

North Bay Developmental Disabilities Services, Inc.
Board of Directors' Board Meeting
October 5, 2022, 6:00 p.m.

Join by Zoom Webinar:

<https://us02web.zoom.us/j/89709687840?pwd=QjllcTc0dzBBNXA2OEplLanVjOFItUT09>

Join by Phone:

Phone Number: 1-669-900-6833 **Webinar ID:** 897 0968 7840 **Passcode:** 912329

- I. CALL TO ORDER – Rosemarie Pérez, President
- II. ROLL CALL AND INTRODUCTIONS – Sara Speck, Secretary (3 min)
- III. CONSIDERATION OF MINUTES – Regular Business Meeting Minutes from September 7, 2022 be approved as submitted. (2 min) (pgs. 1-4) ACTION
- IV. GENERAL PUBLIC COMMENT – Please use the chat in the Zoom meeting, or if attending by phone, please text your name to (707) 850-8404 to sign up (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- V. ADULT SERVICES OVERVIEW PRESENTATION – Ellisa Reiff, Associate Director of Client Services & Kelly Weber, Case Management Supervisor (25 min) (attachment) INFO
- VI. FY 2022-2023 PERFORMANCE CONTRACT – Gabriel Rogin, Executive Director (7 min) (pg. 5-19) ACTION
- VII. TREASURER'S REPORT – Andrea Bednarova, Treasurer
 - A. Treasurer's Report be approved as submitted. (5 min) (pgs. 20-21) ACTION
- VIII. COMMITTEE REPORTS –
 - A. Executive Committee Update – Rosemarie Pérez, President (5 min) INFO
 - i. Strategic Planning Update
 - ii. Approval of Board Opportunity Fund Request (pg. 22)
 - B. Cultural/Linguistic Competency Committee Update – Rosemarie Pérez, President (5 mins) INFO
 - i. Board Policy Discussion – Employment First Policy (pg. 23)
 - C. Vendor Advisory Committee Update – Breeanne Burris, VAC Co-Chair (5 mins) (pgs. 24-27) INFO
 - D. Public Policy Advisory Committee Update – Breeanne Burris, VAC Representative (5 mins) INFO
 - E. Client Advisory Committee Update – Sara Speck, Secretary & CAC Co-Chair (5 mins) INFO
 - F. Prevention Committee Update – Joanne Giardello, Board Member (5 mins) INFO
 - G. Nominating Committee Update – Joanne Giardello, Board Member (5 mins) INFO
- IX. EXECUTIVE DIRECTOR'S REPORT – Gabriel Rogin, Executive Director (20 mins) ACTION
 - A. Review Draft 2023 Board of Directors Training Plan (pg. 28)
 - B. Approval of 2023 Board Meeting Locations (pg. 29)
- X. GOOD OF THE ORDER – Any other Board business may be brought up at this time.
- XI. GENERAL PUBLIC COMMENT – Please use the chat in the Zoom meeting, or if attending by phone, please text your name to (707) 850-8404 to sign up (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- XII. CLOSED SESSION – (20 mins)
 - A. Labor Contract Negotiations
- XIII. RETURN FROM CLOSED SESSION -

A. Report on any action taken during the closed session (1 min)

INFO

XIV. ADJOURNMENT – Rosemarie Pérez, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation. b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. -- W&I Code 4663.

NEXT MEETING ANNOUNCEMENT – The next Board Meeting will be a regular business Board Meeting on November 2, 2022 at 6:00 pm.

North Bay Developmental Disabilities Services, Inc.
Board of Directors Regular Business Meeting
September 7, 2022, 6:00 p.m.
Via Zoom Webinar

NBRC BOARD MEMBERS PRESENT:

Rosemarie Pérez, President, Sonoma County
Breeanne Burris, VAC Representative
Joanne Giardello, Solano County
Candace White, Solano County

Andrea Bednarova, Treasurer
Alexis Jarreau, Solano County
Sara Speck, Secretary, Solano County
Brien Farrell, Solano County
Ronald Gers, Sonoma County

NBRC BOARD MEMBERS ABSENT:

Jose Ayala, Napa County

Jeremy Johnson, Vice President, Solano County

NBRC STAFF PRESENT:

Isabel Calder, Chief Financial Officer
Beth DeWitt, Director of Client Services
Jennifer Crick, Director of Administrative Services
Gabriel Rogin, Executive Director
Janelle Santana, Executive Assistant

Courtney Singleton, Director of Community Services
Deanna Mobley, Director of Intake and Clinical Services
Mariam Guirguis, Executive Assistant - Compliance
Guadalupe Lopez, Intake Supervisor
Katy Vanzant, Quality Assurance Supervisor

GUESTS: (*Based on participants' names in the Zoom Webinar meeting)

Trinidad Lopez, ICS Interpreting Services
Cindy Cahill
Edie Thomas
Hilda Gutierrez
Paula Finley – BI
Janet Martinez-Eliot
Jeremy Hogan, UCPNB

Sophia Agafonow, DDS
Mary Agnes Nolan
Lynne
Maria Calderon
Linda Plourde
Lisa Hooks
Holly

MINUTES

CALL TO ORDER – *Rosemarie Pérez, President*, called the regular business meeting to order at approximately 6:01 pm.

ROLL CALL AND INTRODUCTIONS – *Sara Speck, Secretary*, conducted roll call and a quorum was present.

CONSIDERATION OF MINUTES –

- i. Annual Meeting Minutes from the June 1, 2022, meeting be approved as submitted.

M/S/C (Speck/Giardello) Moved to approve the minutes for June 1, 2022.

**APPROVED
UNANIMOUS
Burris ABSTAINED**

- ii. Regular Business Meeting Minutes from July 6, 2022 be approved as submitted.

M/S/C (Bednarova/Gers) Moved to approve the minutes for July 6, 2022.

**APPROVED
UNANIMOUS
Speck/Farrell ABSTAINED**

GENERAL PUBLIC COMMENT –

Mary Agnes Nolan, Coordinator for the National Core Indicator (NCI) Project, commented:

- The Family Survey Cycle has ended, and we are now moving to the In Person Surveys (IPS). Training has started for the Independent Contractors who will be conducting the interviews and we should be making assignments for interviews to start in October. We need 400 completed surveys for each Regional Center.

APPROVAL OF REVISED SOCIAL RECREATIONAL POLICY –

Beth DeWitt, Director of Client Services, will present this policy after committee reports. Beth DeWitt joined the meeting later.

(Farrell/Speck) Motioned to move this agenda item to after committee reports. UNANIMOUS

REGIONAL CENTER PERFORMANCE PRESENTATIONS –

These documents can be found in the September 2022 board meeting packet.

A. FY 2022-2023 Performance Contract Draft

Courtney Singleton, Director of Community Services, presented the FY 2022-2023 Performance Contract Draft. Courtney Singleton noted there are discussions regarding differential in pay for bilingual staff at the state level.

PUBLIC COMMENT REGARDING FY 2022-2023 PERFORMANCE CONTRACT DRAFT

- o Lisa Hooks, Community Member, commented that difficulties in understanding regional center services can contribute to disparities. Lisa Hooks asked if NBRC can consider analyzing the data behind this.
- o Linda Plourde, Bayberry Inc., commented that she’s happy to see that the regional center is addressing the disparities and taking the steps necessary to have equitable services.
- o *Courtney Singleton, Director of Community Services, noted we will add the draft Performance Contract to North Bay Regional Center’s website with appropriate translation services for further public comment.*

B. New Regional Center Performance Measures

Gabriel Rogin, Executive Director, presented the new Regional Center Performance Measures. Rosemarie Pérez, President, acknowledged Gabriel Rogin for his input on these performance measures.

TREASURER’S REPORT –

A. Treasurer’s Report be approved as submitted.

Andrea Bednarova, Treasurer, reviewed the Treasurer’s Report. A summary of the Board Opportunity Fund and the CFO board report can be found in the September 2022 board packet.

M/S/C (Speck/Bednarova) Motioned to approve the Treasurer’s Report as submitted.

**APPROVED
UNANIMOUS**

COMMITTEE REPORTS –

A. Executive Committee Update –

Rosemarie Pérez, President, notified the Board of Directors of the following items recently approved by the Executive Committee.

- i. Approval of D-Preliminary Contract – this approval form can be found in the July Board Packet on the NBRC website.
- ii. Strategic Planning Update
We held a Strategic Planning Retreat in August at our North Bay Regional Center Napa office. Members of the Strategic Planning Committee, Executive Management Team, and Board of Directors attended. We began work on drafting a new vision and mission statement. The Strategic Planning Committee will refine them and

present them to the Board for your review.

B. Cultural/Linguistic Competency Committee (CLCC) Update –
Rosemarie Pérez, President, reported the committee did not meet.

C. Vendor Advisory Committee (VAC) Update –
Breeanne Burris, VAC Co-Chair, noted the following:

- We do have subgroups that meet regularly outside of VAC.
 - o Napa and Solano vendors met and discussed the staffing shortages.
 - o Residential vendors discussed the support needed for end-of life planning. NBRC staff are going to connect with these vendors to help.
 - o Housing continues to be a priority. There will be more conversations about doing a housing options training for NBRC staff and families.
- We have a Vendor Fair upcoming in Napa on September 22nd.
- Courtney Singleton, Director of Community Services, presented an overview of HCBS funding and received feedback from vendors.

D. Public Policy Advisory Committee Update –
Breeanne Burris, VAC Representative, noted the following:

- We discussed Federal updates. The Build Back Better Act is now focusing on the Inflation Reduction Act.
- Senator Bob Casey is putting a focus on funding for the aging population along with people with disabilities.
- We are working on the details for an upcoming legislative event.

E. Client Advisory Committee Update –
Sara Speck, Board Secretary & CAC Co-Chair, noted the following.

- Our last meeting was on Friday, August 26th.
- We talked about Home and Community Based Services and Transportation. Gabriel Rogin gave his Executive Director's report.
- The next meeting is on October 28th 1:00pm-2:30pm.

F. Nominating Committee Update-

i. Board Term Election

- a. *Andrea Bednarova* was excused from the meeting. All board members took a poll and voted.

All board members (Pérez, Bednarova, Speck, Giardello, White, Gers, Farrell, Burris, Jarreau) voted to approve Andrea Bednarova for her second term as a Board Member from November 2022 to October 2024.

**APPROVED
UNANIMOUS**

ii. Board of Directors Recruitment and Composition

Joanne Giardello, Board Member, noted the following.

- o The Board of Directors are currently underrepresented for Hispanic/Latino and Asian ethnicities.
- o If you would like to apply to NBRC Board of Directors, please reach out to Janelle Santana, Executive Assistant, for a board application or go to NBRC website.
 - [NBRC Board of Directors Application](#)
 - JanelleS@nbrc.net

APPROVAL OF REVISED SOCIAL RECREATIONAL POLICY –

Gabriel Rogin, Executive Director, noted that the Department of Developmental Services (DDS) asked North Bay Regional Center to make minor additions to the original policy that was approved by the Board of Directors.

Beth DeWitt, Director of Client Services, presented the revised Social Recreational Policy for approval.

- Andrea Bednarova, Treasurer, made a grammatic correction.
- Brien Farrell, Board Member, added a minor language change.

M/S/C (Farrell/Speck) Moved to approve the revised social recreational policy.

Burris **APPROVED**
ABSTAINED

EXECUTIVE DIRECTOR’S REPORT –

Gabriel Rogin, Executive Director, noted the following:

- North Bay Regional Center sent information out to our community and staff about cooling centers in our area during the heat wave. We encouraged service coordinators to check in with individuals on their caseload that are most vulnerable.
- Based on data we have available, COVID numbers seem to be decreasing.
- Staff turnover at NBRC appears to be stabilizing.
- Staffing shortages in the community continue to be a major concern.
- Alternative service delivery will be ending on December 31st. We are putting together a small group of providers to discuss solutions for this change.
- We are excited about NBRC’s strategic planning process and the upcoming initiatives around cultural competency.
- NBRC will be hosting a 50th Anniversary at our Napa office on September 28th at 4pm.
 - o Reach out to mariamq@nbrc.net if you would like the invitation.

GOOD OF THE ORDER –

- Sara Speck, Secretary, thanked the Strategic Planning Retreat attendees for their valuable input during the retreat.

GENERAL PUBLIC COMMENT – None

CLOSED SESSION –

The board moved into closed session at 8:15pm to discuss labor contract negotiations.

RETURN FROM CLOSED SESSION-

A. Report on any action taken during closed session.

The board returned from the closed session at 8:55 pm and there was no action taken.

ADJOURNMENT – Rosemarie Pérez, President, adjourned the regular business board meeting at 8:55 pm.



North Bay Regional Center

Performance Contract Plan 2023

Board Approved: TBD





North Bay Regional Center (NBRC) promotes opportunities and supports choices for people with developmental disabilities, or at risk of developmental disabilities, in Solano, Sonoma, and Napa Counties.


This Plan for 2023 reflects targeted activities NBRC will engage in to continue to improve outcomes related to Public Policy Measures and Compliance Requirements as a result of both internal review and external feedback sessions.

NBRC’s Performance Goals are achieved when NBRC data exceeds the statewide average (★) or has improved over the prior year (↑)

Public Policy Performance Measures	Statewide Averages	NBRC Outcomes	Planned Activities for 2023
<i>Number and percent of regional center caseload in Developmental Center</i>	0.09% FY 2020-2021 0.06% FY 2021-22	12/0.12% FY 2020-21 ↑ 11/0.15% FY 2021-22	<ul style="list-style-type: none"> NBRC will continue to support those that have transitioned into the community from a developmental center NBRC will increase resource development to address individual’s support needs
<i>Number and percent of minors residing with families – own home, foster home, with guardian</i>	99.53% FY 2020-21 99.6% FY 2021-22	3881/99.54% FY 2020-21 ↑ 3881/99.58% FY 2021-22	<ul style="list-style-type: none"> NBRC continues to monitor family and children’s support needs around health, living arrangements, school, and community integration Service Coordinators will continue to assess for behavior, respite, and daycare supports, durable medical equipment, and other services and supports to maintain children in the family home
<i>Number and percent of adults residing in independent living arrangements, with or without services</i>	9.76% FY 2020-21 9.48% FY 2021-22	633/11.74% FY 2020-21 ★ 615/11.42% FY 2021-22	<ul style="list-style-type: none"> NBRC continues advocating for individual to assert their rights to access the living arrangement of their choice NBRC will explore creating more person-centered metrics to ensure performance is aligned with the people we serve. NBRC will schedule a meeting of the board of directors to begin the discussion.

Public Policy Performance Measures	Statewide Averages	NBRC Outcomes	Planned Activities for 2023
<i>Number and percent of adults residing independently, with Supported Living services</i>	5.18% FY 2019-20 5.02% FY 2020-21	649/12.04% FY 2019-20 ★ 641/11.90% FY 2020-21	<ul style="list-style-type: none"> NBRC will continue identifying supported living options and advocating for affordable housing options NBRC to monitor quality outcomes and ensure access to all generic services, e.g., IHSS Service Coordinators will conduct quarterly monitoring visits to ensure quality services
<i>Number and percent of adults residing in adult Family Home Agency (FHA) homes</i>	0.89% FY 2020-21 0.82% FY 2021-22	83/1.54% FY 2020-21 ★ 75/1.39% FY 2021-22	<ul style="list-style-type: none"> NBRC will continue to identify FHAs as a living option, working with vendors to ensure quality services and supports meet individuals' needs Service Coordinators will conduct quarterly monitoring visits, with a minimum of 2 unannounced visits a year
<i>Number and percent of adults residing in family homes – home of parent/guardian</i>	66.36% FY 2020-21 67.43% FY 2021-22	3004/55.73% FY 2020-21 ↑ 3055/56.71% FY 2021-22	<ul style="list-style-type: none"> NBRC will examine available data to anticipate future resource development needs Service Coordinators will continue to assess for services needed in the family home.
<i>Number and percent of adults residing in home settings – independent living, supported living, adult FHA, and family homes</i>	82.20% FY 2020-21 82.75% FY 2021-22	4369/81.06% FY 2020-21 ↑ 4368/81.42% FY 2021-22	<ul style="list-style-type: none"> NBRC continues advocating for individual to assert their rights to access the living arrangement of their choice
<i>Number and percent of minors living in facilities service more than 6</i>	0.03% FY 2020-21 0.03% FY 2021-22	0/0.00% FY 2020-21 ★ 0/0.00% FY 2021-22	<ul style="list-style-type: none"> NBRC will continue developing alternative living arrangements that meet children's support needs in the least restrictive setting
<i>Number and percent of adults living in facilities serving more than 6</i>	1.84% FY 2020-21 1.71% FY 2021-22	43/0.89 FY 2020-21 ↑ ★ 24/0.45 FY 2021-22	<ul style="list-style-type: none"> NBRC develops homes that serve 4 adults or less while meeting health and behavioral needs and anticipated CMS settings rules NBRC will continue monitoring these settings and assessing for support needs quarterly

Public Policy Performance Measures - Employment	Statewide Averages	NBRC Outcomes	Planned Activities for 2023
<i>Number and percent of individuals ages 16-64 with earned income (source: Employment Development Department)</i>	25,710/17.17% 2019 22,772/18.86% 2020	1334/28.12% 2019   1142/30.13% 2020	<ul style="list-style-type: none"> NBRC will continue working with the Dept. of Rehabilitation and local collaborative groups to promote Employment First with the individual planning team and increase employment opportunities NBRC will increase business outreach and by hosting The Employment Task Force and inviting businesses to attend and present
<i>Average annual wages for individuals ages 16-64 (source: Employment Development Department)</i>	\$8,772 2019 \$9,733 2020	\$8,364 2019  \$9,298 2020	<ul style="list-style-type: none"> NBRC Board of Directors Employment Committee will meet to work towards educating and informing community businesses.
<i>Annual earnings of individuals ages 16-64 compared to all people with disabilities in California (source: Cornell University Disability Status Report)</i>	2019 \$25,990 2020 \$26,794	*statewide data collection under development	*see above
<i>Number and percent of adults who entered in competitive integrated employment following participation in a Paid Internship Program (source: Paid Internship Program Survey)</i>	8/9% FY 2019-20 6/14% FY 2020-21	1/3% FY 2019-20  1/14% FY 2020-21	<ul style="list-style-type: none"> NBRC will increase training opportunities on Competitive Integrated Employment(CIE) for clients, vendors, and Service Coordinators in order to increase employment, awareness, and utilization of supports and programs NBRC will collaborate with Dept. of Rehabilitation and local school districts, through the Local Partnership Agreement (LPA) process, to increase opportunities for informed choice and employment NBRC will coordinate the Employment Task Force that brings education and collaboration to vendors, businesses and NBRC's community partners

Public Policy Performance Measures - Employment	Statewide Averages	NBRC Outcomes	Planned Activities for 2023
<i>Average wages and hours worked for adults engaged in competitive integrate employment on behalf of whom incentive payments have been made (source: Competitive Integrated Employment Program Survey)</i>	\$13.52 16 hrs/wk FY 2019-20 \$14.81 23 hrs/wk FY 2020-21	\$13.28 20 hrs/wk FY 2019-20 \$14.03 10 hrs/wk FY 2020-21 	*see above
<i>Average hourly or salaried wages and hours worked per week for adults who participates in a Paid Internship Program (source: Paid Internship Program Survey)</i>	\$13.31 16 hrs/wk FY 2019-20 \$14.25 17 hrs/wk FY 2020-21	\$14.81 17 hrs/wk FY 2019-20 \$14.03 10 hrs/wk FY 2020-21	*see above
<i>Total number of 30-day, 6-month and 12-month incentive payments made for the fiscal year. (source: Competitive Integrated Employment Incentive Program survey)</i>	84 FY 2019-20 69 FY 2020-21	75 FY 2019-20 58 FY 2020-21	*see above
<i>Percentage of adults who reported having competitive integrated employment as a goal in their IPP (source: National Core Indicator Adult Consumer Survey)</i>	29% FY 2017-18 35% 2020-21	36% FY 2017-18 N/A* 2020-21	<ul style="list-style-type: none"> NBRC will promote Employment First with the individual planning team and continue to provide training to Service Coordinators on advocating for integrated employment opportunities in the community *Count of consumers included in the EDD data is determined by how precisely consumer's names match between the EDD data and the Department's data. New methodology, implemented in 2021 and applied to 2019 and 2020 data, requires consumers names to match more precisely than in previous years in order to be counted in the dataset. **Regional centers receive an 'N/A' designation if fewer than 20 people respond to the survey item.

Compliance Measure – Public Policy and Compliance	2021	2022	Planned Activities for 2023
Unqualified independent audit with no material findings	YES	Audit in process	NBRC will continue to utilize sound business practices in compliance with audits
Substantial compliance with the Department fiscal audit	YES	Audit it process	NBRC will continue to fulfill internal auditing requirements
Operates within operations budget	YES	YES	NBRC will continue to monitor and provide monthly reporting
Certified to participate in the Home and Community-Based Waiver	YES	YES	NBRC Internal Quality Monitor conducts monthly audits, as well as ongoing training on all Federal Programs
Compliance with Vendor Audit Requirements per contract	YES	NO	NBRC will continue to perform audits with our vendors on a regular basis
IPP Development per W&I Code requirements	98.5% (2019)	Pending (2021)	NBRC will continue to regularly monitor IPP reports
IFSP Development per Title 17 requirements per ESR	87.3%	83.3%	NBRC will continue to submit RFPs for speech, OT, and PT for additional assistance in timely assessments

Compliance Measure	Statewide Averages	NBRC Outcomes	Planned Activities for 2023
CDER/ESR Currency	98.39% FY 2020-21 98.21 FY 2021-22	98.39% FY 2020-21 98.45% FY 2021-22	<ul style="list-style-type: none"> NBRC will continue monitoring monthly reports to ensure CDERS and ESRs are current
Intake/Assessment and IFSP timelines (ages 0-2)	*statewide data collection under development	98.73% FY 2019-20 76% FY 2020-21	<ul style="list-style-type: none"> NBRC will continue monitoring IFSP input data internally to ensure IFSP's are completed in a timely manner NBRC will continue to submit RFPs for speech, OT, and PT for additional assistance in timely assessments
Intake/Assessment timelines for individuals ages 3 or older <i>142 days or less</i> <i>143-240 days</i> <i>Over 240 days</i>	98.27% FY 2020-21 95.05% FY2021-22 ***** .85% FY 2020-21 3.83% FY2021-22 ***** .88% FY 2020-21 1.12% FY 2021-22	94.66% FY 2020-21 91.44% FY 2021-22 ***** 2.29% FY 2020-21 7% FY 2021-22 ***** 3.05% FY 2020-21 1.56% FY 2021-22	<ul style="list-style-type: none"> NBRC will continue providing timely completion of intake/assessment for children 3 years old and above NBRC will develop an outreach plan for clinicians who can assist in the assessment process.

North Bay Regional Center

**Total Annual Expenditures and Authorized Services
by Ethnicity or Race**

Fiscal Year 2020-2021
Page 1 of 1

For All Ages

Ethnicity	Consumer Count	Total Expenditures	Total Authorized Services	Per Capita Expenditures	Per Capita Authorized Services	Utilized
American Indian or Alaska Native	58	\$1,968,859	\$2,386,888	\$33,946	\$41,153	82.5%
Asian	617	\$16,292,729	\$20,566,258	\$26,406	\$33,333	79.2%
Black/African American	930	\$33,087,343	\$41,973,756	\$35,578	\$45,133	78.8%
Hispanic	2,930	\$37,262,562	\$50,894,897	\$12,718	\$17,370	73.2%
Native Hawaiian or Other Pacific Islander	28	\$724,571	\$874,628	\$25,878	\$31,237	82.8%
Other Ethnicity or Race / Multi-Cultural	1,590	\$24,425,636	\$34,353,305	\$15,362	\$21,606	71.1%
White	4,868	\$206,987,756	\$262,048,800	\$42,520	\$53,831	79.0%
Totals:	11,021	\$320,749,454	\$413,098,532	\$29,103	\$37,483	77.6%

For Birth to age 2 years, inclusive

American Indian or Alaska Native	16	\$65,328	\$104,265	\$4,083	\$6,517	62.7%
Asian	72	\$372,080	\$629,330	\$5,168	\$8,741	59.1%
Black/African American	86	\$277,854	\$491,239	\$3,231	\$5,712	56.6%
Hispanic	857	\$4,445,267	\$7,705,328	\$5,187	\$8,991	57.7%
Native Hawaiian or Other Pacific Islander	8	\$28,584	\$53,808	\$3,573	\$6,726	53.1%
Other Ethnicity or Race / Multi-Cultural	265	\$1,135,041	\$1,981,371	\$4,283	\$7,477	57.3%
White	731	\$3,919,613	\$6,623,930	\$5,362	\$9,061	59.2%
Totals:	2,035	\$10,243,766	\$17,589,272	\$5,034	\$8,643	58.2%

For age 3 years to 21 years, inclusive

American Indian or Alaska Native	20	\$111,584	\$146,240	\$5,579	\$7,312	76.3%
Asian	254	\$1,542,398	\$2,517,411	\$6,072	\$9,911	61.3%
Black/African American	301	\$2,146,847	\$3,312,719	\$7,132	\$11,006	64.8%
Hispanic	1,361	\$6,631,206	\$10,062,753	\$4,872	\$7,394	65.9%
Native Hawaiian or Other Pacific Islander	8	\$19,687	\$40,153	\$2,461	\$5,019	49.0%
Other Ethnicity or Race / Multi-Cultural	920	\$5,588,503	\$8,962,580	\$6,074	\$9,742	62.4%
White	1,314	\$12,417,146	\$19,719,737	\$9,450	\$15,007	63.0%
Totals:	4,178	\$28,457,372	\$44,761,594	\$6,811	\$10,714	63.6%

For age 22 years and older

American Indian or Alaska Native	22	\$1,791,947	\$2,136,382	\$81,452	\$97,108	83.9%
Asian	291	\$14,378,251	\$17,419,517	\$49,410	\$59,861	82.5%
Black/African American	543	\$30,662,641	\$38,169,798	\$56,469	\$70,294	80.3%
Hispanic	712	\$26,186,089	\$33,126,817	\$36,778	\$46,526	79.1%
Native Hawaiian or Other Pacific Islander	12	\$676,300	\$780,667	\$56,358	\$65,056	86.6%
Other Ethnicity or Race / Multi-Cultural	405	\$17,702,093	\$23,409,354	\$43,709	\$57,801	75.6%
White	2,823	\$190,650,996	\$235,705,133	\$67,535	\$83,495	80.9%
Totals:	4,808	\$282,048,317	\$350,747,667	\$58,662	\$72,951	80.4%

Consumers with No Purchase of Services by Ethnicity or Race

<i>For All Ages</i>	Total Eligible Consumers	Consumers Receiving Purchased Services	Consumers With No Purchased Services	Percent With No Purchased Services
Ethnicity				
American Indian or Alaska Native	58	48	10	17.2%
Asian	617	459	158	25.6%
Black/African American	930	763	167	18.0%
Hispanic	2,930	2,422	508	17.3%
Native Hawaiian or Other Pacific Islander	28	21	7	25.0%
Other Ethnicity or Race / Multi-Cultural	1,590	1,120	470	29.6%
White	4,868	4,028	840	17.3%
Totals:	11,021	8,861	2,160	19.6%
 <i>For Birth to age 2 years, inclusive</i>				
American Indian or Alaska Native	16	15	1	6.3%
Asian	72	68	4	5.6%
Black/African American	86	82	4	4.7%
Hispanic	857	813	44	5.1%
Native Hawaiian or Other Pacific Islander	8	8	0	0.0%
Other Ethnicity or Race / Multi-Cultural	265	251	14	5.3%
White	731	697	34	4.7%
Totals:	2,035	1,934	101	5.0%
 <i>For age 3 years to 21 years, inclusive</i>				
American Indian or Alaska Native	20	14	6	30.0%
Asian	254	149	105	41.3%
Black/African American	301	189	112	37.2%
Hispanic	1,361	982	379	27.9%
Native Hawaiian or Other Pacific Islander	8	3	5	62.5%
Other Ethnicity or Race / Multi-Cultural	920	548	372	40.4%
White	1,314	803	511	38.9%
Totals:	4,178	2,688	1,490	35.7%
 <i>For age 22 years and older</i>				
American Indian or Alaska Native	22	19	3	13.6%
Asian	291	242	49	16.8%
Black/African American	543	492	51	9.4%
Hispanic	712	627	85	11.9%
Native Hawaiian or Other Pacific Islander	12	10	2	16.7%
Other Ethnicity or Race / Multi-Cultural	405	321	84	20.7%
White	2,823	2,528	295	10.5%
Totals:	4,808	4,239	569	11.8%

Total Annual Expenditures and Authorized Services by Ethnicity or Race for Residence Type: Residential

For All Ages

Ethnicity	Consumer Count	Total Expenditures	Total Authorized Services	Per Capita Expenditures	Per Capita Authorized Services	Utilized
American Indian or Alaska Native	6	\$929,272	\$1,074,108	\$154,879	\$179,018	86.5%
Asian	54	\$6,974,496	\$8,221,729	\$129,157	\$152,254	84.8%
Black/African American	95	\$10,735,699	\$12,962,955	\$113,007	\$136,452	82.8%
Hispanic	69	\$10,022,204	\$11,644,943	\$145,249	\$168,767	86.1%
Native Hawaiian or Other Pacific Islander	2	\$369,138	\$423,646	\$184,569	\$211,823	87.1%
Other Ethnicity or Race / Multi-Cultural	54	\$8,229,883	\$9,441,208	\$152,405	\$174,837	87.2%
White	721	\$90,747,521	\$105,999,102	\$125,863	\$147,017	85.6%
Totals:	1,001	\$128,008,213	\$149,767,690	\$127,880	\$149,618	85.5%

For Birth to age 2 years, inclusive

American Indian or Alaska Native	0					
Asian	0					
Black/African American	0					
Hispanic	0					
Native Hawaiian or Other Pacific Islander	0					
Other Ethnicity or Race / Multi-Cultural	0					
White	0					
Totals:	0					

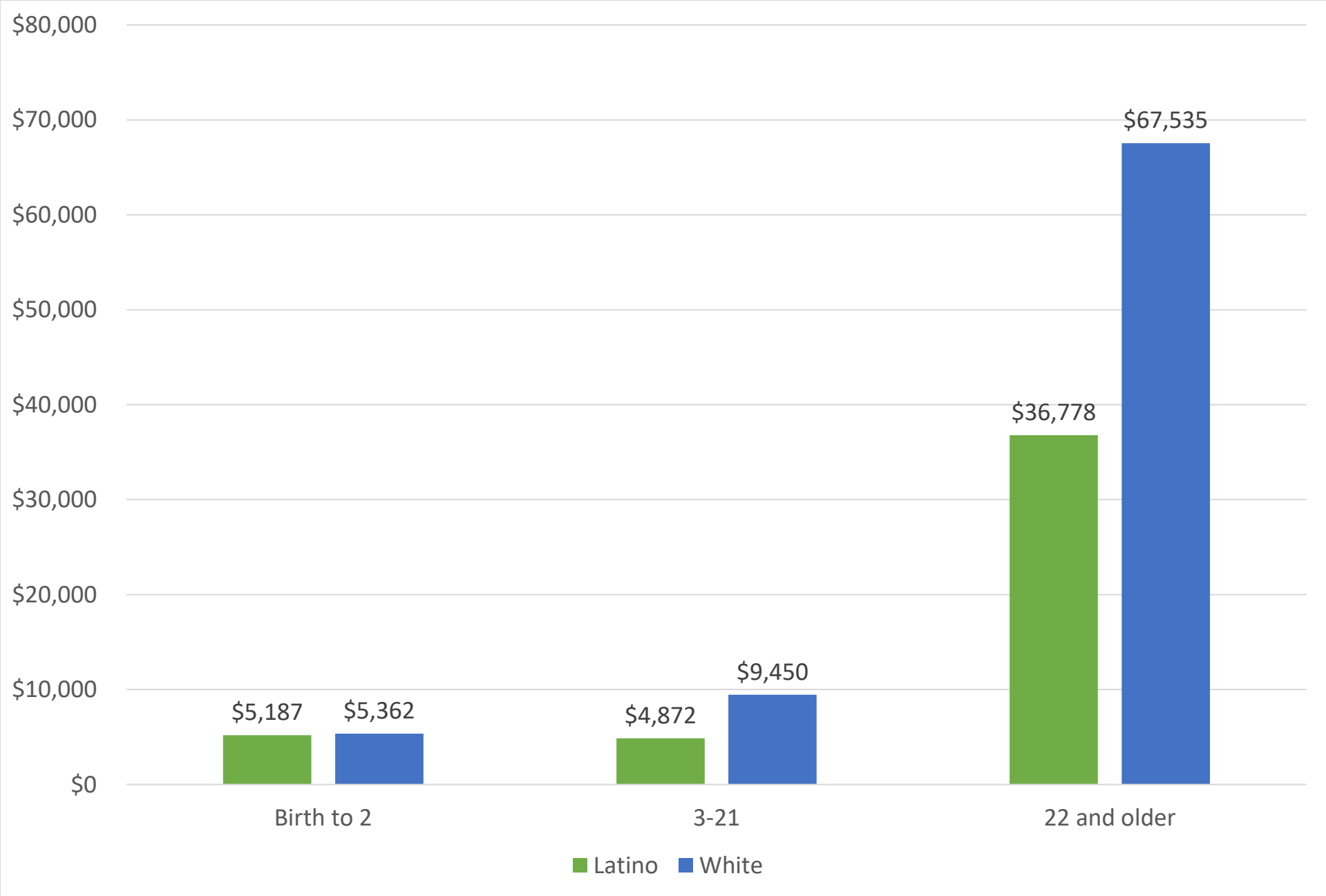
For age 3 years to 21 years, inclusive

American Indian or Alaska Native	0					
Asian	1	\$0	\$0	\$0	\$0	
Black/African American	5	\$407,866	\$438,897	\$81,573	\$87,779	92.9%
Hispanic	5	\$756,770	\$907,441	\$151,354	\$181,488	83.4%
Native Hawaiian or Other Pacific Islander	0					
Other Ethnicity or Race / Multi-Cultural	10	\$961,999	\$1,212,981	\$96,200	\$121,298	79.3%
White	26	\$4,600,555	\$5,027,684	\$176,944	\$193,372	91.5%
Totals:	47	\$6,727,189	\$7,587,003	\$143,132	\$161,426	88.7%

For age 22 years and older

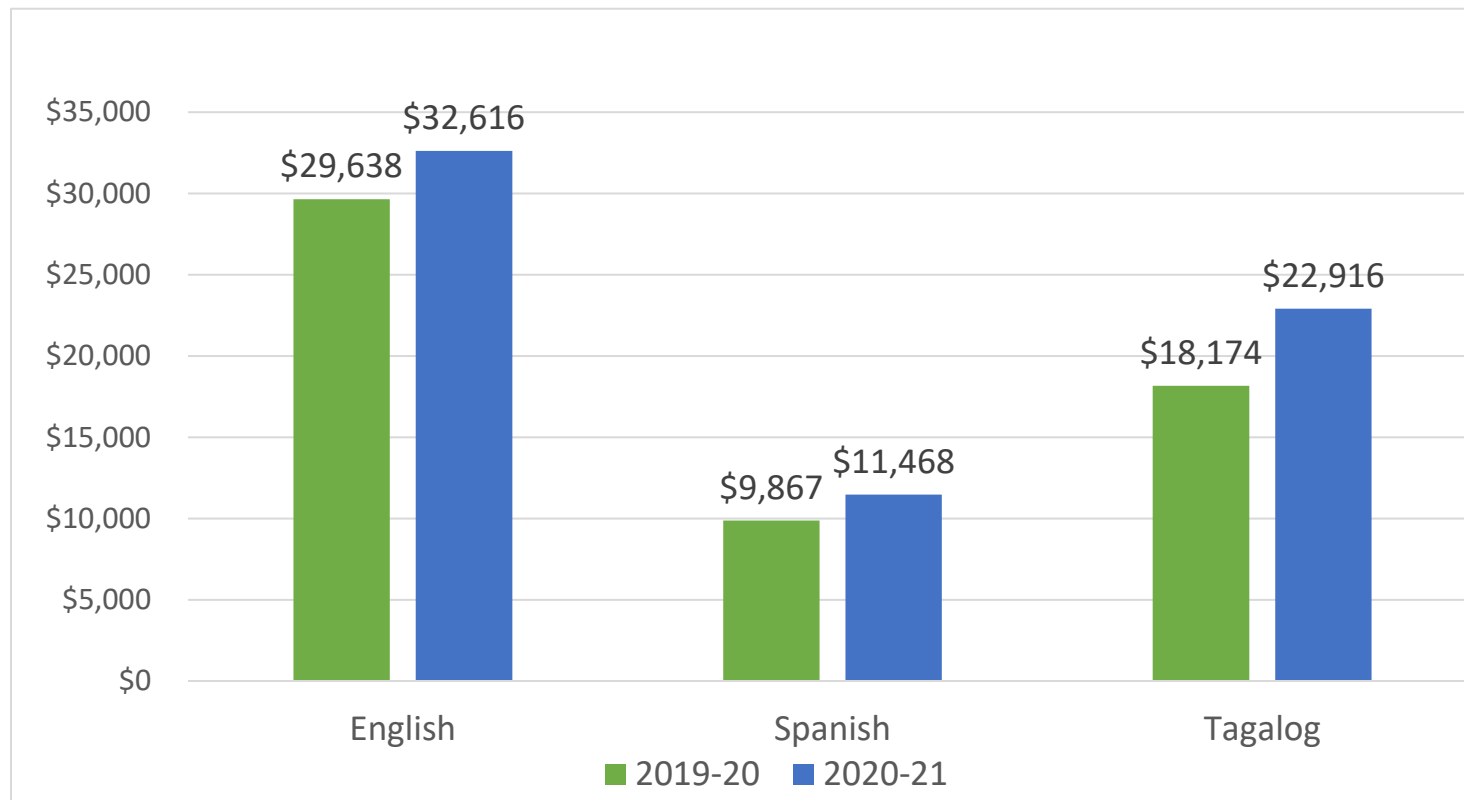
American Indian or Alaska Native	6	\$929,272	\$1,074,108	\$154,879	\$179,018	86.5%
Asian	53	\$6,974,496	\$8,221,729	\$131,594	\$155,127	84.8%
Black/African American	90	\$10,327,833	\$12,524,058	\$114,754	\$139,156	82.5%
Hispanic	64	\$9,265,434	\$10,737,502	\$144,772	\$167,773	86.3%
Native Hawaiian or Other Pacific Islander	2	\$369,138	\$423,646	\$184,569	\$211,823	87.1%
Other Ethnicity or Race / Multi-Cultural	44	\$7,267,885	\$8,228,227	\$165,179	\$187,005	88.3%
White	695	\$86,146,966	\$100,971,418	\$123,952	\$145,283	85.3%
Totals:	954	\$121,281,024	\$142,180,688	\$127,129	\$149,036	85.3%

Per Capita POS Expenditure by Age and Ethnicity FY 2020-21

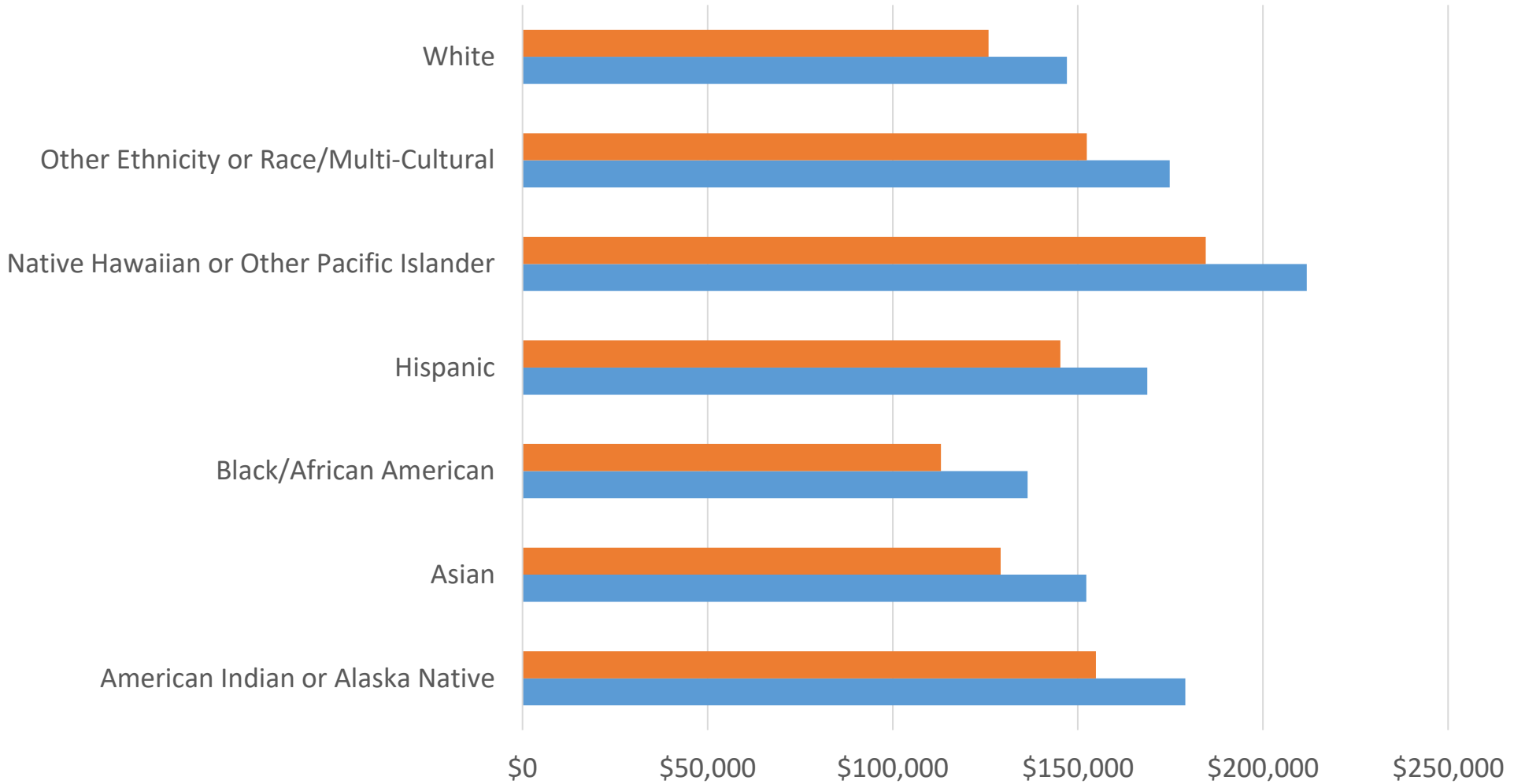


Per Capita Expenditure by Language FY 2020-21

Language	Count of UCI		Per Capita Purchase of Service Expenditures	
	2019-20	2020-21	2019-20	2020-21
English	8,753	9,016	\$29,638	\$32,616
Spanish	1,901	1,832	\$9,867	\$11,468
Tagalog	58	56	\$18,174	\$22,916



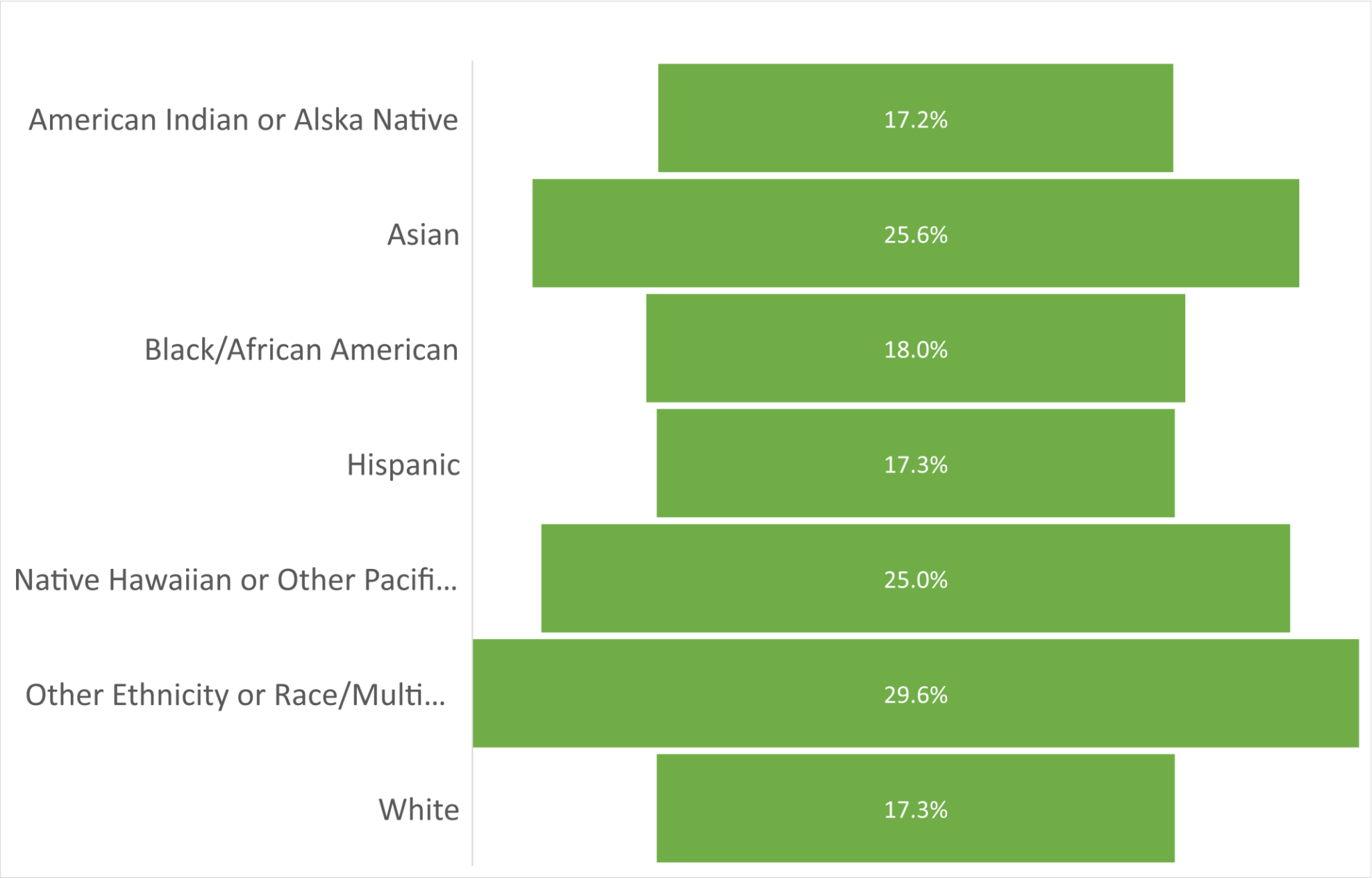
Expenditures and Authorized Services by Ethnicity for Residential Services FY 2020-21



	American Indian or Alaska Native	Asian	Black/African American	Hispanic	Native Hawaiian or Other Pacific Islander	Other Ethnicity or Race/Multi-Cultural	White
■ Expenditures	\$154,879	\$129,157	\$113,007	\$145,249	\$184,569	\$152,405	\$125,863
■ Authorized	\$179,018	\$152,254	\$136,452	\$168,767	\$211,823	\$174,837	\$147,017

■ Expenditures ■ Authorized

Clients With No Purchase of Services FY 2020-21



Planned Activities that Address Disparities within the Required Public Policy Measures

NBRC Staff

- ▶ Continue to hire bilingual staff for all positions.
- ▶ Hiring a Community Outreach & Engagement Coordinator to coordinate and promote community meetings, listening circles, focus groups, resource fairs, and tabling events.
- ▶ Hiring Generic Resource Specialist to act as a liaison with generic resource agencies and support our clients on accessing key resources.
- ▶ Hire more service coordinator positions to reduce caseloads.

Vendors

- ▶ Continuing to work closely with our vendors to improve service delivery and reduce POS disparities.
- ▶ Self Determination Program (SDP) and Resource Development teams continuing to recruit and incentivized diverse service providers and staff.
- ▶ Continue to promote vendor trainings on cultural and linguistic competence and humility.

Training & Education

- ▶ Continue to train staff in Cultural Competency & Sensitivity, Implicit Bias, and Diversity, Equity, and Inclusion.
- ▶ Continue to offer SDP Independent Facilitation Training in other languages beside English.
- ▶ To co-host trainings for clients and families featuring a variety of community partners.
- ▶ Videoteca: developing short videos (10 in English, and 10 in Spanish) using culturally competent methods (e.g. telenovela style). These videos will constitute educational and training tools to help our clients understand RC resources and answer frequently asked questions. The “videoteca” (video library) will be located on our website.

Community Outreach and Engagement

- ▶ **Focus Groups, Community & Disparity Meetings:** Hosting 12 focus groups (4 for Spanish-speaking clients, 4 for Tagalog speaking, and 4 in English with a focus on our deaf/hard of hearing population with ASL interpretation) to improve our understanding and look for solutions to the barriers faced by our clients in accessing services. Surveys will be distributed after the focus groups meetings. Surveys will be used to gather information and identify other potential cultural needs. Additionally, we will host 3 public disparity meetings, one for each group.
- ▶ **Congreso Familiar:** Host an Annual Congreso Familiar for our client and families, offering a diverse venue of workshops, professional speakers, vendors, and community partners.

DRAFT⁸

- ▶ Continue to hold meetings with key community partners (Matrix, ParentsCan,).

Interpretation and Translation

- ▶ Important forms and documents have been and continue to be translated.
- ▶ Interpretation in Spanish, Tagalog and ASL available during board and community meetings.
- ▶ Website is available in all target languages, with enhanced translation in Spanish and Tagalog.

Website and social media

- ▶ Redesigning our website to make it more user friendly and accessible to all cultures.
- ▶ Web application: many of our clients do not possess a computer and accessing our website via smartphone does not provide the best user-friendly experience. NBRC will create an application that will load content faster, it will be easier to use, and increase content accessibility. The application will feature enhanced translation in Spanish and Tagalog.
- ▶ Continuing to upload important trainings, information and announcement to our Facebook, Instagram, and Twitter accounts.



North Bay Regional Center Doug Cleveland Board Opportunity Fund October 5, 2022, Board Meeting

The Doug Cleveland Board Opportunity Fund ending balance as of August 31, 2022, was **\$70,570.01**.

Below are the transactions that occurred in the month of August:

Donations and Deposits:

- Donation \$ 0.00
- Deposit (Amazon Smile) \$ 0.00

Awards:

- One (1) grant was issued \$ 300.00

Ops Expenditures 2 month 21%		CFO Board Report As of August 31, 2022 17% of the fiscal year has elapsed		POS Expenditures 2 month 16%	
OPERATIONS		Total Ops Allocation: \$		20,702,233	
Total General Ops Contract: \$		20,702,233		Total CPP Contract: \$ -	
General Ops Amount Available: \$		16,395,459		CPP Contract Amount Available: \$ -	
				Total YTD	
OPERATIONS EXPENSE (OPS)	YTD Actual	% by category	Forecast*	Actual + Forecast	
Personnel	\$ 3,021,273	70.15%	\$ -	\$ 3,021,273	
Benefits	\$ 654,268	15.19%	\$ -	\$ 654,268	
Facilities	\$ 443,470	10.30%	\$ -	\$ 443,470	
Equipment	\$ 118,892	2.76%	\$ -	\$ 118,892	
Communications	\$ 20,509	0.48%	\$ -	\$ 20,509	
Mileage	\$ 12,776	0.30%	\$ -	\$ 12,776	
Legal	\$ 3,983	0.09%	\$ -	\$ 3,983	
General Office	\$ 7,649	0.18%	\$ -	\$ 7,649	
Consultants	\$ 43,096	1.00%	\$ -	\$ 43,096	
Bank Fee and LOC	\$ 6,539	0.15%	\$ -	\$ 6,539	
Other Expenses	\$ 15,982	0.37%	\$ -	\$ 15,982	
Revenue	\$ (41,665)	-0.97%	\$ -	\$ (41,665)	
Community Placement Plan (CPP)	\$ -	0.00%	\$ -	\$ -	
Total Operations Expenses	4,306,774		\$ -	\$ 4,306,774	
Senior Companion Program - Grant	YTD Actual	% by category	Forecast*	Actual + Forecast	
Senior Companion Program - Grant	\$ 39,483	0%	\$ -	\$ -	
PURCHASE OF SERVICES		Total POS Allocation: \$		332,908,383	
Total POS Contract: \$		332,908,383		Total CPP Contract: \$ -	
POS Contract Amount Available: \$		277,994,823		CPP Contract Amount Available: \$ -	
				Total YTD	
PURCHASE OF SERVICES (POS)	YTD Actual	% YTD Total	Forecast*	Actual + Forecast*	
Community Care Facilities	\$ 18,986,646	34.6%	\$ -	\$ 18,986,646	
Supported Living Services	\$ 13,812,309	25.2%	\$ -	\$ 13,812,309	
Day Programs	\$ 10,094,631	18.4%	\$ -	\$ 10,094,631	
Behavioral Services	\$ 4,524,405	8.2%	\$ -	\$ 4,524,405	
Other	\$ 3,704,588	6.7%	\$ -	\$ 3,704,588	
Transportation	\$ 1,610,586	2.9%	\$ -	\$ 1,610,586	
Respite	\$ 1,313,826	2.4%	\$ -	\$ 1,313,826	
Medical Services	\$ 866,569	1.6%	\$ -	\$ 866,569	
Community Placement Plan (CPP)	\$ -	0.0%	\$ -	\$ -	
TOTAL POS EXPENSES	\$ 54,913,560	100.0%	\$ -	\$ 54,913,560	
*This budget reflects through the D - Preliminary for FY23.					
Total Regional Center Budget:				\$ 353,610,616	



**North Bay
Regional Center**

Board Opportunity Fund Request

Approved by the Board of Directors Executive Committee on 9/28/2022

Date: 9/14/22
County of Residence: Napa
Type of Request: rental assistance

Summary

T and his wife (who is going through Intake) reside in a small but charming Senior apartment. The complex is for low-income seniors but is not a sliding scale for rent and is completely handicapped accessible.

T receives ILS services and he was recently informed that his SSI benefits were reduced to \$0.00. T is his own payee and receives assistance from ILS and his sister. T's wife take home is pay is approximately \$1,500.00 a month. The rent for the apartment is \$969.00 per month. Without T's social security which was approximately \$205.44 they cannot afford rent. T's sister was helping pay rent due to an overpayment of approximately \$9,000.00 but she cannot continue to subsidize especially after losing his entire benefit. SC contacted Railroad benefits (because T's dad used to work for the Railroad) but he is not eligible for the benefits because he is married. ID team will try to assist T in applying for SSA benefits to see if he is eligible. T's sister is assist T's wife with trying to cut deductions from her pay.

SC is requesting \$1,200.00 to be used toward rent and bills for T over a 4 month period to allow the ID team to explore other options of income for T.

TOTAL FUNDS REQUESTED: \$1,200.00

ALTERNATIVE RESOURCES EXPLORED: Explored Railroad benefits and Cal-Fresh, filed appeal on SSI cut. Will continue to explore Social Security Benefits (SSDI), T's sister was helping but cannot any longer.

**NORTH BAY DEVELOPMENTAL DISABILITIES SERVICES, INC.
BOARD OF DIRECTORS**

EMPLOYMENT FIRST

PURPOSE:

In alignment with California's Employment First Policy, North Bay Regional Center (NBRC) makes it the highest priority that integrated and competitive employment be the first option considered by planning teams. Competitive Integrated Employment (CIE) is employment, the same as for anyone with or without a disability. It is full or part-time work, that pays at least minimum wage or a wage equitable to what others earn doing the same work, and in a place with a diverse workforce. CIE also means having one's own business.

POLICY:

NBRC will lead by example in creating a culture where individuals can work and engage with their communities with the appropriate supports and advocacy. Addressing barriers such as benefits planning, transportation solutions and accommodations needs will be met through collaboration with the individual, their support teams, and their potential employer.

NBRC will ensure that services and resources are made available to meet the identified needs in a way that keeps the person informed and engaged throughout the process. NBRC will create an environment that encourages individuals to make informed choices when seeking employment in their community that aligns with their choices, strengths, and interests, with supports that meet their employment needs. Employment helps individuals achieve the highest level of independence and inclusivity. When individuals exercise this independence they are also contributing to their work environment and community.

NBRC promotes equitable, diverse and integrated employment in a positive environment, that acknowledge and respect the individual's culture and work interests. NBRC will advocate for diverse employment opportunities for individuals to be considered as a workforce for all types of work and industries, including supporting them to develop their own business. NBRC will also advocate for employment opportunities that provide challenging integrated work at competitive wages.

VAC MEETING MINUTES



August 9, 2022 at 10:00 am - 11:30 am
Via Zoom

Vendor Advisory Committee

North Bay Regional Center



- A. CALL TO ORDER- *Stacey Martinez*, VAC Co-Chair, called the meeting to order at 10:03 am.
- Roll Call of Voting Members: *Stacey Martinez*, *Breeanne Burris*, *James Cox*, *Eric Martin*, *Jeremy Hogan*, *Ali Tabatabai*, *Jamie F Thompson*, *Jessica Sadowsky*, *Mary Eble*, *Mike Lisenko* (absent), *Michele Rogers* (absent), *Michelle Ramirez* (absent)
 - Establish Quorum: established
- B. CONSIDERATION OF AGENDA
- Additions or modifications to this agenda by voting members – None
- C. APPROVAL OF MINUTES: **Action Item for VAC Voting Members**
- June 2022 and July 2022, Meeting Minutes- approved by *James Cox*. Seconded by *Jessica Sadowsky*. All in favor, none opposed.
- D. GROUP REPORTS
- Napa- Solano Vendor Group
Kelley Hanson reported the following:
 - The group met last week and discussed the requirements of reopening programs.
 - There were questions and concerns about best practices, staffing issues, and software systems.
 - Sonoma Vendor Group
 - Jamie F Thompson* reported the group did not meet this month.
 - Residential
Eric Martin noted the subcommittee talked about end-of-life planning. *Eric* inquired about the regional center's involvement on end-of-life planning.
 - This will be a future agenda topic – End of Life Discussion
 - Housing
Mary Eble shared the following information:
 - The group talked about the HUD 811 Program.
 - We have 3 upcoming HUD projects. The expected completion date is April 2023.
 - We discussed the need for regular housing option trainings for staff, individuals served and their families.
 - We talked about identifying current parent support groups and how to tap into that network.
 - Transportation



- *Leticia Leon, R&D Transportation*, extended appreciation to all the program providers. Leticia Leon stated she's seeing a trend of a longer wait with commercial providers to support a new route. There's a delay on staffing.
- Kelley Hanson asked about the need to send a revised Risk Mitigation Plan for transportation services.
 - Leticia Leon to have her team follow-up with Kelley Hanson on submitting the revised plan.

f. Trade Associations

- i. CDSA – None
- ii. CCLN – None
- iii. ANCOR

Jessica Sadowsky, Bayberry Inc., noted the following.

- HCBS was not included in the budget reconciliation. The next time we advocate for HCBS, the discussions will be easier because more people will be educated.
- ANCOR released a report on establishing wage assumptions when setting IDD provider rates
 - Jessica Sadowsky to send the link to the report to the Public Policy Advisory Committee.

- iv. ARC/UCP - None

g. NBRC Board Report

Breeanne Burris, VAC Co-Chair, reported the following.

- The Board of Directors had a Board Retreat this month.
- There were a few trainings that took place during the retreat. There will be further discussions on whether one of those trainings will roll out to providers and staff.
- The Board is getting ready to start NBRC's strategic planning process.
- The next Board Meeting is scheduled for the first Wednesday of the month, September 7th at 6pm.

h. ARCA

Gabriel Rogin, NBRC Executive Director, noted the following:

- We want to implement the Employment Task Force again.
- NBRC is planning to move to a new Santa Rosa office in 2023.
- Gabriel expressed the need to identify ways to spend time with each other in person and strengthen our relationships.

i. Committees/Subcommittees

- i. Public Policy Advisory Committee (PPAC)

Breeanne Burris, VAC Representative, noted the following.

- We're continuing to have conversations about NBRC hosting a legislative event.
- We talked about gathering a list of Senators and Assemblymembers.

- ii. DSP Subcommittee

Stacey Martinez, VAC Co-Chair, reported she hasn't received any nominations. Please send your DSP nominations to nbrcvac@gmail.com.

- iii. Cultural Diversity (Cultural Linguistic Competency)

Breeanne Burris, VAC Co-Chair, reported the following.

- We talked about how Tyler Wallace, UCP North Bay & CLC Co-Chair, will integrate with Breeanne's role as Co-Chair of the subcommittee.
 - The subcommittee reviewed the survey results.
 - The subcommittee has projects they're working on to review different holidays for awareness months or days.
 - The next meeting is scheduled for Thursday, August 18th at 9am.
 - If anyone's interested in joining, email twallace@ucpnb.org
- iv. Early Intervention/Early Start Subcommittee
Michele Rogers was not present during the meeting.

E. NBRC UPDATES:

a. Fiscal

Isabel Calder, Chief Financial Officer, notified the group of the following.

Independent CPA Audits

- NBRC is currently being audited by the Department of Developmental Services (DDS).
- As a reminder, NBRC needs to document the communication they've had with vendors regarding compliance with independent audits.
- If vendors are having trouble with finding an independent CPA auditor, email Diana Azinger dianaa@nbrc.net

Rates

- Alternative Service Delivery (ASD) rates are going to be expiring as of December 31st, 2022.
- The acceleration of the provider rate increases will be implemented on January 1, 2023.
- Rate Implementation Questions can be directed to: rates@nbrc.net

b. Vendor Relations

Courtney Singleton, Director of Community Services, reported on the following.

- We plan to have a Vendor Fair in September in Napa and we are looking for an outdoor site for Sonoma County. Dates to be determined.
- Employment Grants are due to DDS on August 24th.
- If there are any questions on appeals, email rates@nbrc.net
- The State has been working on providing emergency preparedness bags. NBRC sent a list to each individual Supported Living Services (SLS) agency that qualifies for the bags. These items will be coming to those individuals shortly.

c. Quality Assurance - None

d. Self-Determination Program (SDP) - None

If vendors missed the training, reach out to Valerie Moore, SDP Supervisor.

F. NEW BUSINESS

a. HCBS Funds at NBRC

Courtney Singleton, Director of Community Services, noted the following.

- DDS gave each regional center \$280,000 to help vendors come into compliance with HCBS. NBRC needs to come up with a plan by the end of this month on how NBRC is going to provide trainings to vendors.
- Courtney Singleton shared screen of a list of potential trainings for vendors and asked for feedback from the committee.

G. OLD BUSINESS

H. GENERAL ANNOUNCEMENTS

a. Training/Events

- Elizabeth Clary is putting together an informal group to discuss best practices of how we pay people for things that are not work-related. Please reach out to her to participate: elizabeth.clary@alchemia.org
- Louis Chiofalo announced a promotion at Solano Diversified Services. Congratulations, Julia Prentice!
- Stacey Martinez, VAC Co-Chair, posted a training in the chat: <https://myemail.constantcontact.com/Reminder--SCDD-Trainings.html?soid=1121577816299&aid=lwJdEkUULfE>

b. Community Concerns - None

c. Reminders – None

I. AGENDA ITEMS FOR FUTURE MEETINGS

- a. End of Life Planning Discussion
- b. Quality Incentive Indicators for Vendors



J. ADJOURNMENT- *Stacey Martinez, VAC Co-Chair*, ended the meeting.

11:02AM

Board Training Plan 2023

Training	Frequency	Length	Trainer	Affiliation
Overview of DDS Fiscal and Compliance Audit	One time	30 min	DDS	DDS
ARCA Academy Presentations	Every few months	2 hours	ARCA	ARCA
Employment	One time	30 min	TBD	TBD
Purchase of Service Expenditure Projections Overview	Annually	30 min	Isabel Calder	Chief Financial Officer
Strategic Planning	Ongoing	1 hour	Ami Sullivan	Kinetic Flow
New DDS Contract Language	One time	1 hour	Gabriel Rogin	NBRC Executive Director
Disaster Preparedness	One Time	30 min	TBD	NBRC TBD
Housing Capacity and Development	One time	30 min	TBD	NBRC Housing Committee
Community Resource Development Plan	Annually	30 min	Courtney Singleton	NBRC Director of Community Services
National Core Indicators Data	Annually	30 min	Courtney Singleton	NBRC Director of Community Services
<i>Annual Board Meeting - Community Success Stories</i>	Annually	4 hours	TBD	TBD
Caseload Ratios	Annually	1 hour	Beth DeWitt and Jennifer Crick	NBRC Director of Client Services and Administrative Services
Crisis Prevention and Response	One time	30 min	TBD	CBEM, Program Director
Diversity, Equity and Belonging	One time	1.5 hours	TBD	TBD
Board Retreat - Board Governance, Whistleblower, Conflict of Interest and DDS Contract	Annually	4 hours	TBD	TBD
Performance Contract/ Disparity Report	Annually	30 min	Courtney Singleton	NBRC, Director of Community Services
Vendor Monitoring	One time	30 min	Courtney Singleton	NBRC Director of Community Services



Board Meeting Locations 2023

6:00 pm – 8:00 pm

All Board Meetings will be held via Zoom videoconferencing until further notice.

January 4, 2023	<i>No Board Meeting or Regular Business Meeting</i>
February 1, 2023	Regular Business Meeting
March 1, 2023	Regular Business Meeting
April 5, 2023	Regular Business Meeting
May 3, 2023	Regular Business Meeting
June 7, 2023	<i>Annual Board Meeting</i>
July 5, 2023	Regular Business Meeting
August 2, 2023	<i>No Board Meeting – Board Retreat</i>
September 6, 2023	Regular Business Meeting
October 4, 2023	Regular Business Meeting
November 1, 2023	Regular Business Meeting
December 6, 2023	Short Business Meeting



FAIR HEARING & MEDIATION UPDATE
SEPTEMBER 1, 2022 – SEPTEMBER 30, 2022

Eligibility (22-2)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Mediation completed. Fair Hearing scheduled.
Eligibility (22-3)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request withdrawn.
Eligibility (22-4)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request dismissed due to untimeliness.
Eligibility (22-5)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request scheduled.
Placement (22-6)	<u>Reason for Appeal:</u> Claimant appeals placement. <u>Ruling:</u> Mediation & Fair Hearing scheduled.