychiatric Consultation
- Comprehensive Service Evaluation
- Outreach Visits
- Clinical Education Team
- Community Support
- Assessment

Date submitted to NBRC Board for review

11/06/2024

Date approved by NBRC Board Executive Committee (if applicable)

Date approved by NBRC Board

Operations

Purchase of Service

The following contracts have been reviewed by Courtney Singleton, Director of Community Services, Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director.

Purpose of Contract	Consumers Served	Contractor Name and Vendor#	Term of Contract	Contract Amounts	Notes
Specialized Residential Facility	4	A PLACE OF GRACE HN0315	01/01/25-12/31/2027	\$14,751 Individual Monthly Rate \$708,048 Maximum Annual Payment	Contract Renewal
Specialized Residential Facility	4	A PLACE OF GRACE HN0445	01/01/25-12/31/2027	\$15,148 Individual Monthly Rate \$727,104 Maximum Annual Payment	Contract Renewal
Specialized Residential Facility***	4	ADELAID HOME II, LLC HN0460	01/01/25-12/31/2027	\$20,462 Individual Monthly Rate \$982,176 Maximum Annual Payment	Contract Renewal
Specialized Residential Facility*	4	ADELAIDE HOME LLC HN0439	01/01/25-12/31/2027	\$20,463 Individual Monthly Rate \$982,224 Maximum Annual Payment	Contract Renewal
Specialized Residential Facility	4	BEHAVIOR ANALYSIS TECHNOLOGIES HN0453	01/01/25-12/31/2027	\$23,387 Individual Monthly Rate \$1,122,576 Maximum Annual Payment	Contract Renewal
Specialized Residential Facility**	4	BRIGHT MINDS RESIDENTIAL CARE HN0491	01/01/25-12/31/2027	\$15,269 Individual Monthly Rate \$732,912 Maximum Annual Payment	Contract Renewal
Specialized Residential Facility	4	CARE GREAT HN0392	01/01/25-12/31/2027	\$20,375 Individual Monthly Rate \$978,000 Maximum Annual Payment	Contract Renewal
Specialized Residential Facility	4	eDEA Care Integrity- Sakura Home HN0620	01/01/25-12/31/2027	\$15,148 Individual Monthly Rate \$727,068 Maximum Annual Payment	Contract Renewal

Specialized Residential Facility	4	GLIM Residential LLC HN0625	01/01/25-12/31/2027	\$15,254 Individual Monthly Rate \$732,192 Maximum Annual Payment	Contract Renewal
Specialized Residential Facility	4	INCLUSION HN0419	01/01/25-12/31/2027	\$19,133 Individual Monthly Rate \$918,384 Maximum Annual Payment	Contract Renewal
Specialized Residential Facility*	4	NANAY HOME HN0459	01/01/25-12/31/2027	\$20,462 Individual Monthly Rate \$982,176 Maximum Annual Payment	Contract Renewal
Specialized Residential Facility*	4	NARSAN HOMES, LLC JJ Home 1 HN0466	01/01/25-12/31/2027	\$21,940 Individual Monthly Rate \$1,053,120 Maximum Annual Payment	Contract Renewal
Specialized Residential Facility*	4	NARSAN HOMES, LLC JJ Home2 HN0458	01/01/25-12/31/2027	\$20,450 Individual Monthly Rate \$981,600 Maximum Annual Payment	Contract Renewal
Specialized Residential Facility*	3	PARTNERS FOR INCLUSION HN0475	01/01/25-12/31/2027	\$22,388 Individual Monthly Rate \$805,968 Maximum Annual Payment	Contract Renewal
Specialized Residential Facility*	4	PARTNERS FOR INCLUSION HN0469	01/01/25-12/31/2027	\$20,462 Individual Monthly Rate \$982,176 Maximum Annual Payment	Contract Renewal
Specialized Residential Facility	4	PEOPLE'S CARE OF NORTHERN CA PN1042	01/01/25-12/31/2027	\$20,404 Individual Monthly Rate \$979,392 Maximum Annual Payment	Contract Renewal
Specialized Residential Facility	4	PEOPLE'S CARE NORTHERN CA HN0416	01/01/25-12/31/2027	\$19,132 Individual Monthly Rate \$918,336 Maximum Annual Payment	Contract Renewal
Specialized Residential Facility	4	PEOPLE'S CARE OF NORTHERN CA, LLC PN1034	01/01/25-12/31/2027	\$20,404 Individual Monthly Rate \$979,392 Maximum Annual Payment	Contract Renewal
Specialized Residential Facility	4	R&L RESIDENTIAL SERVICES HN0447	01/01/25-12/31/2027	\$20,463 Individual Monthly Rate \$982,224 Maximum Annual Payment	Contract Renewal
Specialized Residential Facility	4	RED JADE HOME HN0317	01/01/25-12/31/2027	\$16,957 Individual Monthly Rate \$813,936 Maximum Annual Payment	Contract Renewal
Specialized Residential Facility	4	VINCENT MANOR HN0619	01/01/25-12/31/2027	\$15,147 Individual Monthly Rate \$727,068 Maximum Annual Payment	Contract Renewal
Specialized Residential Facility*	4	WAYNE HOME LLC HN0441	01/01/25-12/31/2027	\$20,462 Individual Monthly Rate \$982,173 Maximum Annual Payment	Contract Renewal

Specialized Residential Facility	4	R&L RESIDENTIAL SERVICES HN0447	01/01/25-12/31/2027	\$20,463 Individual Monthly Rate \$982,224 Maximum Annual Payment	Contract Renewal
<p>Summary: <b>Specialized Residential Facilities (SRF)</b> are licensed by California Department of Social Services, Community Care Licensing and vendored by North Bay Regional Center to serve individuals with medical and/or behavioral needs. Many were developed to serve individuals whose needs could not be met in other settings. These homes provide between a 2 -3 staff to 4 client ratios during awake hours with a 2 staff to 4 client ratio overnight. Professional Consultation services may include: A Registered Nurse, Board Certified Behavior Analyst, Occupational Therapist, Registered Dietician, Recreational Therapist and/or Physical Therapist. These homes are monitored/visited on a quarterly basis by each client's NBRC Service Coordinator, on an annual basis by NBRC Quality Assurance Staff and annually unannounced by Community Care Licensing.</p>					

\*Developed for individuals moving out of Sonoma Developmental Center

\*\*Serves only individuals 60 years+

\*\*\*Serves individuals 60 years + and developed for individuals moving out of Sonoma Developmental Center

Date submitted to NBRC Board for review

11/06/2024

Date approved by NBRC Board Executive Committee (if applicable)

Date approved by NBRC Board

Operations

Purchase of Service

The following contracts have been reviewed by Courtney Singleton, Director of Community Services, Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director.

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	Contract Amounts	Notes
Enhanced Behavioral Supports Home	4	Casa Luna, LLC- Isabella's HN0489	01/01/25-12/31/2027	\$68,893 Monthly \$823,109 Annually	Renewal
Enhanced Behavioral Supports Home	4	Kwanza Care, LLC HN0474	01/01/25-12/31/2027	\$63,936 Monthly \$767,232 Annually	Renewal
Enhanced Behavioral Supports Home	4	Serena Homes, LLC- Anamor HN0484	01/01/25-12/31/2027	\$56,084 Monthly \$673,008 Monthly	Renewal

### Summary

These Enhanced Behavioral Homes (EBSH) were developed to serve individuals with challenging behavioral needs that have moved from Sonoma Developmental Center into the community. The individuals that live in these homes, cannot be served in any other setting. These are four (4) bedroom homes, with each individual having their own room. A full-time administrator is responsible for the operation of each home. All staff must be Licensed Psychiatric Technicians or Registered Behavior Technicians. There is a base staffing ratio of one lead staff on every shift. Additional staffing levels are determined based on each individual's needs, through their Individual Program Plan (IPP). An additional purchase of service is put in place to fund this staffing, separate from this contract amount. The facility budget is approved by NBRC and certified by The Department of Developmental Services. This contract is for the facility costs for the home. When the first individual moves into the home, the facility cost is paid to the EBSH vendor. These homes are monitored on a monthly basis by NBRC's Board Certified Behavior Analyst (BCBA), quarterly by each client's NBRC Service Coordinator, quarterly by NBRC's Quality Assurance Staff, semiannually by The Department of Developmental Services' BCBA, and annually unannounced by Community Care Licensing.

The below items are covered in the facility cost per month:

- |   |                      |   |                 |
|---|----------------------|---|-----------------|
| -Rent for the property                                      | -Insurance           | -Board Certified Behavior Analyst supervision | -Internet/Cable |
| -744 hours a month of Lead Staff (salary, benefits & taxes) | -Phone               | -Property Taxes                               | -Utilities      |
| -40 hours a week of the home Administrator                  | -Repairs/Maintenance |   | -Transportation |

Date submitted to NBRC Board for review

11/06/2024

Date approved by NBRC Board Executive Committee (if applicable)

\_\_\_\_\_

Date approved by NBRC Board

\_\_\_\_\_

Operations

Purchase of Service

The following contracts have been reviewed by Courtney Singleton, Director of Community Services, Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director..

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	Contract Amounts	Notes
Adult Residential Facility for Persons with Special Healthcare Needs	5	ABM HOMES DBA PETERSON HN0425	01/01/25-12/31/2027	\$22,900 Individual Monthly Rate \$1,374,000 Maximum Annual Payment	Renewal
Adult Residential Facility for Persons with Special Healthcare Needs	5	AEN HOMES, LLC Grosse HN0420	01/01/25-12/31/2027	\$22,900 Individual Monthly Rate \$1,374,000 Maximum Annual Payment	Renewal
Adult Residential Facility for Persons with Special Healthcare Needs	5	BELEN HAVEN I HN0463	01/01/25-12/31/2027	\$24,492 Individual Monthly Rate \$1,469,520 Maximum Annual Payment	Renewal
Adult Residential Facility for Persons with Special Healthcare Needs	5	BELEN HAVEN II HN0462	01/01/25-12/31/2027	\$24,492 Individual Monthly Rate \$1,469,520 Maximum Annual Payment	Renewal
Adult Residential Facility for Persons with Special Healthcare Needs	5	ELWYN CALIFORNIA HN0450	01/01/25-12/31/2027	\$28,806 Individual Monthly Rate \$1,728,360 Maximum Annual Payment	Renewal DDS Health and Safety Rate

Adult Residential Facility for Persons with Special Healthcare Needs	5	ELWYN CALIFORNIA HN0455	01/01/25-12/31/2027	\$29,401 Individual Monthly Rate \$1,764,060 Maximum Annual Payment	Renewal DDS Health and Safety Rate
Adult Residential Facility for Persons with Special Healthcare Needs	5	WNJT HOMES DBA MONTE HN0426	01/01/25-12/31/2027	\$22,900 Individual Monthly Rate \$1,374,000 Maximum Annual Payment	Renewal
Adult Residential Facility for Persons with Special Healthcare Needs	5	ERAH, LLC HN0440	01/01/25-12/31/2027	\$24,492 Individual Monthly Rate \$1,469,520 Maximum Annual Payment	Renewal

**Summary**  
An Adult Residential Facility for Persons with Special Healthcare Needs (ARFPSHN) is a four or five bedroom home licensed by Department of Social Services-Community Care Licensing, certified by The Department of Developmental Services and vendored by a regional center. An ARFPSHN provides care to individuals that require 24-hour licensed nursing care in a home setting. Staffing requirements are two direct support professional staff to five individuals, with 24 hours a day of licensed nursing, of which 40 hours a week must be a Registered Nurse (RN). Professional Consultation services may include: A Registered Nurse, Board Certified Behavior Analyst, Occupational Therapist, Registered Dietician, Recreational Therapist and/or Physical Therapist. Individuals in these homes are medically fragile. These homes are monitored/visited, monthly by an NBRC RN, quarterly by each client's NBRC Service Coordinator, on an annual basis by Quality Assurance Staff, semiannually by The Department of Developmental Services' RN and annually unannounced by Community Care Licensing. All eight (8) of these homes were developed for individuals to move into from Sonoma Developmental Center.





**North Bay Regional Center  
Doug Cleveland  
Board Opportunity Fund  
November 6, 2024,  
Board Meeting**

The Doug Cleveland Board Opportunity Fund ending balance as of September 30, 2024, was **\$33,493.71**.

There were no transactions that occurred in **September 2024**:

Donations and Deposits:

- No Donation \$0.00
- No Deposit \$0.00

Awards:

- None

Other Transactions:

- None

Ops Expenditures 3 months 23%	CFO Board Report September 30, 2024 25% of the fiscal year has elapsed				POS Expenditures 3 months 22%
<b>OPERATIONS</b>		<b>Total Ops Allocation:</b>		<b>\$</b>	<b>40,456,450</b>
<b>Total General Ops Contract:</b>	<b>\$</b>	<b>39,073,624</b>	<b>Total CPP Contract:</b>	<b>\$</b>	<b>672,897</b>
<b>General Ops Amount Available:</b>	<b>\$</b>	<b>29,991,536</b>	<b>CPP Contract Amount Available:</b>	<b>\$</b>	<b>672,897</b>
Total YTD					
<b>OPERATIONS EXPENSE (OPS)</b>	<b>YTD Actual</b>	<b>% by category</b>	<b>Forecast*</b>	<b>Actual + Forecast</b>	
Personnel	\$ 6,660,124	73.33%	\$ 21,397,674	\$	28,057,798
Benefits	\$ 1,516,416	16.70%	\$ 5,326,057	\$	6,842,473
Facilities	\$ 718,263	7.91%	\$ 1,922,228	\$	2,640,491
Equipment	\$ 68,374	0.75%	\$ 413,626	\$	482,000
Communications	\$ 187,201	2.06%	\$ 304,807	\$	492,008
Mileage	\$ 58,492	0.64%	\$ 260,508	\$	319,000
Legal	\$ 1,802	0.02%	\$ 48,198	\$	50,000
General Office	\$ 15,621	0.17%	\$ 69,379	\$	85,000
Consultants	\$ 70,286	0.77%	\$ 399,714	\$	470,000
Bank Fee and LOC	\$ 7,458	0.08%	\$ 17,542	\$	25,000
Other Expenses	\$ 10,183	0.11%	\$ 31,803	\$	41,986
Revenue	\$ (232,132)	-2.56%	\$ (200,000)	\$	(432,132)
<b>Total Operations Expenses</b>	<b>\$ 9,082,088</b>	<b>100%</b>	<b>\$ 29,991,536</b>	<b>\$</b>	<b>39,073,624</b>
<b>Community Placement Plan (CPP)</b>					
	<b>\$ -</b>	<b>0%</b>	<b>\$ 672,897</b>	<b>\$</b>	<b>672,897</b>
<b>Senior Companion Program (SCP) - Grant</b>					
	<b>\$ 72,266</b>	<b>22%</b>	<b>\$ 261,928</b>	<b>\$</b>	<b>334,194</b>
<b>Mental Health Services Act (MHSA) - Grant</b>					
	<b>\$ 110,734</b>	<b>29%</b>	<b>\$ 265,001</b>	<b>\$</b>	<b>375,735</b>
<b>Total Paid for Operations: \$ 9,265,088</b>					
<b>PURCHASE OF SERVICES</b>		<b>Total POS Allocation:</b>		<b>\$</b>	<b>497,280,726</b>
<b>Total POS Contract:</b>	<b>\$</b>	<b>497,180,726</b>	<b>Total CPP Contract:</b>	<b>\$</b>	<b>100,000</b>
<b>POS Contract Amount Available:</b>	<b>\$</b>	<b>389,299,654</b>	<b>CPP Contract Amount Available:</b>	<b>\$</b>	<b>100,000</b>
Total YTD					
<b>PURCHASE OF SERVICES (POS)</b>	<b>YTD Actual</b>	<b>%</b>	<b>Forecast*</b>	<b>Actual + Forecast*</b>	
Community Care Facilities	\$ 34,772,836	32.2%	\$	\$	34,772,836
Supported Living Services	\$ 26,605,604	24.7%	\$	\$	26,605,604
Day Programs	\$ 19,804,825	18.4%	\$	\$	19,804,825
Behavioral Services	\$ 9,958,265	9.2%	\$	\$	9,958,265
Other	\$ 8,258,811	7.7%	\$	\$	8,258,811
Transportation	\$ 4,618,017	4.3%	\$	\$	4,618,017
Respite	\$ 2,140,775	2.0%	\$	\$	2,140,775
Medical Services	\$ 1,721,939	1.6%	\$	\$	1,721,939
Community Placement Plan (CPP)	\$ -	0.0%	\$ -	\$	-
<b>TOTAL POS EXPENSES</b>	<b>\$ 107,881,072</b>	<b>100.0%</b>	<b>\$ -</b>	<b>\$</b>	<b>107,881,072</b>
<i>*This budget reflects through the A-1 for FY25</i>					
<b>Total Regional Center Budget:</b>				<b>\$</b>	<b>537,737,176</b>



## Committee Information

For committee agendas and location information, please visit

<https://nbrc.net/about-us/board-of-directors/board-meetings/board-committee-meetings/>

Committee	Members	Description	Next Meeting
Executive Committee	Board President – Martha Valdez Board Vice President – Sara Speck Board Secretary – Ronald Gers Board Treasurer – Andrea Bednarova	The Executive Committee consists of officers elected by the Board of Directors. The Executive Committee oversees the direction of NBRC and provides leadership to the board. The committee meets monthly to discuss matters involving the agency and to plan the agenda for the upcoming board meeting.	November 18, 2024 6:30pm – 7:30pm  Occurs the 3 <sup>rd</sup> Monday of every month
Vendor Advisory Committee (VAC)	Board VAC Representative – Breeanne Kolster	The Vendor Advisory Committee is comprised of service providers from Napa, Solano, and Sonoma counties. The members provide guidance, advice, and recommendations as they meet about issues and concerns that affect their services.	November 12, 2024 10am – 11:30am  Occurs the 2 <sup>nd</sup> Tuesday of every month
Public Policy Advisory Committee (PPAC)	Board VAC Representative – Breeanne Kolster Board Vice President – Sara Speck	The Public Policy Advisory Committee is an advisory committee to the board. The committee reviews public policy impacting regional center services including: <ul style="list-style-type: none"> <li>- Congressional bills, California state legislation and budget trailer bills</li> <li>- Federal and state executive orders</li> <li>- Changes in regulation and other law relating to disability programs and services</li> <li>- Department of Developmental Services directives</li> </ul> The purpose of the committee is to keep the Board informed of important policy developments and recommend potential actions for the Board to take.	November 19, 2024 10am – 11:30am  Occurs the 4 <sup>th</sup> Tuesday of every month

Cultural and Linguistic Competency Committee (CLCC)	CLCC Chair – Rosemarie Pérez Board Vice President – Sara Speck Board President – Martha Valdez	The CLCC promotes diversity, equity and belonging within our agency and community by gathering input, analyzing data, reviewing policies, and making recommendations to the Board.	November 21, 2024 12pm – 1pm  Occurs the 3 <sup>rd</sup> Thursday of every month
Client Advisory Committee (CAC)	Board Vice President & CAC Co-Chair – Sara Speck Board President – Martha Valdez	The CAC represents the perspectives of people served by NBRC. The members share information, provide feedback on NBRC policies and practices, and make recommendations to the Board.	November 12, 2024 1:00pm – 3:00pm  Occurs quarterly, 4 <sup>th</sup> Friday of the month
Risk Reduction Advisory Committee (RRAC)	RRAC Chair – Joanne Giardello Board Vice President – Sara Speck	The Committee develops agendas that focus on policies, discussions, practices, and tasks related to prevention and response to neglect, physical and sexual abuse.	November 27, 2024 12:30pm – 1:30pm  Occurs the last Wednesday of every month

### **Section 8.2 Committee Membership**

Each committee shall have at least two Directors. Committee membership shall be established by a simple majority of Directors present at a Board Meeting. Except as otherwise provided in these Bylaws, members of the committees are not required to be Directors of the Corporation. However, no committee can take action or be authorized to take action on behalf of the Board of Directors unless all of its members are members of the Board of Directors.

**NORTH BAY DEVELOPMENTAL DISABILITIES SERVICES, INC.**

**BOARD OF DIRECTORS**

<b><u>Term</u></b>	<b><u>Name</u></b>	<b><u>County</u></b>
11/23 – 10/24 11/24 – 10/27 11/27 – 10/30 (10/30) <b>PRESIDENT:</b> 10/24 – 09/26	<b>Martha Valdez</b>	Sonoma
11/19 - 10/22 11/22 – 10/25 11/25 – 10/26 (10/26) <b>TREASURER:</b> 3/22 – 2/24, 3/24 – 2/26	<b>Andrea Bednarova</b>	
07/22 – 06/23 07/23 – 06/26 07/26 – 06/29 (06/29) <b>SECRETARY:</b> 3/24 – 2/26	<b>Ronald Gers</b>	Sonoma
7/18 – 6/21 7/21 – 6/24 7/24 – 6/25 (6/25) <b>SECRETARY:</b> 3/20 – 2/22, 3/22 – 2/24 <b>VICE PRESIDENT:</b> 5/24 – 6/25	<b>Sara Speck</b>	Solano
1/22 – 12/23 1/24 – 12/25 (12/25) VAC REP	<b>Breeanne Kolster</b>	Napa, Solano, Sonoma / VAC
02/22 – 01/23 02/23 – 01/26 02/26 – 01/29 (01/29)	<b>Joanne Giardello</b>	Solano
09/23 – 08/24 09/24 – 08/27 09/27 – 08/30 (08/30)	<b>Carl Vinson</b>	Solano
5/18 – 4/21 5/21 – 4/24 5/24 – 4/25 (4/25) <b>TREASURER:</b> 9/18 – 8/20, 9/20 – 2/22 <b>PRESIDENT:</b> 3/22 – 2/24, 3/24 – 9/24	<b>Rosemarie Pérez</b>	Sonoma
01/24 – 12/24 01/25 – 12/27 01/28 – 12/30 (12/30)	<b>Sahira Arroyos</b>	Solano
03/24 – 02/25 03/25 – 02/28 03/28 – 02/31 (02/31)	<b>Ravinder Rangji</b>	Solano

(Dates in brackets are the 7<sup>th</sup> consecutive year)

**Revised 10/2024**



**Proposed Board Member for 2<sup>nd</sup> Term: Sahira Arroyos**

**County: Solano**

Sahira Arroyos currently lives in Fairfield, California and has been a part of North Bay Regional Center since she was little. She's currently a consumer in the non-profit organization of The Arc-Solano's Tailored Day Service program in Vallejo, which she has been involved in for 5 years. During this time, she has participated in multitudes of volunteering opportunities and events, such as being a literacy tutor, hosting Zoom meetings where she would create and follow a lesson plan. Her goal in these classes is to build other TDS participants' advocacy skills and inform them with ways they can improve their overall health. She also partakes in administrative volunteer work at The Arc-Solano. She often attends a weekly Public Speaking group virtually in Southern California.

In her spare time, she likes traveling, listening to music, watching movies, TV shows, spending time with family, shopping, going to concerts, and visiting theme parks. She is very punctual and responsible, kind, attentive, advocative, and supportive of others with disabilities. She speaks English and Spanish fluently and is currently learning Italian. One of the most important things to Sahira is being valued and serviceable in her community.

The Nominating Committee recommends Sahira Arroyos to the NBRC Board of Directors for a second term from January 2025 to December 2027.



Date: 10/14/24

This is a proposal to modify the current practice for onboarding members to the Vendor Advisory Committee (VAC) of North Bay Regional Center. This proposal intends to:

- Maintain high standards for vetting members of the VAC
- Streamline the onboarding process and reduce the timeline
- Enhance the VACs ability to recruit and maintain membership
- Duplicate what other VACs are doing around the state
- Align with revised VAC Articles of Incorporation that are currently in review by the VAC By Law Subcommittee

### **Current Practice**

1. All members apply when vacancies are open
2. Co-Chairs monitor applications and share potential candidates with the full membership
3. Members vote (using majority rule) to recommend members to move forward for approval by the NBRC Board of Directors Nominating Committee.
4. Candidates interview with the NBRC Board of Directors, Nominating Committee and if accepted, are recommended to the full board for approval.
5. Candidates attend the next available NBRC Board meeting, share about themselves and are voted onto the VAC

### **Proposed Practice**

1. Members apply when vacancies are open and are first vetted (to the greatest extent possible) so the membership will reflect:
  - the three (3) counties served by NBRC including Sonoma, Napa and Solano County
  - a wide variety of vendor service types
  - a variety of large and small organizations
  - a variety of expertise (person centered thinking, event planning, government affairs, service delivery, and program administration, etc.)
  - individuals who hold or aspire to hold leadership positions within their organizations
  - the cultural and linguistic diversity of the individuals and families served by NBRC
  - individuals who have demonstrated consistent active participation in VAC meetings
2. Executive Committee (made up of Co-Chairs and a Secretary) monitors applications and shares candidate applications with the full membership
3. Candidates are interviewed by members of the VAC committee
4. Members vote (using majority rule) to recommend members to the VAC
5. If a member is going to be considered as a Co-Chair/Board Representative (meaning the VAC membership has voted majority rule to recommend that position), the Co-Chair/Board Representative interviews with the NBRC Board of Directors, Nominating Committee and if accepted, are recommended to the full board for approval.
6. Co-Chair candidates attend the next available NBRC Board meeting, share about themselves and are voted into position.



# JOIN US

*Provide input on California's Master Plan  
for Developmental Services!*

Victor Duron, facilitator, will provide an overview of the Master Plan process and gather feedback from the Board and community.

**November 18, 2024 at 6:30pm**

**<https://us02web.zoom.us/j/84374801550?pwd=VXFJU1ovbVFoeINWVEcxK3JOT2c0QT09>**

**Meeting ID: 843 7480 1550**  
**Passcode: 470780**

This meeting will be hosted in English with Spanish interpretation.

For more information, contact:  
JanelleS@nbrc.net

Follow us on Social Media





PIZZA  
PARTY



# NBRC CLIENT ADVISORY COMMITTEE

**November 12th, 2024**

**1:00 PM - 3:00 PM**

**at NBRC's Santa Rosa Office!**

**520 Mendocino Avenue**

**Presentation on Special-Needs Trusts**

*Jacquelyne Ocaña, Private Fiduciary*

**and other board and agency updates!**

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If you are unable to join us in person, see the Zoom option below.

[Click Here](#)

Meeting ID: 817 4829 4894

Passcode: 062299

Please email [janelles@nbrc.net](mailto:janelles@nbrc.net) if you have any questions.

PIZZA  
FIESTA



## COMITÉ ASESOR DE CLIENTES DE NBRC

**12 de Noviembre de 2024**

**13:00 a 15:00 horas**

**en la oficina de NBRC Santa Rosa!**

**520 Mendocino Avenue**

**Presentación sobre fideicomisos para necesidades especiales**

***Jacquelyne Ocaña, Síndico Privado***

***¡y otras actualizaciones de la junta y la agencia!***

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**Si no puede unirse a nosotros en persona, consulte la opción de  
Zoom a continuación.**

**[Haga clic aquí](#)**

**ID de reunión: 817 4829 4894**

**Código de acceso: 062299**

**Envíe un correo electrónico a [janelles@nbc.net](mailto:janelles@nbc.net) si tiene  
alguna pregunta.**



**Board Meeting Locations 2025**

6:00 pm – 8:00 pm

**\*Pending Board Approval\***

January 8, 2025 <i>*1<sup>st</sup> Wednesday of the month falls on a holiday</i>	Regular Business Meeting	<i>Hybrid – Zoom &amp; NBRC Napa Office</i>
February 5, 2025	Regular Business Meeting	<i>Hybrid – Zoom &amp; NBRC Santa Rosa Office</i>
March 5, 2025	Regular Business Meeting	<i>Hybrid – Zoom &amp; NBRC Vacaville Office</i>
April 2, 2025	<i>Annual Board Meeting</i>	<i>Hybrid – Zoom &amp; NBRC Napa Office</i>
May 7, 2025	Regular Business Meeting	<i>Hybrid – Zoom &amp; NBRC Santa Rosa Office</i>
June 4, 2025	Regular Business Meeting	<i>Hybrid – Zoom &amp; NBRC Vacaville Office</i>
July 2, 2025	Regular Business Meeting	<i>Hybrid – Zoom &amp; NBRC Napa Office</i>
August 6, 2025 <i>*Board members only</i>	<i>No Board Meeting – Board Retreat</i>	<i>10am-3pm NBRC Napa Office</i>
September 3, 2025	Regular Business Meeting	<i>Hybrid – Zoom &amp; NBRC Vacaville Office</i>
October 1, 2025	Regular Business Meeting	<i>Hybrid – Zoom &amp; NBRC Santa Rosa Office</i>
November 5, 2025	Regular Business Meeting	<i>Hybrid – Zoom &amp; NBRC Napa Office</i>
December 3, 2025	Short Business Meeting	<i>Hybrid – Zoom &amp; NBRC Vacaville Office</i>

## Board Training Plan 2025

Training	Frequency	Length	Trainer	Affiliation
Overview of DDS Fiscal and Compliance Audit	One time	30 min	DDS	DDS
ARCA Academy Presentations	Every few months	2 hours	ARCA	ARCA
Competitive Integrated Employment	One time	30 min	TBD	TBD
SCDD Trainings**	TBD	TBD	TBD	State Council on Developmental Disabilities (SCDD)
Case Management Overview: The Day in the Life of a Service Coordinator	One time	1 hour	TBD	TBD
Overview of NBRC Clinical Department	One time	1 hour	TBD	TBD
Purchase of Service Expenditure Projections Overview	Annually	30 min	Isabel Calder	Chief Financial Officer
Regional Center Budget Overview	One time		Isabel Calder	Chief Financial Officer
Strategic Planning	Ongoing	1 hour	Ami Sullivan	Kinetic Flow
New DDS Contract Language	One time	1 hour	Gabriel Rogin	NBRC Executive Director
Community Resource Development Plan	Annually	30 min	Courtney Singleton	NBRC Director of Community Services
National Core Indicators Data	Annually	30 min	Courtney Singleton	NBRC Director of Community Services
<i>Annual Board Meeting - Community Success Stories</i>	Annually	4 hours	TBD	TBD
Caseload Ratios & their Impact	Annually	1 hour	Beth DeWitt and Jennifer Crick	NBRC Director of Client Services and Administrative Services
Crisis Prevention and Response	One time	30 min	TBD	TBD
Linguistic and Cultural Competency	One time	1.5 hours	TBD	TBD
Board Retreat – Review of Board Governance and DDS Contract	Annually	4 hours	TBD	TBD
Whistleblower Policies* and Conflict of Interest	Annually	1 hour	Jennifer Crick	NBRC, Director of Administrative Services
Performance Contract/ Disparity Report	Annually	30 min	Courtney Singleton	NBRC, Director of Community Services

\*NBRC shall review and provide, at minimum, annual training to all board members regarding the regional center governing board's approved Whistleblower Policy including, but not be limited to the board's role in implementing the policy.

\*\*SCDD Trainings may include: "The Universe Around Us" (re the agencies and roles that support people served by RCs, Disparities in Regional Center Services, Civics, and the Budget and Legislative Processes, Getting Justice

through Systemic Change, Disaster/Emergency Preparedness, Mental Health & Self-Care, Overview of the Lanterman Act, Self Determination Program, The Role of the Regional Center Board, Boardmanship, and How to Be an Effective Board or Committee Member.

X \_\_\_\_\_  
**Martha Valdez**  
Board President  
\*\*Pending Approval

X \_\_\_\_\_  
**Gabriel Rogin**  
Executive Director  
\*\*Pending Approval

DRAFT



# NBRC OUTREACH

Stay Connected with Our Upcoming Events & Meetings



## BOARD MEETING

The November Board Meeting is on November 6, 2024 at 6:00 pm at the NBRC Napa Office located at 610 Airpark Rd, Napa, CA 94558 or via Zoom.

Please contact (707) 256-1224 for information or accommodations. Spanish & American Sign Language translation services are provided.

## MASTER PLAN PUBLIC INPUT



### MASTER PLAN *for* Developmental Services

California's Health and Human Services Agency (CalHHS) has initiated a process to develop a Master Plan for Developmental Services. The Master Plan will "seek to create and strengthen bridges that connect the developmental services system to other critical systems" and increase our system's "ability to provide culturally responsive services and strengthen the accountability and standardization of the system so that it is easier for individuals and their families to navigate no matter where they live in California."

NBRC's Board of Directors wants to make sure that people in our community have the opportunity to provide input to the Master Plan. Therefore, we have invited Victor Duron, the facilitator of the Master Plan process, to meet with our Board on **November 18th** from **6:30 to 8:00 pm** on Zoom. Mr. Duron will provide an overview of the Master Plan process and gather input from our board members and community.

**Zoom Information:**

**Meeting ID:** 843 7480 1550

**Password:** 470780

# NBRC EVENT CALL LINE

We are thrilled to introduce our first NBRC Events Call Line designed to provide our community with information on upcoming NBRC outreach events, board meetings, community meetings, and more!

The call line will provide pre-recorded messages available in English, Spanish, and Tagalog and will be updated monthly to ensure our community stays informed.

Please call (888) 327-4100 to stay connected!



## NBRC EVENT CALL LINE

**Call our NBRC Event Call Line TODAY to stay connected!**

Menu options:

1. English
2. Spanish
3. Tagalog

**WHAT IS THE NBRC EVENT CALL LINE?**

- PRE-RECORDED MESSAGES WITH INFORMATION FOR UPCOMING EVENTS, COMMUNITY MEETINGS AND MORE!
- AVAILABLE IN ENGLISH, SPANISH & TAGALOG

**(888) 327-4100**

Let's Get Connected for Our Latest News & Updates



on X, formerly Twitter @Northbayrc



on Facebook @NorthBayRegionalCenter



on Instagram @Northbayrc



on our website, nbrc.net

 North Bay Regional Center • 610 Airport Rd., Napa, CA 94558 • 520 Mendocino Avenue, Santa Rosa, CA 95404

## FOLLOW US!

Connect with us on social media!  
We regularly post information about community meetings, focus groups, NBRC events and much more.

Stay in the know about all things NBRC.

## SIGN UP FOR UPDATES

Stay in the know about all things NBRC.

Sign up for outreach update emails!  
We regularly host community meetings, focus group workshops, NBRC events and much more.





# ALCANCE DE NBRC

Manténgase conectado con nuestros próximos eventos y reuniones



## REUNIÓN DE LA JUNTA DIRECTIVA

La reunión de la Junta Directiva de noviembre será el 6 de noviembre de 2024 a las 6:00 p. m. en la oficina de NBRC Napa ubicada en 610 Airpark Rd, Napa, CA 94558 o vía Zoom.

Comuníquese al (707) 256-1224 para obtener información o solicitar alojamiento. Se ofrecen servicios de traducción al español y al lenguaje de señas americano.

## PLAN MAESTRO APORTACIÓN PÚBLICA



**MASTER PLAN** *for*  
**Developmental Services**

La Agencia de Salud y Servicios Humanos de California (CalHHS) ha iniciado un proceso para desarrollar un Plan Maestro para los Servicios de Desarrollo. El Plan Maestro “buscará crear y fortalecer puentes que conecten el sistema de servicios de desarrollo con otros sistemas críticos” y aumentará la “capacidad de nuestro sistema para brindar servicios culturalmente sensibles y fortalecer la rendición de cuentas y la estandarización del sistema para que sea más fácil para las personas y sus familias desenvolverse sin importar dónde vivan en California”.

La Junta Directiva de NBRC quiere asegurarse de que las personas de nuestra comunidad tengan la oportunidad de aportar su opinión sobre el Plan Maestro. Por lo tanto, hemos invitado a Víctor Duron, el facilitador del proceso del Plan Maestro, a reunirse con nuestra Junta el **18 de noviembre de 6:30 a 8:00 p. m.** en Zoom. El Sr. Duron brindará una descripción general del proceso del Plan Maestro y recopilará las opiniones de los miembros de nuestra junta y de la comunidad.

**Información de Zoom:**

ID de reunión: 843 7480 1550

Contraseña: 470780



# LÍNEA DE EVENTOS DE NBRC

Estamos encantados de presentar nuestra primera línea de llamadas de eventos de NBRC diseñada para brindar a nuestra comunidad información sobre los próximos eventos de extensión de NBRC, reuniones de junta, reuniones comunitarias y más.

La línea de llamada proporcionará mensajes pregrabados disponibles en inglés, español y tagalo y se actualizará mensualmente para garantizar que nuestra comunidad se mantenga informada.

¡Llame al (888) 327-4100 para mantenerse conectado!

Conéctese con nosotros para nuestras últimas noticias y actualizaciones.

-  en X, anteriormente Twitter @Northbayrc
-  en Facebook @NorthBayRegionalCenter
-  en Instagram @Northbayrc
-  en nuestro sitio web, nbrc.net

 610 Airpark Rd, Napa, CA 94558 • 520 Mendocino Avenue, Santa Rosa, CA 95404



## LÍNEA DE EVENTOS DE NBRC

**¿QUÉ ES LA LÍNEA DE LLAMADAS PARA EVENTOS DE NBRC?**

- MENSAJES PREGRABADOS CON INFORMACIÓN PARA PRÓXIMOS EVENTOS, REUNIONES COMUNITARIAS Y MÁS!
- DISPONIBLE EN INGLÉS, ESPAÑOL Y TAGALO

**¡Llame a nuestra línea de eventos de NBRC HOY para mantenerse conectado!**

Opciones de menú:

1. inglés
2. español
3. tagalog

**(888) 327-4100** 

## ¡SÍGANOS!

¡Conéctate con nosotros en las redes sociales!

Publicamos periódicamente información sobre reuniones comunitarias, grupos focales, eventos de NBRC y mucho más.

Manténgase informado sobre todo lo relacionado con NBRC.

## RECIBE ACTUALIZACIONES

¡Regístrese para recibir correos electrónicos de actualización de el alcance de NBRC!

Regularmente organizamos reuniones comunitarias, talleres de grupos de enfoque, eventos y mucho más.





**FAIR HEARING & MEDIATION UPDATE**

**OCTOBER 1, 2024 – OCTOBER 31, 2024**

Service (24-9)	<u>Reason for Appeal:</u> Claimant appeals denial of request to fund service. <u>Ruling:</u> Mediation & Fair Hearing held. Additional hearing dates scheduled.
Service (24-16b)	<u>Reason for Appeal:</u> Claimant appeals denial of funding for service. <u>Ruling:</u> Mediation and Fair Hearing held. Decision made.
Service (24-18)	<u>Reason for Appeal:</u> Claimant appeals denial of funding for service. <u>Ruling:</u> Resolved at mediation.
Eligibility (24-19)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Mediation & Fair Hearing held.
Eligibility (24-21)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Resolved at informal meeting.
Eligibility (24-22)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Resolved at mediation.
Eligibility (24-23)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Resolved at informal meeting.
Service (24-24)	<u>Reason for Appeal:</u> Claimant appeals denial of funding for a service. <u>Ruling:</u> Mediation & Fair Hearing scheduled.