

**Board of Directors Executive Committee Meeting**  
**Monday September 16, 2024 6:30 pm**  
**North Bay Developmental Disabilities Services, Inc.**

**Join Zoom Meeting:**

<https://us02web.zoom.us/j/84374801550?pwd=VXFJU1ovbVFoeINWVEcxK3J0T2c0QT09>

**Join by Phone:**

**Call-in:** 1-669-900-6833 **Meeting ID:** 843 7480 1550 **Password:** 470780

**AGENDA**

- I. CALL TO ORDER – Rosemarie Pérez, President
  
- II. ROLL CALL AND INTRODUCTIONS – Ronald Gers, Secretary
  
- III. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.
  
- IV. CONSIDERATION OF MINUTES – Rosemarie Pérez, President ACTION  
Minutes of the Executive Committee Meeting of August 19, 2024 be approved as submitted. (pgs. 1-2)
  
- V. CONSIDERATION OF AGENDA – Any additions or modifications to the agenda. ACTION
  
- VI. APPROVAL OF CONTRACT OVER \$250,000 – Isabel Calder, CFO ACTION  
a. A-1 Contract (attachment)
  
- VII. REVIEW OF SEPTEMBER 4<sup>TH</sup> BOARD MEETING INFO
  
- VIII. OCTOBER 2<sup>ND</sup> BOARD MEETING PREP INFO
  
- IX. EXECUTIVE DIRECTOR’S REPORT – Gabriel Rogin, NBRC Executive Director INFO
  
- X. OTHER BUSINESS - Any other Board business may be brought up at this time.
  
- XI. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.
  
- XII. ADJOURNMENT – Rosemarie Pérez, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation (b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. – W&I Code 4663(a) & (b).

NEXT MEETING ANNOUNCEMENT – The next Board of Directors Executive Committee call is on October 21, 2024 at 6:30pm.
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**Board of Directors' Executive Committee Meeting**  
**Monday, August 19, 2024, 6:30 pm**  
**North Bay Regional Center - Via Zoom**

**NBRC BOARD MEMBERS PRESENT:**

Rosemarie Pérez, President, Sonoma County  
Andrea Bednarova, Treasurer  
Sahira Arroyos, Solano County

Sara Speck, Vice President, Solano County  
Breeanne Kolster, VAC Representative

**NBRC BOARD MEMBERS ABSENT:**

Ravinder Rangji, Solano County  
Martha Valdez, Sonoma County

Ronald Gers, Secretary, Sonoma County  
Joanne Giardello, Solano County  
Carl Vinson, Solano County

**NBRC STAFF PRESENT:**

Gabriel Rogin, Executive Director

Janelle Santana, Executive Assistant

**GUESTS:**

Amber Lopez, ICS Spanish Interpreter

**MINUTES**

**CALL TO ORDER** – Rosemarie Pérez, President, called the meeting to order at 6:36 pm.

**ROLL CALL AND INTRODUCTIONS** – Sara Speck, Board Vice President, conducted roll call and confirmed quorum was present.

**PUBLIC COMMENT** – None

**CONSIDERATION OF MINUTES** – Minutes of the Executive Committee Meeting of July 15, 2024, be approved as submitted.

**M/S/C (Speck/Bednarova) Moved to approve the minutes as submitted.**

**APPROVED  
UNANIMOUS**

**CONSIDERATION OF AGENDA** – No additions or modifications by board members.

**M/S/C (Speck/Bednarova) Moved to approve the agenda as submitted.**

**REVIEW OF THE AUGUST 7<sup>TH</sup> BOARD RETREAT**

Rosemarie Pérez, President, recapped the August 7<sup>th</sup> Board Retreat.

- Meet & Greet
- Reviewed Executive Director Succession Plan
- Person Centered Thinking Training

The Executive Committee had a discussion regarding the timing of Executive Committee Meetings and potentially changing the time.

- To bring to full Board for discussion at the next Board Meeting during Executive Committee report.

## **SEPTEMBER 4<sup>TH</sup> BOARD MEETING PREP**

Gabriel Rogin, Executive Director, reviewed the tentative agenda for the September 4<sup>th</sup> Board Meeting.

- Mission/Vision/Values Discussion
- Approval of Executive Director Succession Plan document
- Board Retreat Follow Up
  - o Recommendation for more frequent in-person meetings for Board
  - o Action steps for Person Centered Thinking and the Board's role
- Nominating Committee Action Items
  - o Term Elections
  - o President Election
- Vendor Advisory Committee Introductions & Elections
- The Executive Committee requested that action items be placed first on the Board Meeting agenda.
- Update on Master Plan for Developmental Services Meeting

## **EXECUTIVE DIRECTOR'S REPORT –**

Gabriel Rogin, Executive Director, gave an overview of the following topics.

- The Department of Developmental Services (DDS) changes – Nancy Bargmann and Brian Winfield
- AB1147: Regional centers may be subject to the Public Records Act in the future
  - o Will need agency and board training
- New position posted for a Director of Equity and Engagement
- Set a date for board email accounts to take effect

## **OTHER BUSINESS –**

- Breeanne Kolster, VAC Representative, shared that AB 2423 will be heard on the Senate floor soon. The bill will require DDS to review the vendor rate model every other year.
- Sara Speck, Vice President, shared the following update.
  - o The next Master Plan meeting is on Wednesday, August 21<sup>st</sup> at 10am.
  - o Master Plan Workgroup 3 Update: Reviewed input on master plan, identified data and research needs to support development, set up additional meeting dates until end of year.

**PUBLIC COMMENT – None**

**ADJOURNMENT –** Rosemarie Pérez, President, adjourned the meeting at 7:27pm.