



*Sponsors of
North Bay Regional Center
and other programs
for persons with developmental disabilities
610 Airpark Road
Napa, CA 94558
707-256-1224
Fax: 707-256-1230*

*Promoting Opportunities
Supporting Choices*

MEETING NOTICE

The next meeting of the Board of Directors is a Regular Business Meeting scheduled as follows:

DATE: September 6, 2023

TIME: 6:00 pm

PLACE: Hybrid - In Person or Zoom

In-Person

610 Airpark Road, Napa, CA 94558

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89709687840?pwd=QjllcTc0dzBBNXA2OEplanVjOFItUT09>

Join by Phone:

Phone Number: 1-669-900-6833

Webinar ID: 897 0968 7840

Passcode: 912329

Se Habla Español

American Sign Language Interpretation Available

Agenda Enclosed

REMINDER: Notices are posted at www.nbrc.net. All meetings are made accessible to persons with disabilities and all members of the public are welcome to attend. Please contact Janelle Santana at (707) 256-1224 for further information or to request any disability-related modifications or accommodations.

North Bay Developmental Disabilities Services, Inc.
Board of Directors' Board Meeting – Hybrid
September 6, 2023, 6:00 p.m.

610 Airpark Road
Napa, CA 94558

AND

Join by Zoom Webinar:

<https://us02web.zoom.us/j/89709687840?pwd=QjllcTc0dzBBNXA2OEplLanVjOFItUT09>

Join by Phone:

Phone Number: 1-669-900-6833 **Webinar ID:** 897 0968 7840 **Passcode:** 912329

- I. CALL TO ORDER – Rosemarie Pérez, President
- II. ROLL CALL AND INTRODUCTIONS – Sara Speck, Secretary (3 min)
- III. CONSIDERATION OF MINUTES – Regular Business Board Meeting Minutes from July 19, 2023 be approved as submitted. (2 min) (pgs. 1-7) ACTION
- IV. GENERAL PUBLIC COMMENT – Please use the sign-up sheet if attending in-person or chat in the Zoom meeting to sign up. If attending by phone, please text (707) 320-3106 to sign up. (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- V. PRESENTATION ON COMMUNITY NAVIGATOR PROGRAM – ParentsCAN and Matrix Parent Network INFO (20 mins.)
- VI. CONTRACTS OVER \$250,000 – Courtney Singleton, Director of Community Services (15 mins) (pgs.) ACTION
 - A. New Leaf Solutions (pg. 8)
- VII. TREASURER’S REPORT – Andrea Bednarova, Treasurer ACTION
 - A. Treasurer’s Report be approved as submitted (5 min) (pgs. 9-11)
- VIII. COMMITTEE REPORTS –
 - A. Executive Committee Update – Rosemarie Pérez, President (5 min) INFO
 - i. Approved Board Opportunity Fund Request
 - a. AG (pgs. 12-13)
 - ii. ARCA Update (pgs. 14-19)
 - iii. Board Committees and Descriptions List (pgs. 20-21)
 - B. Cultural/Linguistic Competency Committee Update – Rosemarie Pérez, President (5 mins) INFO
 - C. Vendor Advisory Committee Update – Breeanne Kolster, VAC Co-Chair (5 mins) (pgs. 22-30) INFO
 - D. Public Policy Advisory Committee Update – Breeanne Kolster, VAC Representative (5 mins) INFO
 - E. Client Advisory Committee Update – Sara Speck, Secretary & CAC Co-Chair (5 mins) INFO
 - F. Risk Reduction Advisory Committee Update – Joanne Giardello, Board Member (5 mins) INFO
 - G. Nominating Committee Update – Joanne Giardello, Nominating Committee Chair (15 mins)
 - i. Board Candidate Introduction & Election ACTION
 - a. Carl Vinson (pg. 31)
 - ii. Discussion – Board Mentor Policy (pg. 32-33) INFO
 - iii. Review Board Bylaws – Section 5.11 Removal of Directors (pg. 34) INFO
- IX. EXECUTIVE DIRECTOR’S REPORT – Gabriel Rogin, Executive Director (15 mins) INFO
 - A. 2024 Draft Board Meeting Locations (pg. 35)

- X. GOOD OF THE ORDER – Any other Board business may be brought up at this time.
- XI. GENERAL PUBLIC COMMENT – Please use the sign-up sheet if attending in-person or chat in the Zoom meeting to sign up. If attending by phone, please text (707) 320-3106 to sign up. (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- XII. CLOSED SESSION
 - A. The appointment, employment, evaluation of performance, or dismissal of a regional center employee
- XIII. RETURN FROM CLOSED SESSION
 - A. Report on any action taken during the closed session (1 min) INFO
- XIV. ADJOURNMENT – Rosemarie Pérez, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation. b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. -- W&I Code 4663.

NEXT MEETING ANNOUNCEMENT – The next Board Meeting will be a Regular Business Meeting on October 4, 2023 at 6:00 pm.

North Bay Developmental Disabilities Services, Inc.
Board of Directors Regular Business Meeting
July 19, 2023, 6:00 p.m.
Via Zoom Webinar

NBRC BOARD MEMBERS PRESENT:

Rosemarie Pérez, President, Sonoma County
Candace White, Vice President, Solano County
Sara Speck, Secretary, Solano County

Breeanne Kolster, VAC Representative
Ronald Gers, Sonoma County

NBRC BOARD MEMBERS ABSENT:

Jeremy Johnson, Solano County

Andrea Bednarova, Treasurer
Joanne Giardello, Solano County

NBRC STAFF PRESENT:

Gabriel Rogin, Executive Director
Beth DeWitt, Director of Client Services
Isabel Calder, Chief Financial Officer
Janelle Santana, Executive Assistant

Courtney Singleton, Director of Community Services
Deanna Mobley, Director of Intake and Clinical Services
Mariam Guirguis, Executive Assistant – Compliance Specialist

GUESTS: (*Based on participants' names listed on the signup sheet or in the Zoom Webinar meeting)

24 Hour Home Care – Taylor Berry
Ann Pringle
Cindy Cahill
Debbi Davis
Families United for Equity
Holly Pagel
Justin Hamilton Hole Vallejo Glass Co. Inc
Frank Quinliven, CBEM
Holly Armijo, CBEM
Bobbie Scott, CBEM
Tobias Weare
Mary Eble, North Bay Housing
Jennifer Giturn, North Bay Housing
Joe Brewer, Compass LLC

Karre Williams
Martha
Paula Finley – BI
Radiant Journey to Wellness
Sophia Agafonow, DDS
Zackery Wheeler
Pamela – Spanish Interpreter
ASL Interpreter, Gen
Mandy – Interpreter
NBRC
Marianita Vieira, The ARC Solano
Sahira Arroyos, The ARC Solano
Taleah Ortiz, North Bay Housing

MINUTES

CALL TO ORDER – *Rosemarie Pérez, President*, called the regular business meeting to order at approximately 6:01 pm.

ROLL CALL AND INTRODUCTIONS – *Sara Speck, Secretary*, conducted roll call and a quorum was present.

CONSIDERATION OF MINUTES –

- i. Annual Board Meeting & Short Business Meeting Minutes from June 7, 2023 be approved as submitted.

M/S/C (Speck/Kolster) Moved to approve the minutes from the June 7, 2023 Annual Board Meeting & Short Business Meeting.

APPROVED
UNANIMOUS

GENERAL PUBLIC COMMENT –

Angel Hixson, Community Member, shared the following concerns:

- 1. The regional center system needs a more robust support system for children in the family home, especially those children who have extremely challenging behaviors.
- 2. Regional centers should be more transparent about the Health & Safety Waiver process with families. Residential placement for children should be a last resort and all other options should be considered first.

Angel Hixson shared the following.

- DDS will be hosting six meetings throughout the state to focus on needs of individuals served and ways to create better in-home resources. Angel will participate in the meetings.
- She is pleased with the collaboration from Gabriel Rogin, NBRC Executive Director, and Rosemarie Pérez, Board President.
- Please contact janelles@nbrc.net for Angel Hixson’s email and phone number to be involved in the advocacy efforts.

CONTRACTS OVER \$250,000 –

Courtney Singleton, Director of Community Services, presented the following contracts for approval.

A. Presentation on Creating Behavioral + Educational Momentum (CBEM)

Bobbie Scott, CBEM; Holly Armijo, CBEM; and Frank Quinliven, CBEM; presented an overview of the services provided by CBEM.

M/S/C (Gers/Speck) Moved to approve the Creating Behavioral + Educational Momentum (CBEM) contract on page 4 of the July 2023 board meeting packet.

	APPROVED
	UNANIMOUS
Kolster & White	ABSTAINED

B. Haven Enterprise Corp.

M/S/C (Speck/Gers) Moved to approve the Haven Enterprise Corp. contract on page 5 of the July 2023 board meeting packet.

	APPROVED
	UNANIMOUS
Kolster	ABSTAINED

TREASURER’S REPORT –

Treasurer’s Report be approved as submitted.

Rosemarie Pérez, President, reviewed the Treasurer’s Report. A summary of the Board Opportunity Fund and the CFO board report can be found in the July 2023 board packet.

- Operations
 - As of the end of May 31, 2023, the Operations expenditures represented 81% of the total budget.
 - As has been done in prior years, NBRC prepared for year-end purchasing which included additional laptops and monitors for the continued staff growth, invested in additional Information Technology software and equipment to enhance security, provide a robust infrastructure and high-speed internet for staff.
 - In addition, there was funding set aside to begin the reconfiguration project of our Napa office to create additional workstations to accommodate our growth. Much of this was done with the use of the funding received through the D-2 amendment.
- D-2 Contract
 - NBRC had been anticipating the D-2 amendment which would include the remaining Community Placement Plan (CPP) funding. The D-2 amendment was received on June 15, 2023 and presented to the Executive Board Committee on June 26, 2023.
- E-Preliminary Contract
 - The E-Preliminary Contract was received on June 15, 2023 and presented to the Executive Board Committee on June 26, 2023. The E-Prelim represented 85% of the Fiscal Year 2023 Operations allocation through the D-2. The Purchase of Service (POS) allocation represented 80% of the prior year total allocation.

- Purchase of Service (POS)
 - The Purchase of Service expenditures represents 77% of the total budget paid through May 2023.
 - NBRC is projecting to remain well within the total POS allocation.
- NBRC cash flow remains stable.

M/S/C (Kolster/Gers) Motioned to approve the Treasurer’s Report as submitted.

**APPROVED
UNANIMOUS**

ASSOCIATION OF REGIONAL CENTER AGENCIES (ARCA) UPDATE

Rosemarie Pérez, President, gave an update on the ARCA documents posted on NBRC’s website as an attachment to the July 2023 board meeting packet.

COMMITTEE REPORTS –

A. Executive Committee Update –

- a. *Rosemarie Pérez, President*, updated the board on the following items.
 - a. Strategic Planning Update – The Strategic Planning Committee met recently and reviewed a draft of the strategic plan.
 - 1. Board Members will review the draft strategic plan at the August Board Retreat.
 - 2. North Bay Regional Center Staff will review the strategic plan at the All Staff Meeting in October.
 - b. Approved Contracts Over \$250,000
The approved items can be found in the July 2023 board meeting packet.
 - 1. D-2 Contract
 - 2. E-Preliminary
 - 3. Brilliant Corners
 - c. Approved Board Opportunity Fund Requests
The approved items can be found in the July 2023 board meeting packet.
 - 1. JP
 - 2. SD
 - 3. TS

B. Cultural/Linguistic Competency Committee (CLCC) Update –

- a. *Rosemarie Pérez, President*, shared the following.
 - a. NBRC plans to roll out cultural humility training for staff members.
 - b. Community Outreach Update
 - 1. August 26th Parent Reunion Conference at Napa Valley College

C. Vendor Advisory Committee (VAC) Update –

- a. *Breeanne Kolster, VAC Co-Chair*, listed the following items discussed during the Vendor Advisory Committee meeting.
 - a. Breeanne Kolster shared an example of the Vendor Advisory Committee website. This would allow for people to find information about the committee and see meeting materials.
 - 1. VAC Website: <https://sites.google.com/view/nbrcvac/home>
 - b. VAC Voting Member Opening. Please apply.
 - 1. To complete the Google Form: <https://forms.gle/dRKKvPr1As3sHA8Z8>

D. Public Policy Advisory Committee (PPAC) Update –

- a. Breeanne Kolster, VAC Representative, shared the following.
 - a. The PPAC will start planning for the 2024 Legislative Breakfast next month.
 - b. Jim Frazier is Director of Public Policy with ARC of California and is no longer serving as an Assemblymember.

E. Client Advisory Committee (CAC) Update –

- a. *Sara Speck, Board Secretary & CAC Co-Chair*, shared that the committee met on June 23rd and gave an overview of what was discussed at the meeting.
 - a. Ami Sullivan, Kinetic Flow, gave an update on the strategic planning process and

discussed strategies to empower self-advocates.

- b. Joanne Giardello, Risk Reduction Advisory Committee Chairperson and Board Member discussed ways to prevent abuse.
- c. Carin Hewitt with ALift Consulting had a collaborative discussion around person-centered thinking.
- d. Gabriel Rogin, NBRC Executive Director gave his report.
- e. The next CAC meeting is on September 22nd from 1:00pm-2:30pm. Location and topics are to be determined.

F. Risk Reduction Advisory Committee (RRAC) Update –

- a. Sara Speck, Board Secretary and Risk Reduction Advisory Committee Member shared the next meeting is scheduled for July 26th from 1pm-2pm.

G. Nominating Committee Update –

- a. *Sara Speck, Nominating Committee Member*, shared the following.

a. Board Candidate Introduction & Election

1. Rachel Ford was interviewed on June 21, 2023 and recommended by the Nominating Committee.
2. Rachel Ford shared a few thoughts as to why she'd like to become a board member.
3. Rachel Ford was excused from the meeting while board members took a vote.

(Gers/Speck/Pérez/Kolster/White) Voted to approve Rachel Ford as a Board of Director for a one-year term starting July 2023.

**APPROVED
UNANIMOUS**

- b. An updated board application was presented to the Board of Directors and posted on pages 18-19 in the July 2023 board meeting packet.
- c. Additional Nominating Committee Meetings for 2023 can be found on page 20 of the July 2023 board meeting packet.

EXECUTIVE DIRECTOR'S REPORT –

Gabriel Rogin, Executive Director, reviewed the following with the Board of Directors.

- a. Gabriel Rogin acknowledged the community and staff for their patience with the move of the Santa Rosa office space.
- b. NBRC is reconfiguring the Napa office to accommodate for growth. In the meantime, the Napa location remains open to the public.
- c. NBRC is conducting Focus Groups to gather input from the community and staff regarding cultural humility trainings.
 - i. July 24th 6:00pm via Zoom
- d. NBRC had a Vacaville community meeting recently regarding residential homes.
- e. We continue to track the state budget allocations and pieces of legislation.
- f. Rollover Purchase of Services Process
 - i. Thank you to Fiscal, Accounting, and Case Management for making the rollover process run smoothly every year.

GOOD OF THE ORDER –

Rachel Ford, newly elected Board Member, requested more information on the ARCA Legislative Committee, NBRC Focus Group, and Parent Reunion gathering.

- Rachel would like the board to evaluate the Zoom platform for security. There is a pop up on Rachel's end saying that the site is not safe.
- Rachel also requested the Board develop protocol for the board meeting for attendees to understand participation in a Zoom Board Meeting.
 - o Gabriel Rogin, NBRC Executive Director, to follow up with Rachel Ford.

GENERAL PUBLIC COMMENT – None

ADJOURNMENT – *Rosemarie Pérez, President*, adjourned the regular business board meeting at 7:43pm.

Date submitted to NBRC Board for review

7/19/2023

Date approved by NBRC Board Executive Committee (if applicable)

N/A

Date approved by NBRC Board

7/19/2023

Operations

Purchase of Service

The following contracts have been reviewed by Courtney Singleton, Director of Community Services, Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director. All recommend approval by the NBRC Board of Directors.

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	APPROVED	Contract Amounts	Notes
Crisis Intervention Services	191 (FY 22/23)	Creating Behavioral + Educational Momentum (CBEM) PN0913	09/1/2023 – 8/30/2024	YES (Gers/Speck)	\$1,900,000/ Annual Contract \$3,274.71/per client per month	

Summary:

Creating Behavioral Educational Moments (CBEM) has been providing crisis intervention services to NBRC clients since 2012. They provide an intensive short-term support system, geared towards achieving stability for those at risk of losing placement, being hospitalized for long periods of time, and/or other unforeseen circumstances. CBEM typically serves an individual for 3 to 6 months, but will not end services until stability is achieved. They provide emergency on-call services after hours to assist individuals in crisis 24 hours a day 7 days a week for any NBRC in need. NBRC can call CBEM 24 hours a day for assistance in serving any client in crisis.

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	APPROVED	Contract Amounts	Notes
Specialized Residential Facility	4	Haven Enterprise Corp (Sakura Home 2), HN0701	08/01/2023 – 12/31/2025	YES (Speck/Gers)	\$726,603.36/Annual Contract \$15,137.57/per client per month	Solano County

Summary:

A Specialized Residential Facility (SRF) is licensed by California Social Services, Department of Community Care Licensing and vendored by North Bay Regional Center to serve individuals with medical and/or behavioral needs. This home will serve 4 adults in Solano County. The homes provide between 2 -3 staff to 4 client ratio during awake hours with a 2 staff to 4 client ratio overnight. Professional Consultation services may include: A Registered Nurse, Board Certified Behavior Analyst, Occupational Therapist, Registered Dietician, Recreational Therapist and/or Physical Therapist. These homes are monitored/visited on a quarterly basis by each client's NBRC Service Coordinator, on an annual basis by Quality Assurance Staff and annually unannounced by Community Care Licensing.

Date submitted to NBRC Board for review

09/06/2023

Date approved by NBRC Board Executive Committee (if applicable)

Date approved by NBRC Board

Operations

Purchase of Service

The following contracts have been reviewed by Courtney Singleton, Director of Community Services, Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director. All recommend approval by the NBRC Board of Directors.

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	Contract Amounts	Notes
Money Management/Representative Payee	1001	New Leaf Solutions- PN1016	11/1/2023-10/31/2026	\$650,790.84 Actual FY 22-23 Estimated projected payment to exceed \$250,000 annually	\$27.24/Per Hour. Minimum 2 hours per client per month

Summary:

New Leaf provides money management services to individuals served by NBRC, that are unable to manage their funds without assistance. With help from a consumer's support team, New Leaf Solutions develops a detailed budget to organize a client's monthly expenses. These expenses can include rent, grocery funds, utility bills, funds for personal expenses, medical expenses, and other recurring monthly expenses. New Leaf will pay rent and bills directly to landlords and agencies whenever possible. New Leaf will save any funds left over at the end of each month in the consumer's trust account. Conserved funds are monitored with total resources not to exceed resource maximums for SSI and Medi-Cal beneficiaries. Money management services work with the consumer and their planning teams for spending on additional purchases such as, clothing, furniture, entertainment, or other personal comfort items. New Leaf sends checks and completes direct deposits every Tuesday and Thursday, with additional reimbursements scheduled around the 1st and 3rd when SSI and Social Security deposits are received.



North Bay Regional Center Doug Cleveland Board Opportunity Fund September 6, 2023, Board Meeting

The Doug Cleveland Board Opportunity Fund ending balance as of July 31, 2023, was **\$43,874.25**.

Below are the transactions that occurred in the month of July 2023:

Donations and Deposits:

- No Donations \$ 0.00
- No Deposits \$ 0.00

Awards:

- One award was issued \$7,560.00

Other Transactions:

- None

Ops Expenditures 12 month 91%	CFO Board Report As of June 30, 2023 100% of the fiscal year has elapsed				POS Expenditures 12 month 73%
OPERATIONS		Total Ops Allocation: \$ 33,380,574			
Total General Ops Contract: \$	31,064,235	Total CPP Contract: \$	1,345,794		
General Ops Amount Available: \$	2,908,138	CPP Contract Amount Available: \$	1		
		Total YTD			
OPERATIONS EXPENSE (OPS)	YTD Actual	% by category	Forecast*	Actual + Forecast	
Personnel	\$ 19,637,569	69.75%	\$	\$ 19,637,569	
Benefits	\$ 4,342,670	15.42%	\$	\$ 4,342,670	
Facilities	\$ 2,071,568	7.36%	\$	\$ 2,071,568	
Equipment	\$ 752,386	2.67%	\$	\$ 752,386	
Communications	\$ 405,598	1.44%	\$	\$ 405,598	
Mileage	\$ 224,720	0.80%	\$	\$ 224,720	
Legal	\$ 135,808	0.48%	\$	\$ 135,808	
General Office	\$ 81,018	0.29%	\$	\$ 81,018	
Consultants	\$ 545,345	1.94%	\$	\$ 545,345	
Bank Fee and LOC	\$ 29,167	0.10%	\$	\$ 29,167	
Other Expenses	\$ 94,020	0.33%	\$	\$ 94,020	
Revenue	\$ (163,772)	0.00%	\$	\$ (163,772)	
Total Operations Expenses	\$ 28,156,097		\$	\$ 28,156,097	
Community Placement Plan (CPP)	\$ 1,345,793	100%	\$ 1	\$ 1,345,794	
Grant	\$ 247,515	86%	\$ 40,839	\$ 288,354	
Total Ops Paid: \$ 29,749,405					
PURCHASE OF SERVICES		Total POS Allocation: \$ 502,324,570			
Total POS Contract: \$	500,029,570	Total CPP Contract: \$	2,295,000		
POS Contract Amount Available: \$	131,499,656	CPP Contract Amount Available: \$	2,295,000		
		Total YTD			
PURCHASE OF SERVICES (POS)	YTD Actual	% YTD Total	Forecast*	Actual + Forecast*	
Community Care Facilities	\$ 122,054,673	33.1%	\$ 360,212	\$ 122,414,885	
Supported Living Services	\$ 89,603,038	24.3%	\$ 65,490	\$ 89,668,528	
Day Programs	\$ 65,976,125	17.9%	\$ 183,515	\$ 66,159,640	
Behavioral Services	\$ 30,592,242	8.3%	\$ 52,944	\$ 30,645,186	
Other	\$ 28,627,729	7.8%	\$ 43,946	\$ 28,671,675	
Transportation	\$ 13,953,339	3.8%	\$ 166,880	\$ 14,120,219	
Respite	\$ 9,483,079	2.6%	\$ 160,423	\$ 9,643,502	
Medical Services	\$ 8,239,689	2.2%	\$ 617,440	\$ 8,857,129	
Community Placement Plan (CPP)	\$ -	0.0%	\$ -	\$ -	
TOTAL POS EXPENSES	\$ 368,529,914	100.0%	\$ 1,650,850	\$ 370,180,764	
*This budget reflects through the D-2 for FY23.					
Total Regional Center Budget:		\$ 535,705,144			

Ops Expenditures 12 month 11%	CFO Board Report As of July 31, 2023 8% of the fiscal year has elapsed		POS Expenditures 12 month 8%	
OPERATIONS				
Total Ops Allocation: \$ 22,118,363				
Total General Ops Contract: \$ 21,788,741		Total CPP Contract: \$ -		
General Ops Amount Available: \$ 19,405,772		CPP Contract Amount Available: \$ -		
Total YTD				
OPERATIONS EXPENSE (OPS)	YTD Actual	% by category	Forecast*	Actual + Forecast
Personnel	\$ 1,720,375	72.19%	\$	1,720,375
Benefits	\$ 258,668	10.85%	\$	258,668
Facilities	\$ 337,763	14.17%	\$	337,763
Equipment	\$ 36,953	1.55%	\$	36,953
Communications	\$ 10,766	0.45%	\$	10,766
Mileage	\$ 1,844	0.08%	\$	1,844
Legal	\$ 6,873	0.29%	\$	6,873
General Office	\$ 7,672	0.32%	\$	7,672
Consultants	\$ 2,250	0.09%	\$	2,250
Bank Fee and LOC	\$ 2,544	0.11%	\$	2,544
Other Expenses	\$ 5,859	0.25%	\$	5,859
Revenue	\$ (8,598)	0.00%	\$	(8,598)
Total Operations Expenses	\$ 2,382,969		\$	2,382,969
Community Placement Plan (CPP) \$ - #DIV/0! \$ - \$ -				
Senior Companion Program - Grant \$ 23,197 7% \$ 306,425 \$ 329,622				
Total Ops Paid: \$ 2,406,166				
PURCHASE OF SERVICES				
Total POS Allocation: \$ 357,778,008				
Total POS Contract: \$ 357,778,008		Total CPP Contract: \$ -		
POS Contract Amount Available: \$ 327,574,417		CPP Contract Amount Available: \$ -		
PURCHASE OF SERVICES (POS)	YTD Actual	% YTD Total	Forecast*	Total YTD Actual + Forecast*
Community Care Facilities	\$ 10,407,155	34.5%	\$ 360,212	\$ 10,767,367
Supported Living Services	\$ 7,779,347	25.8%	\$ 65,490	\$ 7,844,837
Day Programs	\$ 5,208,563	17.2%	\$ 183,515	\$ 5,392,078
Behavioral Services	\$ 2,738,016	9.1%	\$ 52,944	\$ 2,790,960
Other	\$ 2,072,715	6.9%	\$ 43,946	\$ 2,116,661
Transportation	\$ 1,087,520	3.6%	\$ 166,880	\$ 1,254,400
Respite	\$ 725,620	2.4%	\$ 160,423	\$ 886,043
Medical Services	\$ 184,655	0.6%	\$ 617,440	\$ 802,095
Community Placement Plan (CPP)	\$ -	0.0%	\$ -	\$ -
TOTAL POS EXPENSES	\$ 30,203,591	100.0%	\$ 1,650,850	\$ 31,854,441
*This budget reflects through the E Preliminary for FY24.				
Total Regional Center Budget:				\$ 379,896,371



North Bay Regional Center

Board Opportunity Fund Request

Approved by Executive Committee on 7/27/2023
Service Coordinator: MM
Individual Name: AG
County of Residence: Sonoma County
Type of Request: Rent

Summary

AG is a 16-year-old female who is eligible for regional center services based on a diagnosis of autism spectrum disorder. AG also has additional diagnoses of Anxiety and Asthma. AG lives in Sonoma County with her parents. AG is verbal with some speech delays and is receiving speech therapy through her school. She also has difficulty with problem solving and answering complex questions. AG can independently complete some of her daily activities but relies on reminders from her mother to complete personal care tasks. AG needs to be supervised with all settings to ensure her health and safety.

AG’s father was the sole economic provider of the household until an injury left him unable to work. AG’s father worked as a furniture finisher painting and finishing carpentry jobs. Roughly 5 years ago, AG’s father sustained an injury to his arm and had to have surgery. After two years of rehabilitation, AG’s father was able to return to work with lifting restrictions of no more than 5 lbs. In early March 2023, AG’s father suffered further injury to both of his arms while at work. After this, he had to leave his job temporarily to seek medical treatment. On April 16th, AG’s father underwent surgery again for his arm and continues receiving treatment for both arms. AG’s father has been unable to work since becoming injured in March and has been fired from his previous job. He will not know if or when he can return to work until his next follow up with his doctor in August. If cleared to return to work, it is likely that it will take AG’s father some time to find a new job that pays enough and will meet the necessary accommodations.

Since March, the family has paid their rent and living expenses from their savings which is now depleted. They have worked to access other income sources with little success. AG’s father applied to receive temporary disability insurance but when his employer received a letter to approve temporary disability, his employer denied the right to disability and fired him. The family has applied for CalFresh and were told they would be approved for \$200 a month. The family does not have extended family that are able to

offer financial support. AG's mother is her primary caregiver and also supports AG's father with his daily living needs as he recovers, impacting her ability to work outside the home.

The parents report that the family's economic situation is exacerbating AG's anxiety. She is to start school again in August and the family will need to buy her back-to-school supplies and clothes. AG has expressed to her parents that they do not need to buy her anything.

The family is requesting emergency financial assistance to pay their rent, \$2,520.00 per month, for the months of July, August, and September, 2023. They have been unable to pay rent for July, and if rent is not paid by 8/3, they will be evicted and a risk of homelessness, which would further hinder the ability for AG's father to become employed.

TOTAL FUNDS REQUESTED: \$7,560

ALTERNATIVE RESOURCES EXPLORED: Disability benefits, family help, savings, CalFresh.

Service Coordinator: MM
Supervisor: KD



Executive Director's Report August 17, 2023

I. Funding for Current and Future Needs

a. Refine rate reform for developmental services.

- i. Arranged for a discussion between DDS and provider associations regarding the coming changes to regulations and expectations in response to implementation of the rate models.
- ii. Met with service providers to discuss legislative strategy for addressing issues with the rate model implementation in the coming Budget year.
- iii. Participated in the Rate Implementation Advisory Committee meetings with DDS held on 7/6 and 7/27.

b. Advocate for an equitable and sustainable regional center operations funding methodology.

- i. Worked with DDS to explore how to better capture regional centers' need for funding for resource development and quality assurance.
- ii. Participated in discussions on simpler and more accurate calculation of caseload ratios, which will be used to bolster the case for sufficient funding for this regional center function.
- iii. Identified the need for additional regional center staff resources to carry out the expected coordination with health care plans in comments to both DHCS and DDS.
- iv. Explored with DDS options for funding regional center technology and security costs through the rent approval process.

II. Flexible and Sustainable Services

a. Support the development of needed services identified by individuals served and families.

- i. Discussed with DDS and regional center staff using surplus purchase-of-service funds to enhance opportunities for development of additional safety net resources.
- ii. Met with DDS to discuss how its risk management contractor could better support quality improvement in regional center service providers.
- iii. Participated in several discussions regarding improving the effectiveness and efficiency of Fiscal Management Services in the Self-Determination Program.
- iv. Engaged in discussions with the Community Services Directors regarding Participant Directed Services for Social Recreation services.

b. Promote more efficient coordination of regional center and generic services.

- i. Developed comments on the draft Memorandum of Understanding between regional centers and Medi-Cal Managed Care Plans to better coordinate health care and developmental services.
- ii. Engaged in several activities related to smoothing the transition of ICF residents to Medi-Cal Managed Care Plans, including presenting at a webinar on this topic and joining Department of Health Care Services staff on tours of ICF homes.
- iii. Met with Single Stop, a company that may be able to develop a software solution to aid in the sharing of generic services with those served and their families.
- iv. Ongoing advocacy for AB 649 (Wilson) to repeal the generic services appeals mandate.

III. Promotion of the Lanterman Act

a. Develop meaningful metrics to support measurement and improvement of regional center effectiveness.

- i. Discussed with DDS for greater definition and clarity on uniform equity measures and potential pathways for achieving that.

b. Support greater consistency and enhanced performance across all 21 regional centers balanced with local decision-making.

- i. Continued conversations with potential contractors for ARCA's family supports standardization project to discuss developing a universal assessment tool for Respite, Day Care, and PA services

- to be used by RCs for a more consistent practice of evaluating individuals' needs.
- ii. Worked with a small workgroup to draft a Standardized Vendorization process.
- iii. Completed initial draft of RC transparency/data reporting webpages.

IV. Inclusive and Equitable Communities

a. Communicate with diverse communities and advocate alongside them for the services and supports necessary to promote good outcomes.

- i. Continued conversations with potential contractors for ARCA's family supports standardization project. Scheduled a meeting with a DDS representative to discuss ARCA's efforts to communicate and work with diverse communities and advocate for services and supports to promote good outcomes.

b. Support the work of regional centers and their community partners to increase community inclusion for individuals with developmental disabilities.

- i. Advocated for DDS to withdraw its finding that Self-Determination Program Local Volunteer Advisory Committees are subject to Bagley-Keene requirements, which limit community participation.
- ii. Participated in the ARCA's employment specialist and employment committee meeting, where we discussed various topics related to building employment capacity and supporting individuals to obtain competitive, integrated employment.
- iii. Participated in the ARCA's Deaf Specialist group meeting, where we discussed various topics, including how best to support individuals within the deaf and hard-of-hearing community to access needed services and support.
- iv. Worked with the Community Services Directors on the transition of Social Recreation services from group activities to individualized local programs that are integrated in the broader community.

V. Regional Center System Efficacy

a. Support regional center board member development and effectiveness.

- i. Testified on AB 1147 (Addis) related to its impact on regional center board effectiveness and in appreciation of the decision to keep intact current board terms.

- ii. Provided a training for NLACRC board members regarding board responsibilities and governance.

Fiscal Year 2024-25 Budget Priorities

ISSUE: Consideration of ARCA’s Budget Priorities for Fiscal Year 2024-25

BACKGROUND:

The Legislature and the Administration establish California’s Budget for each fiscal year through a complex and lengthy process. The “Budget season” is generally thought to be the period of time from the release of the Governor’s Proposed Budget in early January through the signing of the final Budget agreement, usually in late June. From July through December, preliminary steps are being taken by both the Administration and the Legislature to establish their priorities for the coming Fiscal Year.

ANALYSIS/DISCUSSION:

Given the Administration is engaged in the development of its January Budget now and legislative leadership is contemplating its own priorities, the sooner ARCA establishes its Budget priorities for FY 2023-24, the greater the likelihood there will be the opportunity to shape initial thinking and identify legislative champions for the coming year. This also positions ARCA staff to encourage partners in the developmental services system (e.g., the Lanterman Coalition) to adopt ARCA’s priorities as they begin planning for their own advocacy in the fall.

Each year, ARCA strives to identify Budget priorities in three areas:

- 1) Expansion of direct services or benefits to individuals served by regional centers and their families;
- 2) Support of the service provider network; and,
- 3) Resources and/or flexibilities to enable regional centers to better support their communities.

Last year, ARCA’s priorities included elimination of the Annual Family Fee and Family Cost Participation (AFPF/FCPP) programs, regular updates to service provider rate models, and modernization of the Core Staffing Formula (CSF). The final FY 2023-24 Budget included a one-year suspension of both the AFPF and FCPP, automatic updates to service provider rate models beginning in July 2024 in response to increases in statewide minimum wage, and funding service coordination for those ages 0-5 at appropriate levels, including a few positions at state staff costs.

During the Fiscal Year 2023-24 Budget development process, there was a great deal of discussion about how investments in the service system directly impacts and benefits those being served by it and their families.

While the state had surpluses over the last couple of years, a deficit emerged in Fiscal Year 2022-23 and is anticipated to continue at least in the coming year.

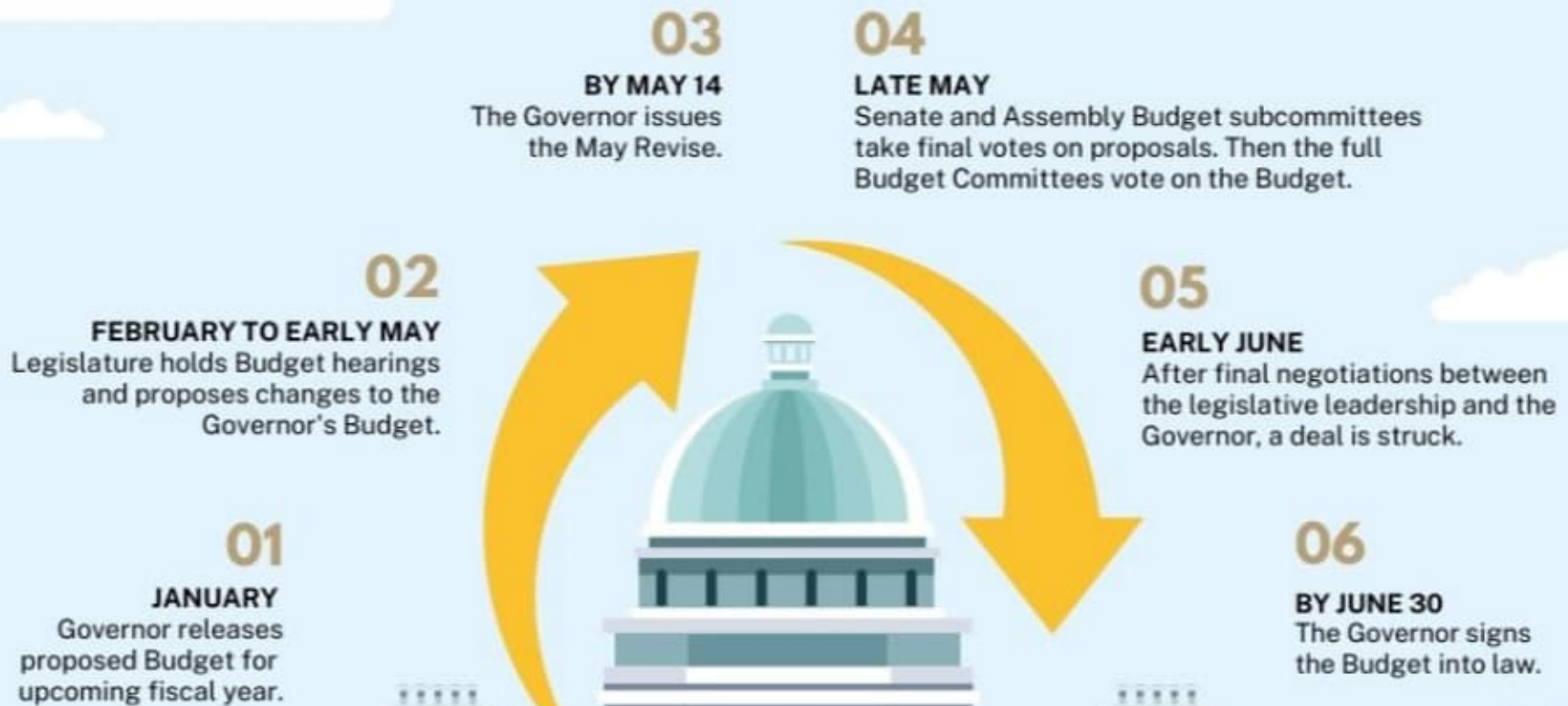
Building on the themes, successes, and challenges from the last Budget season, as well as understanding the current fiscal realities, the following proposed priorities are recommended for consideration:

- 1) Address housing needs through targeted prioritization of individuals served by regional centers in the administration of affordable housing projects funded by Housing and Community Development;
- 2) To address service access needs, update rate models in response to inflationary pressures and correct key rate model assumptions; and,
- 3) Enhance regional center responsiveness and available support by adequately funding all service coordination positions and committing to the development and implementation of a comprehensive Core Staffing Formula revision.

RECOMMENDATIONS: *Consider and approve FY 2024-25 ARCA Budget priorities*

ATTACHMENT(S): *California’s State Budget Process Overview*

CALIFORNIA'S STATE BUDGET PROCESS





Committee Information

Section 8.2 Committee Membership

Each committee shall have at least two Directors. Committee membership shall be established by a simple majority of Directors present at a Board Meeting. Except as otherwise provided in these Bylaws, members of the committees are not required to be Directors of the Corporation. However, no committee can take action or be authorized to take action on behalf of the Board of Directors unless all of its members are members of the Board of Directors.

Committee	Members	Description	Next Meeting
Executive Committee	Board President - Rosemarie Pérez Board Vice President – Candace White Board Secretary - Sara Speck Board Treasurer – Andrea Bednarova	The Executive Committee consists of officers elected by the Board of Directors. The Executive Committee oversees the direction of NBRC and provides leadership to the board. The committee meets monthly to discuss matters involving the agency and to plan the agenda for the upcoming board meeting.	6:30pm – 7:30pm Occurs the 3 rd Monday of every month
Nominating Committee	Chair & Board Member – Joanne Giardello Board President – Rosemarie Pérez Board Secretary – Sara Speck Board Member – Andrea Bednarova	The Nominating Committee recommends, recruits, and interviews potential board members.	4pm – 5pm Occurs quarterly, 2 nd Tuesday of the month
Vendor Advisory Committee (VAC)	Board VAC Representative – Breeanne Kolster	The Vendor Advisory Committee is comprised of service providers from Napa, Solano, and Sonoma counties. The members provide guidance, advice, and recommendations as they meet about	10am – 11:30am Occurs the 2 nd Tuesday of every month

		issues and concerns that affect their services.	
Public Policy Advisory Committee (PPAC)	Board VAC Representative – Breeanne Kolster Board Secretary – Sara Speck	The Public Policy Advisory Committee is an advisory committee to the board. The committee reviews public policy impacting regional center services including: <ul style="list-style-type: none"> - Congressional bills, California state legislation and budget trailer bills - Federal and state executive orders - Changes in regulation and other law relating to disability programs and services - Department of Developmental Services directives The purpose of the committee is to keep the Board informed of important policy developments and recommend potential actions for the Board to take.	10am – 11:30am Occurs the 4 th Tuesday of every month
Cultural and Linguistic Competency Committee (CLCC)	Board President - Rosemarie Pérez Board VAC Representative – Breeanne Kolster Board Secretary – Sara Speck	The CLCC promotes diversity, equity and belonging within our agency and community by gathering input, analyzing data, reviewing policies, and making recommendations to the Board.	12pm – 1pm Occurs the 3 rd Thursday of every month
Client Advisory Committee (CAC)	Board Secretary & CAC Co-Chair – Sara Speck	The CAC represents the perspectives of people served by NBRC. The members share information, provide feedback on NBRC policies and practices, and make recommendations to the Board.	1:00pm – 2:30pm Occurs quarterly, 3rd Friday of the month
Audit Financial Committee	Board President - Rosemarie Pérez Board Treasurer – Andrea Bednarova Board Secretary – Sara Speck	The Committee reviews and reports on the results of NBRC’s annual independent audit, including any findings and recommendations, to the Board of Directors.	As needed
Risk Reduction Advisory Committee (RRAC)	Board Member – Joanne Giardello	The Committee develops agendas that focus on policies, discussions, practices, and tasks related to prevention and response to neglect, physical and sexual abuse.	1:00pm – 2:00pm Occurs the last Wednesday of every month

VAC MEETING MINUTES



Vendor Advisory Committee
North Bay Regional Center

May 9, 2023, at 10:00 am - 11:30 am
Via Zoom



- A. CALL TO ORDER- *Stacey Martinez, VAC Co-Chair*, called the meeting to order at 10:03 am.
- a. Roll Call of Voting Members: Stacey Martinez, Breeanne Kolster (absent), Eric Martin, Jeremy Hogan, Jamie F Thompson, James Cox, Jessica Sadowsky, Michele Rogers (absent), Mary Eble, Carin Hewitt (absent), Samantha Wilhite, and Adria Carson.
 - b. Establish Quorum: established
- B. CONSIDERATION OF AGENDA
- a. Additions or modifications to this agenda by voting members – None
- C. APPROVAL OF MINUTES: **Action Item for VAC Voting Members**
- a. March 14, 2023, Meeting Minutes – approved by Jessica Sadowsky. Seconded by Jeremy Hogan. All in favor, none opposed.
- D. GROUP REPORTS
- a. Napa-Solano Vendor Group –
 - a. Kelley Hanson shared that the group discussed the new DSP workforce survey, rate formula, and Employee Retention Credit (ERC) program application process.
 - b. Sonoma Vendor Group –
 - a. Eric Martin recommended NBRC make it easier to find a list of vendors on the NBRC website.
 1. Gabriel Rogin, NBRC Executive Director, asked for the vendor group to meet with him to help simplify the NBRC website.
 - b. It was suggested to include a flyer from the Vendor Advisory Committee (VAC) during new vendor orientations. Stacey Martinez, VAC Co-Chair, will follow up with Courtney Singleton, NBRC Director of Community Services, with the flyer.
 - c. Residential – None
 - d. Housing
 - a. Mary Eble stated the following.
 1. We are waiting for NBRC's final strategic plan to understand what goals and tasks will be in place for housing.
 2. Bay Area Housing for All – Endorse using the link below.
 - a. <https://bayareahousingforall.org/>
 - e. Transportation
 - a. Leticia Leon, R&D Transportation, shared statistics of commercial transportation services given to people served.

- f. Trade Associations
 - a. CDSA – None
 - b. CCLN
 - 1. Jacquie V. Foss shared that the State budget was released on Friday.
 - a. Starting July 1, 2024, a change will happen with Quality Incentives.
 - b. Monthly bilingual pay stipend process
 - 2. Jacquie gave an overview of the Direct Support Professional (DSP) recognition pay.
 - c. ANCOR –
 - 1. Linda Plourde reported that an ANCOR Conference was held last month.
 - 2. Linda gave an overview of the Standard Occupational Classification.
 - 3. Jessica Sadowsky shared about payment adequacy as it relates to direct care for Home and Community Based Services (HCBS).
 - d. ARC/UCP – None
- g. NBRC Board Report
 - a. Gabriel Rogin, NBRC Executive Director, reported the following.
 - 1. Our meeting started out with a big thank you to board member, Jose Ayala, as his term ended, and it was his last board meeting. Jose has been a self-advocate on the board for many years and we are thankful for his service.
 - 2. It was also announced the family member advocate, Brien Farrell, has resigned from the board. However, we also wanted to share a big thank you as Brien has contributed in many ways to the board.
 - 3. We are actively recruiting for new board members. So, if you know any self-advocates, family members or community members who are interested, feel free to connect them with Janelle janelles@nbrc.net
 - 4. Two contracts were approved for family home agencies and R&D Transportation Services.
 - 5. We had a presentation from Erlisa Koci, NBRC's Deaf and Hard of Hearing Specialist. It was a phenomenal presentation, and we hope to invite her Erlisa to our VAC Meeting in July.
 - 6. The old Santa Rosa North Bay Regional Center office officially closed. While the transition to the new Santa Rosa office is being finalized, the NBRC staff are still available to assist. We are very close to announcing the date for the new office to be opened. NBRC looks forward to hosting an open house for people to come see the new office. Stay tuned for details.
 - 7. The strategic plan continues to develop, and the draft has been finalized.
 - 8. The Cultural and Linguistic Competency Committee (CLCC) meets monthly. Rosemarie Pérez, Board President shared that the CLCC is focusing on the Native American community and discussions around the Land Acknowledgement. The CLCC is also reviewing the Service Equity Policy. Abigail Andrade, NBRC's Community Outreach and Engagement Specialist, has been attending community events, hosting family support groups, and really building connections within the three counties.

9. The Board really appreciated the hard work that went into the Legislative Breakfast event.
10. The Risk Reduction Advisory Committee (RRAC) continues to meet. The last meeting consisted of reviewing research on the risk factors of vulnerability and abuse in the community. The next meeting is scheduled for May 31st at 1pm Please reach out to mariamg@nbrc.net if you are interested in attending.
11. We also had a moment of silence at our board meeting to honor the passing of one of our Early Intervention Service Coordinators, Jennifer Simi.
12. The board meetings are open to the public again. We encourage you to join us for future board meetings. Details are on the NBRC website. The next meeting is on June 7th at 6pm at the Napa office location. The next meeting is particularly special because it is the annual meeting where we get to pause and reflect on success stories with client's, staff member acknowledgments, and much more.
13. NBRC also has a couple of open positions currently. Please check the career page of the NBRC website to learn more.
14. May is Mental Health Awareness Month. The CLC calendar that was shared with the VAC previously has some resources available to learn more.

h. ARCA – None

i. Committees/Subcommittees

a. Public Policy Advisory Committee (PPAC)

1. Jeremy Hogan shared about the Legislative Breakfast event held on April 21st.
2. Gabriel Rogin, NBRC Executive Director, thanked everyone for all their advocacy efforts and expressed the importance of developing relationships with local elected officials.
3. Stacey Martinez, VAC Co-Chair, will add the Rita and Daniel Norris video that was shared during the legislative breakfast to the next VAC meeting agenda.

b. Early Intervention/Early Start Subcommittee – None

c. SLS/ILS Subcommittee –

1. Eric Martin asked for guidance from NBRC around Special Incident Reporting (SIR).
 - a. Katy Vanzant, NBRC's Quality Assurance Supervisor, and Courtney Singleton, NBRC Director of Community Services, provided clarification on SIR.

E. NBRC UPDATES:

a. Fiscal

- a. Isabel Calder, NBRC Chief Financial Officer, shared important dates for Fiscal Year End:
 - June 30, 2023 – July 1, 2023
 - There will be no system access, including eBilling or Vendor Portal
 - July 6, 2023

- Billing due date for June Invoices (the due date was extended due to the holiday).

July 14, 2023

- Check run for June services.
- Reminder – Funds will be available within 2 business days for all auto deposit (EFT).

July 20, 2023

- July invoices will be posted on ebilling.

Lastly, NBRC has secured a line of credit and does not anticipate any disruption in cash flow or delays in payments.

b. Vendor Relations

- a. Courtney Singleton, NBRC Director of Community Services, thanked vendors for signing the Business Associate Agreements.
- b. Courtney Singleton reminded Early Start vendors of the training reimbursement deadline.

F. OLD BUSINESS

a. DDS & Quality Indicator Program

- a. <https://forms.gle/tBAyPgREy3wzuAws8>

G. NEW BUSINESS

a. 2022 DDS Workforce Survey & Incentive

- a. [DSP Workforce Survey - Registration](#)

b. Bridge to Recovery for Adult Day Service funding

- a. <https://apply.yourcausegrants.com/apply/auth/signin>

c. Photo Request

H. VENDOR COMMUNITY OPEN FORUM

a. To complete the Google Form: <https://forms.gle/dRKKvPr1As3sHA8Z8>

b. Fundraisers/Vendor Events

- a. Gabriel Rogin, NBRC Executive Director, to reach out to Valley Mountain Regional Center regarding the recent job fair they hosted.
- b. SCDD Statewide Trainings
 1. May 12 @ 9:00 am - 10:30 am
Project SAFEE Hands-Only CPR Training via Zoom
 2. May 15 @ 10:00 am - 12:00 pm
SCDD Statewide Training: Mental Health via Zoom
 3. May 22 @ 10:00 am - 12:00 pm
Entrenamientos Estatales de SCDD: Salud Mental de Zoom
 4. [SCDD May Zoom Activities 2023.pdf](#)

c. [Upcoming Inclusion Festival](#)

I. GENERAL ANNOUNCEMENTS

- a. The next VAC meeting will be held on Tuesday, June 13, 2023, at 10am. The meeting will be hybrid so you can attend by Zoom or at the NBRC Napa Office.
- b. NBRC's Annual Meeting will be on Wednesday, June 7th at 6pm. Everyone is welcome!

J. AGENDA ITEMS FOR FUTURE MEETINGS – None



K. ADJOURNMENT- *Stacey Martinez, VAC Co-Chair*, ended the meeting.
11:37AM

VAC MEETING MINUTES

June 13, 2023 at 10:00 am - 11:30 am
Via Zoom & In Person – NBRC Napa Office



Vendor Advisory Committee
North Bay Regional Center



- A. CALL TO ORDER- *Stacey Martinez, VAC Co-Chair*, called the meeting to order at 10:03 am.
- a. Roll Call of Voting Members: Stacey Martinez, Breeanne Kolster, Eric Martin, Jeremy Hogan (absent), Jamie F Thompson, James Cox, Jessica Sadowsky, Michele Rogers (absent), Mary Eble (absent), Carin Hewitt, Samantha Wilhite, and Adria Carson.
 - b. Establish Quorum: established
- B. CONSIDERATION OF AGENDA
- a. Additions or modifications to this agenda by voting members – None
- C. APPROVAL OF MINUTES: **Action Item for VAC Voting Members**
- a. April 11, 2023 Meeting Minutes – approved by Eric Martin. Seconded by Jamie Thompson. All in favor, none opposed.
- D. SPECIAL ITEMS
- a. Closure day calendar for Fiscal Year 2023 – 2024 – approved by Jamie Thompson. Seconded by Jessica Sadowsky. All in favor, none opposed.
- E. GROUP REPORTS
- a. Napa-Solano Vendor Group – None
 - b. Sonoma Vendor Group – Carin Hewitt shared that the group discussed a general overview of program changes.
 - c. Residential/Housing – Mary Eble wasn't present. Mary shared a link via email prior to the meeting.
 - a. Section 8, Santa Rosa – [Housing Voucher Section 8](#)
 - d. Transportation
 - a. Leticia Leon, R&D Transportation, shared a monthly transportation report and the following items.
 1. R&D will be closed on the July 4th holiday.
 2. R&D Contact Information:
 - a. New Toll-Free Phone Number: 1 (888) 413-3432
 - Email: CS-NBRC@rdtsi.com
 - Customer Service Hours: Monday through Friday 6:00 a.m. – 6:00 p.m.
 - e. Trade Associations



- a. CDSA – None
- b. CCLN
 - 1. Jacquie V. Foss shared the following.
 - a. The Independent Living Support (ILS) rate fix is incorporated in the Governor’s budget. The ILS rate fix is currently in the Legislative Compromise Budget. We are looking to have that implemented by January 2024.
 - b. CCLN is working closely with DDS to discuss regulations around enhanced supported living.
- c. ANCOR
 - 1. Jessica Sadowsky shared the following.
 - a. Centers for Medicare/Medicaid Services (CMS) Proposed Rule - Ensuring Access to Medi-caid.
 - i. Jessica Sadowsky shared a concern around the Home and Community Based Services (HCBS) payment advocacy provision and provided more details to VAC.
 - ii. Jessica asked the VAC to please join in commenting on the CMS 80/20 mandate.
 - iii. We plan to add this topic to the Public Policy Advisory Committee (PPAC) agenda.
 - b. If you would like to participate in the PPAC or have a separate workgroup meeting about the CMS proposed rule, please contact Jessica Sadowsky.
 - i. jsadowsky@bayberryinc.org
 - ii. Office: 707-200-5510
- d. ARC/UCP – None
- e. NBRC Board Report
 - 1. Breeanne Kolster, VAC Co-Chair, shared the following about NBRC’s Annual Meeting that occurred on June 7, 2023, at the Napa office.
 - a. NBRC, community members, and the Board of Directors’ celebrated client success stories, vendor recognition, employee awards, and the Mary Ida Cook Lifetime Achievement Award.
 - b. NBRC’s Annual Meeting minutes can be found in the July 2023 board meeting packet on NBRC’s website.
 - 2. The next meeting is scheduled for July 19th at 6pm at NBRC’s Santa Rosa office.

F. PRESENTATIONS

- a. Department of Developmental Services (DDS)
 - a. Quality Incentive Program
 - 1. Leslie Morrison, DDS, presented the following slides during the VAC meeting.
 - a. [NBRC VAC - DDS QIP Measures - FY 23-24.pdf](#)

2. Information about the survey mentioned (DSP Workforce Survey) is located here: <https://www.dds.ca.gov/rc/vendor-provider/dsp-workforce-survey/>
3. [Direct Support Professional Workforce Survey FAQ](#)
4. Questions: dspworkforce@dds.ca.gov
5. QIPquestions@dds.ca.gov
6. Courtney Singleton, Director of Community Services, shared via chat during the meeting.
 - a. NBRC has an email group called Vendor Connect. Once we have information on the registry, we will send the information out to the VAC. Below is the link to sign up for the email group. <https://nbrc.net/service-providers/>

G. GROUP REPORTS

- a. ARCA – None
 - a. Gabriel Rogin, NBRC Executive Director, echoed the incredible work that vendors are doing every single day.
- b. Committees/Subcommittees
 - a. Public Policy Advisory Committee (PPAC)
 1. The next public policy meeting is on June 27th at 10am, via Zoom. Feel free to email jsadowsky@bayberryinc.org for the link.
 - b. Early Intervention/Early Start Subcommittee – None
 - c. SLS/ILS Subcommittee – None

H. NBRC UPDATES:

- a. Fiscal
 - a. Isabel Calder, NBRC Chief Financial Officer, stated the following.
 1. The Direct Support Professional (DSP) training stipend is in a pilot phase with a different regional center.
 2. The Fiscal team will send Stacey Martinez, VAC Co-Chair, a copy of the rollover and holiday schedules.
 3. The e-billing system will be down June 30th and July 1st.
 4. We appreciate the patience from providers with NBRC as the rollover occurs.
- b. Vendor Relations
 - a. Courtney Singleton, NBRC Director of Community Services, reported.
 1. ALO Consulting appreciated the opportunity to collaborate with the vendor community and NBRC.

I. OLD BUSINESS - None

J. NEW BUSINESS

- a. Video from Legislative Breakfast – The Norris Family
- b. Vendor Fair potentially during the All-Staff Meeting

1. It was suggested we run another vendor fair before the all-staff meeting. Gabriel Rogin, Executive Director, and Stacey Martinez, VAC Co-Chair will collaborate on this.

K. VENDOR COMMUNITY OPEN FORUM

- a. To complete the Google Form: <https://forms.gle/dRKKvPr1As3sHA8Z8>
- b. Shari Borkin, Registered Art Therapist, shared about the services she offers as a vendor.
 - a. Shari asked for a facility in Napa she can use once a week.
 - b. Creative Arts Class, Shari Borkin artcolor369@gmail.com
- c. Ellen Sweigert, NBRC Consumer Advocate, shared about helping folks connect with paratransit in Napa. Ellen is the Co-Chair for paratransit in Napa.
 - a. ellens@nbrc.net

L. GENERAL ANNOUNCEMENTS

- a. Carin Hewitt shared via chat
 - a. Hi everyone...in the interest of time, I just wanted to share the following flyer for a free training on Putting Person Centered Thinking into daily practice. The July training is full but there are seats available in the other trainings. This training is designed for professionals at all levels and in all types of services. Please email me at carin@alifllc.com if you have questions. Hope to see you there.
 1. [Putting Person Centered Thinking into Daily Practice Training Flyer 5 23.pdf](#)
 - b. Napa Resource – One of my SDP parents worked with Image Dance Studio to create a dance class for individuals with disabilities (ages 14+). To register go to Image Dance Studio's website <https://www.imagedancestudio.com/>
 1. [Image Dance Studio-Ability to Dance Program.pdf](#)
- b. The next VAC meeting will be held on Tuesday, July 11, 2023, at 10am. The meeting will be hybrid so you can attend by Zoom or at the NBRC Napa Office.

M. AGENDA ITEMS FOR FUTURE MEETINGS –

- a. NBRC Deaf and Hard of Hearing Specialist Presentation - August



- N. ADJOURNMENT- *Stacey Martinez, VAC Co-Chair*, ended the meeting.
11:37AM



Proposed Board Candidate: Carl Vinson

County: Solano

Carl "Bigthings" Vinson is the CEO & Founder of Made Man Protection mademanprotection.com, which provides Security and Bodyguard services for the community & clients for over 30yrs. He also is the Founder & Visionary of Organized General (OG), a Community Leader organizedgeneral.com, which he started in 2021.

For past 25 years, Carl has been an Advocate for Special Needs & Disability Rights organizations and other important issues of the community.

The Nominating Committee recommends Carl Vinson to the NBRC Board of Directors for a one-year term starting September 2023.



TRI-COUNTIES REGIONAL CENTER TCADD BOARD POLICY

Policy Title: Board Mentor Policy

Policy Number: A1005

Date Approved: November 2, 2016

BOARD COMMITTEE RESPONSIBLE FOR THIS POLICY:

Board Development

PURPOSE:

The purpose of this policy is to provide a process for helping new TCADD Board Members feel welcome and become acclimated to serving on the Board.

POLICY:

The Board Vice President / Treasurer will appoint a Board Member who has at least six months experience on the Board to serve as a mentor to a new Board Member. The Vice President / Treasurer will make every effort to make a match based on the best possible compatibility. If the relationship is not working out for either the mentor or the new Board Member, either one can contact the Board President to request a change. The mentor will serve in this capacity for at least six months (or longer if desired by the new Board Member).

The Board acknowledges that every new Board Member may have different needs and knowledge of the developmental disabilities system. Accordingly, the mentor program will be flexible and customized to the needs of the individual being mentored.

In order to do the best job possible, it is recommended that a mentor not have more than one new Board Member he or she is mentoring at any given time.

The suggested activities of a mentor are:

- Work with Leadership and BDC to coordinate attendance at a Board Orientation
- Review Board materials (agendas, minutes, committee reports) with a new Board Member before Board Meetings
- Conduct follow-up immediately after Board Meetings
- Sit next to the new Board Member at Board Meetings in order to answer questions as they arise
- Maintain confidentiality of issues discussed
- Initiate contact by phone, email and/or in-person between the Board Meetings

A Board Mentor is not:

- A cheerleader for his/her (political or ideological) perspectives
- A person who can do everything or fix everything for a new Board Member

REVISION HISTORY:

Revision Approved by TCADD Board - 2016 11 02

FOURTEENTH RESTATEMENT OF BYLAWS OF
NORTH BAY DEVELOPMENTAL DISABILITIES SERVICES, INC.

Section 5.11 Removal of Directors

(a) Any Director may be removed as a Director with or without cause at any time by resolution duly adopted by the Directors of the Corporation, provided that the following two conditions are satisfied:

(1) Notice of intention to offer a resolution for such removal is given to each Director of the Corporation not less than fifteen (15) days prior to the date of adoption of such resolution; and

(2) At least sixty-six and two-thirds percent (66 2/3 %) of the full number of persons who at the time are Directors of the Corporation vote in favor of such removal.

(b) If any Director of the Corporation be absent for three (3) consecutive meetings of the Board of Directors or three (3) consecutive meetings of any Standing Committee of the Corporation of which such Director is a member, such Director may, by vote of a majority of the full number of persons who at the time are directors of the Corporation, be removed from office as a Director at the conclusion of the meeting of the Directors of the Corporation next succeeding such three (3) consecutive absences. Notice of such three (3) consecutive absences and of the immediately preceding sentence of these Bylaws shall be included by the Secretary in the notice of the meeting of the Directors of the Corporation next succeeding such three (3) consecutive absences.

(c) Whenever a Director is removed, the Secretary shall give written notice of such removal to such Director.



North Bay Regional Center

Board Meeting Locations 2024

6:00 pm – 8:00 pm

January 3, 2024	Regular Business Meeting	<i>Hybrid – Zoom & NBRC Napa Office</i>
February 7, 2024	Regular Business Meeting	<i>Hybrid – Zoom & Solano Office of Education</i>
March 6, 2024	Regular Business Meeting	<i>Hybrid – Zoom & NBRC Santa Rosa Office</i>
April 3, 2024	Regular Business Meeting	<i>Hybrid – Zoom & NBRC Napa Office</i>
May 1, 2024	Regular Business Meeting	<i>Hybrid – Zoom & Solano Office of Education</i>
June 5, 2024	<i>Annual Board Meeting</i>	<i>Hybrid – Zoom & NBRC Santa Rosa Office</i>
July 3, 2024	Regular Business Meeting	<i>Hybrid – Zoom & NBRC Napa Office</i>
August 7, 2024	<i>No Board Meeting</i>	<i>Board Retreat – NBRC Napa Office</i>
September 4, 2024	Regular Business Meeting	<i>Hybrid – Zoom & Solano Office of Education</i>
October 2, 2024	Regular Business Meeting	<i>Hybrid – Zoom & NBRC Santa Rosa Office</i>
November 6, 2024	Regular Business Meeting	<i>Hybrid – Zoom & NBRC Napa Office</i>
December 4, 2024	Short Business Meeting	<i>Hybrid – Zoom & Solano Office of Education</i>

FAIR HEARING & MEDIATION UPDATE

JULY 1, 2023 – AUGUST 31, 2023

Eligibility (23-3)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Mediation completed. Fair Hearing rescheduled.
Reimbursement (23-6)	<u>Reason for Appeal:</u> Claimant appeals denial of reimbursement of personal assistant services. <u>Ruling:</u> Mediation completed. Resolution found.
Funding (23-7)	<u>Reason for Appeal:</u> Claimant appeals denial of personal assistant services. <u>Ruling:</u> Mediation completed. Resolution in process.
Funding (23-8)	<u>Reason for Appeal:</u> Claimant appeals denial of personal assistant services. <u>Ruling:</u> Mediation completed. Resolution in process.
Share of Cost (23-9)	<u>Reason for Appeal:</u> Claimant appeals denial of share of cost for placement in a community care facility. <u>Ruling:</u> Informal Meeting held. Resolution found.
Funding (23-10)	<u>Reason for Appeal:</u> Claimant appeals denial of funding for preschool services. <u>Ruling:</u> Fair Hearing rescheduled.
Eligibility (23-11)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Informal Meeting held. Found eligible.
Funding for Services (23-12)	<u>Reason for Appeal:</u> Claimant appeals denial of funding for services. <u>Ruling:</u> Mediation scheduled. Fair Hearing scheduled.
Service Denial (23-13)	<u>Reason for Appeal:</u> Claimant appeals denial of service. <u>Ruling:</u> Informal Meeting held. Appeal withdrawn.

Placement
(23-14)

Reason for Appeal: Claimant appeals placement.
Ruling: Mediation scheduled. Hearing scheduled.

Eligibility
(23-15)

Reason for Appeal: Claimant appeals denial of eligibility.
Ruling: Mediation scheduled. Hearing scheduled.

Eligibility
(23-16)

Reason for Appeal: Claimant appeals denial of eligibility.
Ruling: Informal Meeting held. Mediation and Hearing not requested at this time.

Eligibility
(23-17)

Reason for Appeal: Claimant appeals denial of eligibility.
Ruling: Informal Meeting, Mediation and Hearing scheduled.