



April 7, 2016

THE SECTION 8 HOUSING CHOICE VOUCHER PROGRAM
WAITING LIST WILL BE OPEN MAY 2016

Dear Community Partner:

The City of Santa Rosa Department of Housing & Community Services will be opening the Waiting List for the Section 8 Housing Choice Voucher Program from **May 1, 2016**, through **May 31, 2016**. We are asking for your assistance in our outreach efforts by sharing this information with interested households.

The need for Housing Choice Voucher assistance in our community is far greater than the resources we have available, therefore the City of Santa Rosa's Housing Choice Voucher Waiting List is only open every other year for one month. Additionally, placement on the Waiting List is determined at random, so not every family who submits a Lottery Form will be selected for the list.

The date the Lottery Form is received does not impact the selection. Forms postmarked between May 1, 2016 and May 31, 2016 will be entered into the lottery. **DUPLICATE FORMS WILL BE REJECTED**, so it is not necessary for families to complete multiple forms.

On the reverse of this letter is an order form you can complete and return by fax if you wish to have Waiting List Lottery Forms available to the public through your organization. The forms requested will be reserved for you and will be available for pick up in our office on May 2, 2016.

Lottery Forms will also be available in May at the following Santa Rosa community locations: the Central Library, Rincon Valley Library, and the Northwest Library at Coddington and at the Housing Authority office on 90 Santa Rosa Avenue. The Lottery Forms will also be available in May on our website at www.srcity.org/section8.

Lottery Forms will be accepted by **mail only** and **must be postmarked between May 1, 2016 and May 31, 2016**. We cannot accept Lottery Forms in person; the postmark is required for quality control and auditing procedures.

The Section 8 Housing Choice Voucher Waiting List Hotline number is (707) 543-3324. Please share this hotline number with those families who have questions about the opening.

Thank you for your assistance and your interest in the Housing Choice Voucher program.

CARMELITA HOWARD
Housing & Community Services Manager



90 Santa Rosa Ave, Santa Rosa CA 95404
PO Box 1806, Santa Rosa, CA 95402-1806
Phone: (707) 543-3300 • Fax: (707) 543-3317





Section 8 Housing Choice Voucher Program

Waiting List Lottery Form Order
Available for pick up May 2, 2016

Number of Blank Lottery Forms Requested: _____ (English version)
(These are 8 1/2" by 11" forms)

_____ (Spanish version)

Organization Name: _____

Contact Person: _____

Phone: _____

Mailing Address: _____

When completed, please fax to (707) 543-3317

