



*Sponsors of
North Bay Regional Center
and other programs
for persons with developmental disabilities
610 Airpark Road
Napa, CA 94558
707-256-1224
Fax: 707-256-1230*

*Promoting Opportunities
Supporting Choices*

MEETING NOTICE

The next meeting of the Board of Directors is a Regular Business Board Meeting scheduled as follows:

DATE: September 7, 2022

TIME: 6:00 pm

PLACE: Via Zoom

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89709687840?pwd=QjllcTc0dzBBNXA2OEplanVjOFItUT09>

Join by Phone:

Phone Number: 1-669-900-6833

Webinar ID: 897 0968 7840

Passcode: 912329

Se Habla Español

Agenda Enclosed

REMINDER: Notices are posted at www.nbrc.net. All meetings are made accessible to persons with disabilities and all members of the public are welcome to attend. Please contact Janelle Santana at (707) 256-1224 for further information or to request any disability-related modifications or accommodations.

North Bay Developmental Disabilities Services, Inc.
Board of Directors' Board Meeting
September 7, 2022, 6:00 p.m.

Join by Zoom Webinar:

<https://us02web.zoom.us/j/89709687840?pwd=QjllcTc0dzBBNXA2OEplLanVjOFItUT09>

Join by Phone:

Phone Number: 1-669-900-6833 **Webinar ID:** 897 0968 7840 **Passcode:** 912329

- I. CALL TO ORDER – Rosemarie Pérez, President
- II. ROLL CALL AND INTRODUCTIONS – Sara Speck, Secretary (3 min)
- III. CONSIDERATION OF MINUTES – Annual Meeting Minutes from June 1, 2022 and Regular Business Meeting Minutes from July 6, 2022 be approved as submitted. (2 min) (pgs. 1-8) ACTION
- IV. GENERAL PUBLIC COMMENT – Please use the chat in the Zoom meeting, or if attending by phone, please text your name to (707) 320-3106 to sign up (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- V. APPROVAL OF REVISED SOCIAL RECREATIONAL POLICY – Beth DeWitt, Director of Client Services (10 mins) (pgs. 13-14) ACTION
- VI. REGIONAL CENTER PERFORMANCE PRESENTATIONS – Courtney Singleton, Director of Community Services (45 mins)
 - A. FY 2022-2023 Performance Contract Draft (pgs. 15-29) INFO
 - B. New Regional Center Performance Measures (pgs. 30-45) INFO
- VII. TREASURER'S REPORT – Andrea Bednarova, Treasurer
 - A. Treasurer's Report be approved as submitted. (5 min) (pgs. 46-48) ACTION
- VIII. COMMITTEE REPORTS –
 - A. Executive Committee Update – Rosemarie Pérez, President (5 min) INFO
 - i. Approval of D-Preliminary Contract (pg. 49)
 - ii. Strategic Planning Update
 - B. Cultural/Linguistic Competency Committee Update – Rosemarie Pérez, President (5 mins) INFO
 - C. Vendor Advisory Committee Update – Breeanne Burris, VAC Co-Chair (5 mins) (pgs. 50-59) INFO
 - D. Public Policy Advisory Committee Update – Breeanne Burris, VAC Representative (5 mins) INFO
 - E. Client Advisory Committee Update – Sara Speck, Secretary & CAC Co-Chair (5 mins) INFO
 - F. Nominating Committee Update – Joanne Giardello, Board Member (10 mins) ACTION
 - i. Board Term Election
 - a. Andrea Bednarova (pgs. 60-61)
 - ii. Board of Directors Recruitment and Composition
- IX. EXECUTIVE DIRECTOR'S REPORT – Gabriel Rogin, Executive Director (15 mins) (pgs. 62-66)
- X. GOOD OF THE ORDER – Any other Board business may be brought up at this time.
- XI. GENERAL PUBLIC COMMENT – Please use the chat in the Zoom meeting, or if attending by phone, please text your name to (707) 320-3106 to sign up (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- XII. CLOSED SESSION – (20 mins)
 - A. Labor Contract Negotiations

B. A matter specifically dealing with a particular regional center client

XIII. RETURN FROM CLOSED SESSION -

A. Report on any action taken during the closed session (1 min)

INFO

XIV. ADJOURNMENT – Rosemarie Pérez, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation. b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. -- W&I Code 4663.

NEXT MEETING ANNOUNCEMENT – The next Board Meeting will be a regular business Board Meeting on October 5, 2022 at 6:00 pm.

North Bay Developmental Disabilities Services, Inc.
Board of Directors' Annual Board Meeting
Wednesday, June 1, 2022 6:00 p.m.
ANNUAL BOARD MEETING MINUTES

NBRC BOARD MEMBERS PRESENT:

Rosemarie Pérez, President, Sonoma County
Joanne Giardello, Solano County
Jeremy Johnson, Vice President, Solano County

Sara Speck, Secretary, Solano County
Andrea Bednarova, Attorney
Brien Farrell, Solano County
Jose Ayala, Napa County
Alexis Jarreau, Solano County

NBRC BOARD MEMBERS ABSENT:

Breeanne Burris, VAC Representative

NBRC STAFF PRESENT:

Gabriel Rogin, Executive Director
Janelle Santana, Executive Assistant
Mariam G, Executive Assistant – Compliance
Ana Horta, Diversity and Equity Supervisor
Alejandra Franco, Service Coordinator
America Rosales Orozco, Service Coordinator
Andrea Reich, Service Coordinator
Angie Garcia, Service Coordinator
Burleigh Termo, Service Coordinator
Caitlin Young Hermosillo, Service Coordinator
Cassie Meyers, Service Coordinator
Christie Null, Early Intervention Supervisor
Claribel Zecena, Early Intervention Supervisor
Claudia Calderon, Case Management Supervisor
Claudia Ritchie, Case Management Supervisor
Collin Niemiec, Senior Service Coordinator
Ellen Sweigert, Consumer Advocate
Ellisa Reiff, Associate Director of Client Services
Erlinda Ferris, Service Coordinator
Dr. Gayatri Mahajan, Physician
Greg Wharton, Client Services Assistant
Guadalupe Lopez, Intake Supervisor
Heather Vail, Case Management Supervisor
Ivy Gavero, Service Coordinator
Tina Mott, Service Coordinator
Tonya Fagan, Service Coordinator
Tami Jo McMahon, Intake Assessment Counselor
Tanisha Taylor, Case Management Supervisor

Jennifer Crick, Director of Administrative Services
Courtney Singleton, Director of Community Services
Beth DeWitt, Director of Client Services
Deanna Mobley, Director of Intake and Clinical Services
Amelework Geremew, Community Resource Developer
JC Andrade, Early Intervention Supervisor
Jeff Newton, Senior Nurse Consultant
Jessica Domingo, Case Management Supervisor
Jessica Gutierrez, Senior Service Coordinator
Julie Blyth, Service Coordinator
Katie Gallagher, Service Coordinator
Dr. Katie Pedgrift, Psychologist
Laurie Warren, BCBA
Marcia Parisi, Service Coordinator
Maria Marino, Emergency Management & Facilities
Coordinator
Deanna Heibel, Associate Director of Client Services
Marie Van Luven, Service Coordinator
Melissa Slama, Senior Companion Program Supervisor
Miriam Wilcox, Early Intervention Service Coordinator
Monica Smith-Braun, Senior Nurse Consultant
Nicole Adrian-Dacus, Senior Human Resource
Generalist
Renee Blair, Service Coordinator
Shawan Casborn, Resource Development Supervisor
Sonia Villa, Service Coordinator
Stacia Mott Austin, Service Coordinator

GUESTS: (**Based on participants' names in the Zoom meeting.*)

Triny Lopez, Interpreter
24 Hour Home Care – Sofia Benitez
Amanda Granizo
Banksskn2
Benk
Candace White
Cecilia Tienda

Joe Schunk
Lbordner
Lori Fox, Oaks of Hebron
Lydia Messele
Lynda Wheeler
Mardochee Anglade
Mary Agnes Nolan
Mikey Rodriguez

Cindy's iPad
Cteevens
Dena
Edie Thomas (she/her)
Frank's iPad
Holly Armijo
Jaclyn Balanay, DDS

Rita Edmonds-Norris
Ron Gers
Teresa's iPad
1707****036
Holly Pagel
iPadutulivu

MINUTES

CALL TO ORDER – Rosemarie Pérez, President, called the meeting to order at 6:05 pm.

CONSIDERATION OF MINUTES – Minutes of the Annual Board Meeting of June 2, 2021 be approved as submitted.

M/S/C (Speck/Giardello) Moved to approve the minutes of the June 2, 2021 Annual Board Meeting as submitted. UNANIMOUS

GENERAL PUBLIC COMMENT –

Mary Agnes Nolan, Quality Assessment Coordinator with the National Core Indicators Survey Project for the North Bay Regional Center, noted the following:

- Our current survey cycle sends paper surveys to family members of individuals using services at the Regional Center.
- Family or Mail-In Survey includes 3 types of surveys
 - o AFS- Adult children living in the family home – Met the returned survey goal
 - o CFS-Child or minor children living in the family home – Have 25% of the returned survey goal
 - o FGS-Adult children living outside the family home - Have 27% of the returned survey goal
- This includes all the surveys that have been entered online and NBRC has done an excellent job encouraging families to participate. It is looking good to meet the June 30, 2022 deadline for returned survey goals. Thank you!
- I'd also like to advise we are in the recruitment phase to find qualified interviewers for the next survey cycle that is in-person. Please pass this on to individuals who may be interested in assisting with the in-person interviews must complete an online application, and if qualified, participate in an interview and participate in training prior to the project implementation. A stipend is provided.
- Link for the application or to find out more about the QA Project is located on the State Council website: <https://scdd.ca.gov/qap/>
- General questions about the project and be emailed to QAProject@scdd.ca.gov
- Specific questions for our area can be directed to MaryAgnes Nolan, Quality Assessment Coordinator for NBRC. My cell is 530-521-0067. Email is MaryAgnes.Nolan@scdd.ca.gov

SHORT BUSINESS MEETING – The minutes for the Short Business Meeting can be found in the July 2022 Board Meeting Packet on NBRC's website.

FEATURE PRESENTATION – North Bay Regional Center Sharing Proud Moments (2021-2022)

- A. Client Success Stories, Vendor Recognition, Staff Appreciation, and Agency Updates**
- Jennifer Crick, NBRC Director of Administrative Services, presented on behalf of the Administrative Service department.
 - Claribel Zecena, NBRC Early Intervention Case Management Supervisor, presented success stories on two individuals we serve.
 - Deanna Mobley, NBRC Director of Intake and Clinical Services, presented on behalf of the Intake and Clinical department.
 - Steven Ngata, Utulivu Administrator, presented on behalf of three resident's successes.
 - Marcia Parisi, NBRC Service Coordinator, presented a success of someone she

supports.

- Courtney Singleton, NBRC Director of Community Services, presented on behalf of the Community Services department.
- Burleigh Turmo, NBRC Service Coordinator, presented a success of someone he supports.
- Beth DeWitt, NBRC Director of Client Services, presented on behalf of the Client Services department.
- Lori Fox, Oaks of Hebron, presented on behalf of a resident's independent living story.

EMPLOYEE AWARDS –

The following employees celebrated their NBRC anniversaries:

- Stacia Austin, Service Coordinator, Santa Rosa, 10 years
- Courtney Singleton, Director of Community Services, 10 years
- Amelework Geremew, Community Resource Developer, Santa Rosa, 10 years
- Carrie Schweizer, Administrative Assistant, Napa, 10 years
- Gregory Wharton, Client Services Assistant, Santa Rosa, 10 years
- Soncia Davenport, Service Coordinator, Napa, 20 years
- Jeanal Ramos-Holder, Quality Assurance Monitor, Napa, 20 years

MARY IDA COOK LIFETIME ACHIEVEMENT AWARD – 2022

The Mary Ida Cook Lifetime Achievement Award was created in 2016. It was an award created to honor Mary Ida Cook after she passed away, for her outstanding commitment to people with developmental disabilities. Mary was a North Bay Regional Center Service Coordinator for 20 years. She was fluent in American Sign Language and upon coming to NBRC she found that many community services did not have staff who were skilled in ASL. She took the time to assist staff in learning ASL to better serve those who were deaf or hard of hearing. Mary was an invaluable asset to NBRC, she also provided interpreting services for our clinical team. Mary Ida Cook's positive energy and passion for the people we serve will always be a part of NBRC's history. Since then, North Bay Regional Center continues to award an individual at our Annual June Board of Directors meeting who shares the same passion and dedication to the DD/ID community, with the Mary Ida Cook Lifetime Achievement Award.

The late Richard Depp was awarded the 2022 Mary Ida Cook Lifetime Achievement Award. The award will be accepted by Richard's wife, Julie.

PRESIDENT'S REMARKS – Rosemarie Pérez, President, said a few words before adjourning the annual meeting and moving into a closed session meeting.

GENERAL PUBLIC COMMENT – None

CLOSED SESSION –

The board of directors moved into a closed session at 7:58 pm to discuss labor contract negotiations.

RETURN FROM CLOSED SESSION –

A. Report on any action taken during closed session.

The board returned from the closed session at 8:11 pm and there was no action taken.

ADJOURNMENT – Rosemarie Pérez, President, adjourned the short business and annual board meeting at approximately 8:11 pm.

North Bay Developmental Disabilities Services, Inc.
Board of Directors Regular Business Meeting
July 6, 2022, 6:00 p.m.
Via Zoom Webinar

NBRC BOARD MEMBERS PRESENT:

Rosemarie Pérez, President, Sonoma County
Breeanne Burriss, VAC Representative
Joanne Giardello, Solano County

Andrea Bednarova, Attorney
Jeremy Johnson, Vice President, Solano County
Alexis Jarreau, Solano County

NBRC BOARD MEMBERS ABSENT:

Jose Ayala, Napa County
Brien Farrell, Solano County

Sara Speck, Secretary, Solano County

NBRC STAFF PRESENT:

Isabel Calder, Chief Financial Officer
Beth DeWitt, Director of Client Services
Jennifer Crick, Director of Administrative Services

Courtney Singleton, Director of Community Services
Deanna Mobley, Director of Intake and Clinical Services
Mariam Guirguis, Executive Assistant - Compliance

GUESTS: (*Based on participants' names in the Zoom Webinar meeting)

Trinidad Lopez, ICS Interpreting Services
Franklin Phillips, CAC Chair
Edie Thomas
Paula Finley – BI
Roslyn
Linda Plourde
Holly Pagel
Holly Armijo, CBEM
Frank Quinliven, CBEM
707****351

Darelyn Pazdel
Candace White
Ron Gers
Sam
Maxine Paula Milam, DDS
Mary Agnes Nolan
Bobbie Scott, CBEM
Karre Williams, CBEM

MINUTES

CALL TO ORDER – *Rosemarie Pérez, President*, called the regular business meeting to order at approximately 6:02 pm.

ROLL CALL AND INTRODUCTIONS – *Jeremy Johnson, Vice President*, conducted roll call and a quorum was present.

CONSIDERATION OF MINUTES – Regular Business Meeting Minutes from the May 4, 2022, meeting and Short Business Meeting Minutes from June 1, 2022 be approved as submitted.

M/S/C (Burriss/Giardello) Moved to approve the minutes.

**APPROVED
UNANIMOUS**

GENERAL PUBLIC COMMENT – None

APPROVAL OF CONTRACTS OVER \$250,000 –

Courtney Singleton, Director of Community Services, presented the following contracts for approval:

- A. Presentation on Crisis Intervention Services – The following people were introduced and presented:

Bobbie Scott, C.B.E.M. Regional Director; Holly Armijo, C.B.E.M. Program Director; Frank Quinliven, C.B.E.M. Assistant Director

The Board noted errors in the presentation and requested a corrected copy.

Breeanne Burris, VAC Representative, commented that she's impressed with how much Holly Armijo and her team have stepped up and been involved in the Vendor Advisory Committee and the subcommittee.

M/S/C (Giardello/ Bednarova) Moved to approve the contract for C.B.E.M.

APPROVED
Burris ABSTAINED

B. Specialized Residential Facility (SRF) – Walk of Life Residential Care, LLC

Courtney Singleton, Director of Community Services, informed the Board that the contract is not ready to present for approval.

NATIONAL CORE INDICATOR DATA PRESENTATION –

Courtney Singleton, Director of Community Services, presented the National Core Indicator Data. The presentation can be found as an attachment next to the July Board Packet on the NBRC Website.

- *Rosemarie Pérez, Board President*, noted there's room for improvement to have services provided in Spanish.
- Courtney Singleton provided opportunity for public comment on the National Core Indicator Data.

CREATION OF AN ADVISORY COMMITTEE FOR THE PREVENTION OF NEGLECT, ABUSE, AND SEXUAL ASSAULT –

Joanne Giardello, Board Member, presented an advisory committee to the Board of Directors for approval.

M/S/C (Bednarova/Burris) Moved to approve the advisory committee for prevention.

APPROVED
UNANIMOUS

TREASURER'S REPORT –

A. Treasurer's Report be approved as submitted.

Andrea Bednarova, Treasurer, reviewed the Treasurer's Report. A summary of the Board Opportunity Fund and the CFO board report can be found in the July 2022 board packet.

- NBRC continues to recruit and hire for its vacant positions, including the newly allocated positions. NBRC has hired a total of 41 employees in 2022. As of June 30, 2022, NBRC staffing is at 260 employees with several growth positions still being filled.
- We anticipate receiving our first advancement for FY23 on July 15th for the D-Preliminary contract. We will continue to monitor cash flow and do not anticipate any cash flow issues.
- NBRC is preparing for its biennial audit with DDS beginning July 18, 2022. This audit will cover FY21 and FY22. This audit will cover new audits areas. We will keep the board updated on the progress.
- NBRC has also signed the engagement letter with WINDES for the annual independent CPA audit. This audit will be conducted later this fall.

M/S/C (Johnson/Jarreau) Motioned to approve the Treasurer's Report as submitted.

APPROVED
UNANIMOUS

B. Fiscal Year 2021-2022 C3 Contract

Isabel Calder, Chief Financial Officer, reviewed the C3 Contract and noted the following:

- Most of the late allocation funds received in the C-3 are earmarked for specific use of the funds. Most of the additional allocation has specific spending requirements and while they are reflected in Operations, cannot necessarily be spent on general

operations expenditures.

M/S/C (Bednarova/Johnson) Motioned to approve the FY 2021-2022 C3 contract as submitted.

**APPROVED
UNANIMOUS**

COMMITTEE REPORTS –

A. Executive Committee Update –

Jeremy Johnson, Vice President, notified the Board of Directors of the following items recently approved by the Executive Committee. These approval forms can be found in the July Board Packet on the NBRC website.

- i. Jose Ayala Conflict of Interest Mitigation Plan
- ii. Approval of Fiscal Year 2023 TenisiTech Contract
- iii. Approval of Specialized Residential Facility (SRF) – Brilliant Corners
- iv. Approval of Board Fund Request for assistance with housing costs for MH who is diagnosed with autism.

B. Cultural/Linguistic Competency Committee (CLCC) Update –

Rosemarie Pérez, President, gave a report on the recent CLCC meetings.

- We had a meeting on June 10th to discuss the Language Access and Cultural Plan proposal. This plan would help support families who have language barriers and cultural differences and expand NBRC's reach into the community.
- During our meeting on June 16th, we completed a final draft of the Employment Policy. In addition, we began reviewing three more board policies – Lanterman Act Policy, Prevention Policy, and Purchase of Service Policy. These three policies need a lot of revisions. Therefore, a subcommittee has been formed to address them.

C. Vendor Advisory Committee (VAC) Update –

Breeanne Burris, VAC Co-Chair, noted the following:

- a. Vendor Update
 - a. California Human Development (CHD), an agency contracted with NBRC, had to close its doors. Breeanne read a letter regarding the closure to the Board of Directors.
 - i. Jeremy Hogan, who was previously employed by CHD, will keep working at UCP of North Bay. The VAC Voting Members decided to keep him as a voting member.
- b. VAC Funds
 - a. The VAC Voting Members decided to purchase gift cards for Direct Support Professionals (DSP) who were previously recognized as a DSP of the month.
 - b. The remaining funds will be used for vendor trainings and the upcoming vendor fair.
- c. VAC Meeting
 - a. Reviewed Budget information
 - b. The difficulty with staffing shortages and gas prices continues to be a discussion.
 - c. Isabel Calder, CFO, gave a report on the fiscal rollover preparation.
 - d. The VAC Voting Members voted in favor of the billing Holiday Schedule for next fiscal year.
 - e. NBRC vendors had high participation in completing the Quality Incentive Survey.

D. Public Policy Advisory Committee Update –

Breeanne Burris, VAC Representative, noted the following:

- The rate acceleration will come in January 2023. The second set of rate adjustments will be pushed forward one year.
- Breeanne Burris, VAC Representative, encouraged everyone to advocate for the revision of the core staffing formula.

- \$5 million has been allocated towards a pilot program for technology focused supports.
 - o Kudos to NBRC for your advocacy.
- There will be a legislative event held potentially in February 2023. More details to come.
- We are inviting legislators to NBRC's 50th Anniversary celebration on September 28th.

E. Client Advisory Committee Update –

Alexis Jarreau, Board Member, noted the following;

The Client Advisory Committee (CAC) met on Friday, June 24th from 1:00-2:30 over Zoom. The committee discussed two draft NBRC policies. They had a great conversation about the Employment First Policy. They talked about how to get a job. Some clients talked about their own jobs. Sara Speck, Secretary, spoke about her job at Safeway. They also talked about Service Equity and about services available to clients. Some clients gave their input about the services they receive. The next CAC meeting is scheduled for August 26th from 1:00-2:30 over Zoom. The topic for the upcoming CAC is still undecided.

F. Nominating Committee Update-

i. Vendor Advisory Committee Voting Member Election

Jessica Sadowsky was excused from the meeting. All board members took a poll and voted.

All board members (Perez/Burris/Giardello/Bednarova/Johnson/Jarreau) voted to approve Jessica Sadowsky as a VAC Voting Member from July 2022 to July 2025.

UNANIMOUS

ii. New Board Member Elections

- a. *Candace White* was excused from the meeting. All board members took a poll and voted.

All board members (Perez/Burris/Giardello/Bednarova/Johnson/Jarreau) voted to approve Candace White as a Board Member from July 2022 to June 2023.

UNANIMOUS

- b. *Ronald Gers* was excused from the meeting. All board members took a poll and voted.

All board members (Perez/Burris/Giardello/Bednarova/Johnson/Jarreau) voted to approve Ronald Gers as a Board Member from July 2022 to June 2023.

UNANIMOUS

EXECUTIVE DIRECTOR'S REPORT –

Beth DeWitt, Acting Executive Director, noted the following:

- NBRC is in the beginning stages of the Strategic Planning Process. The survey that went out to the community will stay open until July 30th.
- NBRC is preparing for a DDS Audit, starting July 18th.
- We're anticipating a summary from ARCA of the Trailer Bill Language. North Bay Regional Center will adjust policies and procedures internally, once that's received.
- The State Audit Report was released. It revealed multiple areas of needed improvement for DDS and monitoring of regional centers. At NBRC, we are committed to make changes to what we can internally.
- Rosemarie Pérez, Board President, commented that as a Board, we need to become more knowledgeable around the monitoring of service providers.
 - o Rosemarie will connect with Gabriel Rogin, Executive Director, about the process of quality assurance of service providers.
- NBRC will be celebrating its 50th Anniversary on September 28th at 4pm. We plan to send a 'Save the Date' announcement out.

GOOD OF THE ORDER – None

GENERAL PUBLIC COMMENT –

Mary Agnes Nolan, Coordinator for the National Core Indicator (NCI) Project, commented:

- The 2021/22 Family Survey Cycle (Mail-in Surveys) is coming to an end. DDS extended the deadline from June 30, 2022, to July 15, 2022, to receive surveys. Still need more Child Family Surveys and Family/Guardian Surveys to meet the set goals but NBRC surpassed the goal for returned Adult Family Surveys.
- It has been helpful having surveys completed online.
- We are now moving into the In-Person Survey Cycle and are currently recruiting for interviewers (independent contractors). If you know anyone with good communication skills and would be a good interviewer, please encourage them to complete the online application at <https://scdd.ca.gov/qap/>
 - Recruitment Flyer [QA IPS Recruitment Flyer 2022.pdf](#)

Questions regarding the project can be sent to MaryAgnes.Nolan@scdd.ca.gov or on cell number 530-521-0067. Please leave a message if Mary Agnes is unavailable.

CLOSED SESSION –

A closed session did not take place.

ADJOURNMENT – *Rosemarie Pérez, President*, adjourned the regular business board meeting at 8:05 pm.

Date submitted to NBRC Board for review

07/06/2022

Date approved by NBRC Board Executive Committee (if applicable)

N/A

Date approved by NBRC Board

07/06/2022

Operations

Purchase of Service

The following contracts have been reviewed by Courtney Singleton, Director of Community Services, Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director. All recommend approval by the NBRC Board of Directors.

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	Contract Amounts	APPROVED	Notes
Crisis Intervention Services	160	C.B.E.M. PN0913	09/01/22-08/30/23	\$1,964,826/Annual Contract \$3274.71/per client per month	Giardello/ Bednarova	50 clients maximum served in one month period

Summary:

Creating Behavioral Educational Moments (CBEM) has been providing crisis intervention services to NBRC clients since 2012. They provide an intensive short-term support system, geared towards achieving stability for those at risk of losing placement, being hospitalized for long periods of time, and/or other unforeseen circumstances. CBEM typically serves an individual for 3 to 6 months, but will not end services until stability is achieved. They provide emergency on-call services after hours to assist individuals in crisis 24 hours a day 7 days a week for any NBRC in need. NBRC can call CBEM 24 hours a day for assistance in serving any client in crisis.

Title: Advisory Committee for the Prevention of Neglect, Abuse, and Sexual Assault

Proposal to North Bay Regional Center Board of Directors

M/S/C (Bednarova/Burris) Moved to approve the advisory committee for prevention. NBRC Board of Directors approved the creation of an advisory committee for the Prevention of Neglect, Abuse, and Sexual Assault on July 6, 2022.

**APPROVED
UNANIMOUS**

It is with sincere commitment and dedication that we submit a request to convene a committee of individuals interested and committed to the personal health and safety of NBRC clientele especially as it relates to their right to live free from harm imposed by neglect, physical and sexual abuse.

Goal: to gather and provide the knowledge that may assist in addressing the need to prevent, identify and respond to the abuse of NBRC clientele and provide a clear detailed policy to guide NBRC to this end.

The committee will develop agendas that will focus on policies, discussions and tasks related to:

I review of the definitions and legal parameters of abuse and sexual assault

1. definition of neglect /sexual assault/ abuse

a. review of the legal definitions and legal challenges related to a victim with a developmental disability

b review current victim rights statutes

2 review the current policies regarding prevention and response to neglect, physical and sexual abuse

a review policies and procedures

b review Lanterman and related laws

3 review of the risk factors contributing to neglect, abuse and assault towards NBRC clientele

a vulnerabilities within the characteristics of individuals with developmental disabilities

b vulnerabilities that may be related to service delivery system

c review issues with reporting incidents to authorities

4 review of current practices

a identify existing processes and evaluate effectiveness

b review community services available in each community

5 prepare policy regarding the identified needs

a. ensure policy is culturally inclusive

b develop parameters for monitoring the implementation of the policy

c develop work groups for follow up community outreach

Committee members thus far

Joanne Giardello

Brien Farrell

Gabriel Rogin

Date submitted to NBRC Board for review

July 6, 2022

Date approved by NBRC Board Executive Committee (if applicable)

N/A

Date approved by NBRC Board

July 6, 2022

Operations

Purchase of Service

The following contracts have been reviewed by Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director. Both of whom recommend approval by the NBRC Board of Directors.

Purpose of Contract	Contractor Name and Vendor# (if applicable)	Term of Contract	Total Contract Amount	APPROVED	Notes
C-3 Contract for Fiscal Year 21/22	Department of Developmental Services	July 1, 2019 – June 30, 2026	\$402,826,693	Bednarova/Johnson	<p>The C-3 contract for FY 21/22 includes Ops Allocation in the amount of \$539,719 as follows:</p> <ul style="list-style-type: none"> • Language Access & Cultural Competency \$381,480 • Rate Reform \$128,357 • Performance Incentives \$29,882 <p>And POS Allocation in the amount of \$2,106,194 as follows:</p> <ul style="list-style-type: none"> • HCBS Waiver Compliance \$731,194 • CPP Start up \$975,000 • CPP Placement \$400,000 <p>Lastly, the C-3 includes an allocation in the amount of \$142,857 for Part C, American Rescue Plan Act</p> <p>New Totals:</p> <ul style="list-style-type: none"> • Ops: 29,824,140

					<ul style="list-style-type: none"> • POS: \$372,859,696 • Part C/ARPA \$142,857
<p>Ops Allocation:</p> <ul style="list-style-type: none"> • Language Access & Cultural Competency – amount based on NBRC approved proposal • Provider Rate Reform – remaining balance allocated to regional centers based on Regional Center Client Master File status 1 and 2 report. • Performance Incentives – remaining balance allocated to regional centers based on Regional Center Client Master File status 1 and 2 report. <p>POS Allocation:</p> <ul style="list-style-type: none"> • HCBS Waiver Compliance • CPP start up/placement allocation <p>Part C/ARPA Allocation:</p> <ul style="list-style-type: none"> • Allocation to focus on developing partnerships with local school districts to timely school transitions that promote inclusive options for Regional Center children transitioning to pre-school or kindergarten. 					

North Bay Developmental Disabilities Services Inc.

Board of Directors

NBRC Social Recreational Policy

Purpose:

It is the intent of North Bay Regional Center to support and foster social and recreational activities for individuals determined eligible for regional center services and residing in the NBRC catchment area.

Definition:

Social Recreational/camping and non-medical therapies are services provided by the regional center for the purpose of assisting individuals to participate in meaningful, integrated activities that promote positive relationships, social skill development and overall health and well-being. These services can foster inclusion while ameliorating the impact of the developmental disability. Educational services for those aged 3-17 can support children to achieve targeted growth in specific areas related to and impacted by the developmental disability.

Policy:

North Bay Regional Center supports active and integrated for all participants, both children and adults. Social Recreational opportunities can help individuals achieve IPP goals while facilitating community integration and inclusion. For those individuals with developmental disabilities, inclusive, community-based activities that promote socialization, mental and physical well-being, are important to fostering acceptance and integration in a person's local community. NBRC will promote equitable, diverse, and integrated activities that acknowledge and respect the culture and individual need of every NBRC participant. Social recreational opportunities can increase and expand the development of relationships for the individual, their family, and the community at large. ***These activities can include but are not limited to swimming lessons, horseback riding, gymnastics, and music lessons.***

NBRC will advocate for, link individuals to and collaborate with local public and private programs to encourage adaptation and removal of barriers that limit participation of individuals with developmental disabilities. If agreed to by the IPP team, and after all generic resources have been exhausted, NBRC can support cost effective, appropriate opportunities to facilitate maximum participation within integrated settings and activities.

Eligibility:

All individuals over the age of 3 and eligible to receives services from North Bay Regional Center.

Requested services must be included in the Individual Program Plan and relate to an identified goal and/or eligibility diagnosis.

Requested services shall be integrated or lead to integration or inclusion in activities that are attended by people of all abilities and backgrounds.

All other generic resources, including parental responsibility, natural supports and other available resources will be exhausted prior to utilizing regional center funds.

Exemptions:

The Executive Director or identified designee will review and may grant any exemptions to this policy based on individual, extraordinary circumstances. If an individual or their legal representative disagrees with the decision made regarding services related to this policy, they may seek appeal as described in Welfare and Institutions Code 4710, et al.

Performance Contract Plan 2023








Board Approved: TBD





North Bay Regional Center (NBRC) promotes opportunities and supports choices for people with developmental disabilities, or at risk of developmental disabilities, in Solano, Sonoma, and Napa Counties.


This Plan for 2023 reflects targeted activities NBRC will engage in to continue to improve outcomes related to Public Policy Measures and Compliance Requirements as a result of both internal review and external feedback sessions.

NBRC's Performance Goals are achieved when NBRC data exceeds the statewide average (★) or has improved over the prior year (↑)

Public Policy Performance Measures	Statewide Averages	NBRC Outcomes	Planned Activities for 2023
<i>Number and percent of regional center caseload in Developmental Center</i>	0.09% FY 2020-2021 0.06% FY 2021-22	12/0.12% FY 2020-21 ↑ 11/0.15% FY 2021-22	<ul style="list-style-type: none"> NBRC will continue to support those that have transitioned into the community from a developmental center NBRC will increase resource development to address individual's support needs
<i>Number and percent of minors residing with families – own home, foster home, with guardian</i>	99.53% FY 2020-21 99.6% FY 2021-22	3881/99.54% FY 2020-21 ↑ 3881/99.58% FY 2021-22	<ul style="list-style-type: none"> NBRC continues to monitor family and children's support needs around health, living arrangements, school, and community integration Service Coordinators will continue to assess for behavior, respite, and daycare supports, durable medical equipment, and other services and supports to maintain children in the family home
<i>Number and percent of adults residing in independent living arrangements, with or without services</i>	9.76% FY 2020-21 9.48% FY 2021-22	633/11.74% FY 2020-21 ★ 615/11.42% FY 2021-22	<ul style="list-style-type: none"> NBRC continues advocating for individual to assert their rights to access the living arrangement of their choice NBRC will explore creating more person-centered metrics to ensure performance is aligned with the people we serve. NBRC will schedule a meeting of the board of directors to begin the discussion.

Public Policy Performance Measures	Statewide Averages	NBRC Outcomes	Planned Activities for 2023
<i>Number and percent of adults residing independently, with Supported Living services</i>	5.18% FY 2019-20 5.02% FY 2020-21	649/12.04% FY 2019-20  641/11.90% FY 2020-21	<ul style="list-style-type: none"> NBRC will continue identifying supported living options and advocating for affordable housing options NBRC to monitor quality outcomes and ensure access to all generic services, e.g., IHSS Service Coordinators will conduct quarterly monitoring visits to ensure quality services
<i>Number and percent of adults residing in adult Family Home Agency (FHA) homes</i>	0.89% FY 2020-21 0.82% FY 2021-22	83/1.54% FY 2020-21  75/1.39% FY 2021-22	<ul style="list-style-type: none"> NBRC will continue to identify FHAs as a living option, working with vendors to ensure quality services and supports meet individuals' needs Service Coordinators will conduct quarterly monitoring visits, with a minimum of 2 unannounced visits a year
<i>Number and percent of adults residing in family homes – home of parent/guardian</i>	66.36% FY 2020-21 67.43% FY 2021-22	3004/55.73% FY 2020-21  3055/56.71% FY 2021-22	<ul style="list-style-type: none"> NBRC will examine available data to anticipate future resource development needs Service Coordinators will continue to assess for services needed in the family home.
<i>Number and percent of adults residing in home settings – independent living, supported living, adult FHA, and family homes</i>	82.20% FY 2020-21 82.75% FY 2021-22	4369/81.06% FY 2020-21  4368/81.42% FY 2021-22	<ul style="list-style-type: none"> NBRC continues advocating for individual to assert their rights to access the living arrangement of their choice
<i>Number and percent of minors living in facilities service more than 6</i>	0.03% FY 2020-21 0.03% FY 2021-22	0/0.00% FY 2020-21  0/0.00% FY 2021-22	<ul style="list-style-type: none"> NBRC will continue developing alternative living arrangements that meet children's support needs in the least restrictive setting
<i>Number and percent of adults living in facilities serving more than 6</i>	1.84% FY 2020-21 1.71% FY 2021-22	43/0.89 FY 2020-21   24/0.45 FY 2021-22	<ul style="list-style-type: none"> NBRC develops homes that serve 4 adults or less while meeting health and behavioral needs and anticipated CMS settings rules NBRC will continue monitoring these settings and assessing for support needs quarterly

Public Policy Performance Measures - Employment	Statewide Averages	NBRC Outcomes	Planned Activities for 2023
<i>Number and percent of individuals ages 16-64 with earned income (source: Employment Development Department)</i>	25,710/17.17% 2019 22,772/18.86% 2020	1334/28.12% 2019   1142/30.13% 2020	<ul style="list-style-type: none"> NBRC will continue working with the Dept. of Rehabilitation and local collaborative groups to promote Employment First with the individual planning team and increase employment opportunities NBRC will increase business outreach and by hosting The Employment Task Force and inviting businesses to attend and present
<i>Average annual wages for individuals ages 16-64 (source: Employment Development Department)</i>	\$8,772 2019 \$9,733 2020	\$8,364 2019  \$9,298 2020	<ul style="list-style-type: none"> NBRC Board of Directors Employment Committee will meet to work towards educating and informing community businesses.
<i>Annual earnings of individuals ages 16-64 compared to all people with disabilities in California (source: Cornell University Disability Status Report)</i>	2019 \$25,990 2020 \$26,794	*statewide data collection under development	*see above
<i>Number and percent of adults who entered in competitive integrated employment following participation in a Paid Internship Program (source: Paid Internship Program Survey)</i>	8/9% FY 2019-20 6/14% FY 2020-21	1/3% FY 2019-20  1/14% FY 2020-21	<ul style="list-style-type: none"> NBRC will increase training opportunities on Competitive Integrated Employment(CIE) for clients, vendors, and Service Coordinators in order to increase employment, awareness, and utilization of supports and programs NBRC will collaborate with Dept. of Rehabilitation and local school districts, through the Local Partnership Agreement (LPA) process, to increase opportunities for informed choice and employment NBRC will coordinate the Employment Task Force that brings education and collaboration to vendors, businesses and NBRC's community partners

Public Policy Performance Measures - Employment	Statewide Averages	NBRC Outcomes	Planned Activities for 2023
<i>Average wages and hours worked for adults engaged in competitive integrate employment on behalf of whom incentive payments have been made</i> (source: Competitive Integrated Employment Program Survey)	\$13.52 16 hrs/wk FY 2019-20 \$14.81 23 hrs/wk FY 2020-21	\$13.28 20 hrs/wk FY 2019-20 \$14.03 10 hrs/wk FY 2020-21 	*see above
<i>Average hourly or salaried wages and hours worked per week for adults who participates in a Paid Internship Program</i> (source: Paid Internship Program Survey)	\$13.31 16 hrs/wk FY 2019-20 \$14.25 17 hrs/wk FY 2020-21	\$14.81 17 hrs/wk FY 2019-20 \$14.03 10 hrs/wk FY 2020-21	*see above
<i>Total number of 30-day, 6-month and 12-month incentive payments made for the fiscal year.</i> (source: Competitive Integrated Employment Incentive Program survey)	84 FY 2019-20 69 FY 2020-21	75 FY 2019-20 58 FY 2020-21	*see above
<i>Percentage of adults who reported having competitive integrated employment as a goal in their IPP</i> (source: National Core Indicator Adult Consumer Survey)	29% FY 2017-18 35% 2020-21	36% FY 2017-18 N/A* 2020-21	<ul style="list-style-type: none"> NBRC will promote Employment First with the individual planning team and continue to provide training to Service Coordinators on advocating for integrated employment opportunities in the community *Count of consumers included in the EDD data is determined by how precisely consumer's names match between the EDD data and the Department's data. New methodology, implemented in 2021 and applied to 2019 and 2020 data, requires consumers names to match more precisely than in previous years in order to be counted in the dataset. **Regional centers receive an 'N/A' designation if fewer than 20 people respond to the survey item.

Compliance Measure – Public Policy and Compliance	2021	2022	Planned Activities for 2023
Unqualified independent audit with no material findings	YES	Audit in process	NBRC will continue to utilize sound business practices in compliance with audits
Substantial compliance with the Department fiscal audit	YES	Audit it process	NBRC will continue to fulfill internal auditing requirements
Operates within operations budget	YES	YES	NBRC will continue to monitor and provide monthly reporting
Certified to participate in the Home and Community-Based Waiver	YES	YES	NBRC Internal Quality Monitor conducts monthly audits, as well as ongoing training on all Federal Programs
Compliance with Vendor Audit Requirements per contract	YES	NO	NBRC will continue to perform audits with our vendors on a regular basis
IPP Development per W&I Code requirements	98.5% (2019)	Pending (2021)	NBRC will continue to regularly monitor IPP reports
IFSP Development per Title 17 requirements per ESR	87.3%	Pending	NBRC will continue to submit RFPs for speech, OT, and PT for additional assistance in timely assessments

Compliance Measure	Statewide Averages	NBRC Outcomes	Planned Activities for 2023
CDER/ESR Currency	98.39% FY 2020-21 98.21 FY 2021-22	98.39% FY 2020-21 98.45% FY 2021-22	<ul style="list-style-type: none"> NBRC will continue monitoring monthly reports to ensure CDERS and ESRs are current
Intake/Assessment and IFSP timelines (ages 0-2)	*statewide data collection under development	98.73% FY 2019-20 76% FY 2020-21	<ul style="list-style-type: none"> NBRC will continue monitoring IFSP input data internally to ensure IFSP's are completed in a timely manner NBRC will continue to submit RFPs for speech, OT, and PT for additional assistance in timely assessments
Intake/Assessment timelines for individuals ages 3 or older <i>142 days or less</i> <i>143-240 days</i> <i>Over 240 days</i>	98.27% FY 2020-21 95.05% FY2021-22 ***** .85% FY 2020-21 3.83% FY2021-22 ***** .88% FY 2020-21 1.12% FY 2021-22	94.66% FY 2020-21 91.44% FY 2021-22 ***** 2.29% FY 2020-21 7% FY 2021-22 ***** 3.05% FY 2020-21 1.56% FY 2021-22	<ul style="list-style-type: none"> NBRC will continue providing timely completion of intake/assessment for children 3 years old and above NBRC will develop an outreach plan for clinicians who can assist in the assessment process.

North Bay Regional Center

**Total Annual Expenditures and Authorized Services
by Ethnicity or Race**

Fiscal Year 2020-2021
Page 1 of 1

For All Ages

Ethnicity	Consumer Count	Total Expenditures	Total Authorized Services	Per Capita Expenditures	Per Capita Authorized Services	Utilized
American Indian or Alaska Native	58	\$1,968,859	\$2,386,888	\$33,946	\$41,153	82.5%
Asian	617	\$16,292,729	\$20,566,258	\$26,406	\$33,333	79.2%
Black/African American	930	\$33,087,343	\$41,973,756	\$35,578	\$45,133	78.8%
Hispanic	2,930	\$37,262,562	\$50,894,897	\$12,718	\$17,370	73.2%
Native Hawaiian or Other Pacific Islander	28	\$724,571	\$874,628	\$25,878	\$31,237	82.8%
Other Ethnicity or Race / Multi-Cultural	1,590	\$24,425,636	\$34,353,305	\$15,362	\$21,606	71.1%
White	4,868	\$206,987,756	\$262,048,800	\$42,520	\$53,831	79.0%
Totals:	11,021	\$320,749,454	\$413,098,532	\$29,103	\$37,483	77.6%

For Birth to age 2 years, inclusive

American Indian or Alaska Native	16	\$65,328	\$104,265	\$4,083	\$6,517	62.7%
Asian	72	\$372,080	\$629,330	\$5,168	\$8,741	59.1%
Black/African American	86	\$277,854	\$491,239	\$3,231	\$5,712	56.6%
Hispanic	857	\$4,445,267	\$7,705,328	\$5,187	\$8,991	57.7%
Native Hawaiian or Other Pacific Islander	8	\$28,584	\$53,808	\$3,573	\$6,726	53.1%
Other Ethnicity or Race / Multi-Cultural	265	\$1,135,041	\$1,981,371	\$4,283	\$7,477	57.3%
White	731	\$3,919,613	\$6,623,930	\$5,362	\$9,061	59.2%
Totals:	2,035	\$10,243,766	\$17,589,272	\$5,034	\$8,643	58.2%

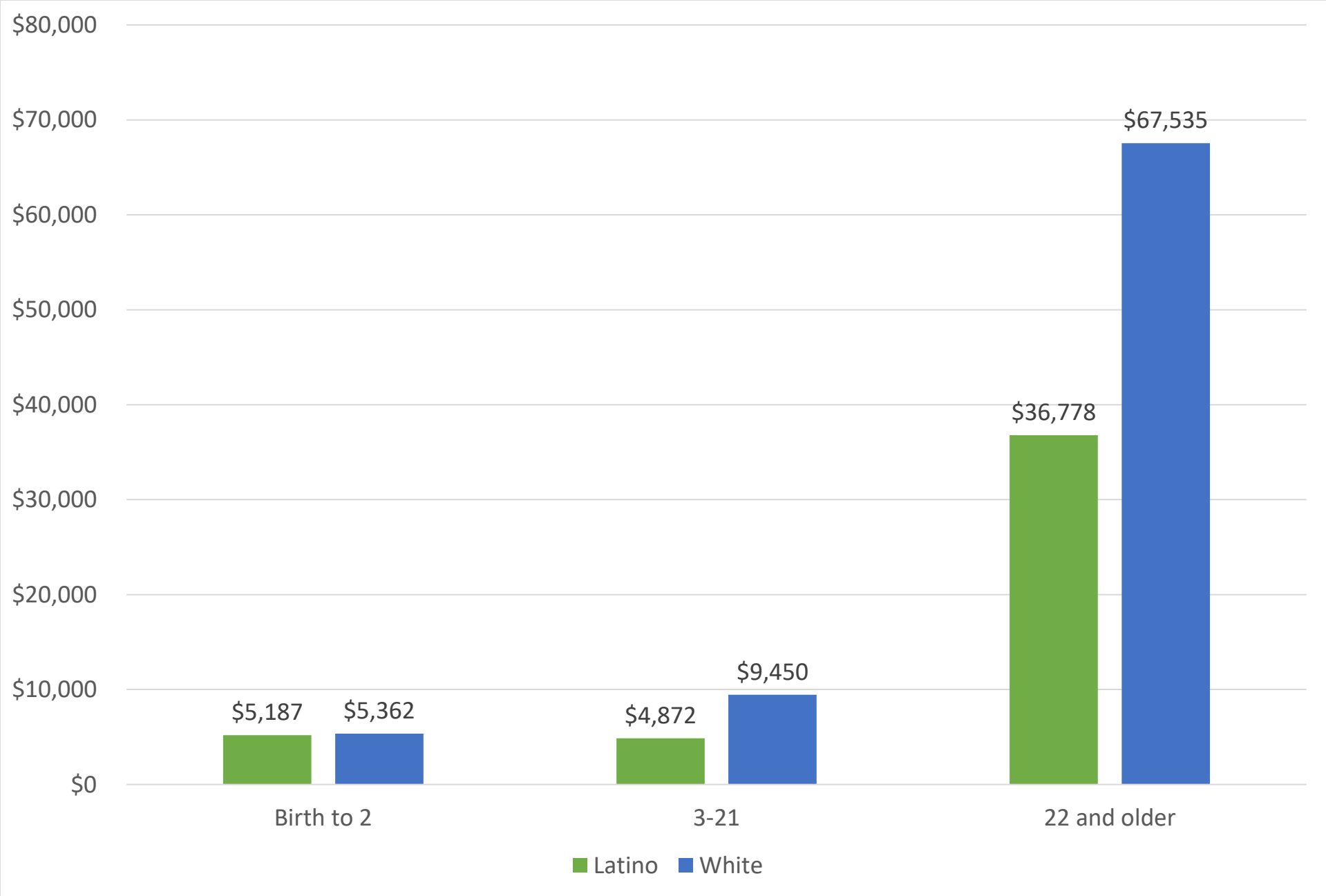
For age 3 years to 21 years, inclusive

American Indian or Alaska Native	20	\$111,584	\$146,240	\$5,579	\$7,312	76.3%
Asian	254	\$1,542,398	\$2,517,411	\$6,072	\$9,911	61.3%
Black/African American	301	\$2,146,847	\$3,312,719	\$7,132	\$11,006	64.8%
Hispanic	1,361	\$6,631,206	\$10,062,753	\$4,872	\$7,394	65.9%
Native Hawaiian or Other Pacific Islander	8	\$19,687	\$40,153	\$2,461	\$5,019	49.0%
Other Ethnicity or Race / Multi-Cultural	920	\$5,588,503	\$8,962,580	\$6,074	\$9,742	62.4%
White	1,314	\$12,417,146	\$19,719,737	\$9,450	\$15,007	63.0%
Totals:	4,178	\$28,457,372	\$44,761,594	\$6,811	\$10,714	63.6%

For age 22 years and older

American Indian or Alaska Native	22	\$1,791,947	\$2,136,382	\$81,452	\$97,108	83.9%
Asian	291	\$14,378,251	\$17,419,517	\$49,410	\$59,861	82.5%
Black/African American	543	\$30,662,641	\$38,169,798	\$56,469	\$70,294	80.3%
Hispanic	712	\$26,186,089	\$33,126,817	\$36,778	\$46,526	79.1%
Native Hawaiian or Other Pacific Islander	12	\$676,300	\$780,667	\$56,358	\$65,056	86.6%
Other Ethnicity or Race / Multi-Cultural	405	\$17,702,093	\$23,409,354	\$43,709	\$57,801	75.6%
White	2,823	\$190,650,996	\$235,705,133	\$67,535	\$83,495	80.9%
Totals:	4,808	\$282,048,317	\$350,747,667	\$58,662	\$72,951	80.4%

Per Capita POS Expenditure by Age and Ethnicity FY 2020-21



Consumers with No Purchase of Services by Ethnicity or Race

For All Ages

Ethnicity	Total Eligible Consumers	Consumers Receiving Purchased Services	Consumers With No Purchased Services	Percent With No Purchased Services
American Indian or Alaska Native	58	48	10	17.2%
Asian	617	459	158	25.6%
Black/African American	930	763	167	18.0%
Hispanic	2,930	2,422	508	17.3%
Native Hawaiian or Other Pacific Islander	28	21	7	25.0%
Other Ethnicity or Race / Multi-Cultural	1,590	1,120	470	29.6%
White	4,868	4,028	840	17.3%
Totals:	11,021	8,861	2,160	19.6%

For Birth to age 2 years, inclusive

American Indian or Alaska Native	16	15	1	6.3%
Asian	72	68	4	5.6%
Black/African American	86	82	4	4.7%
Hispanic	857	813	44	5.1%
Native Hawaiian or Other Pacific Islander	8	8	0	0.0%
Other Ethnicity or Race / Multi-Cultural	265	251	14	5.3%
White	731	697	34	4.7%
Totals:	2,035	1,934	101	5.0%

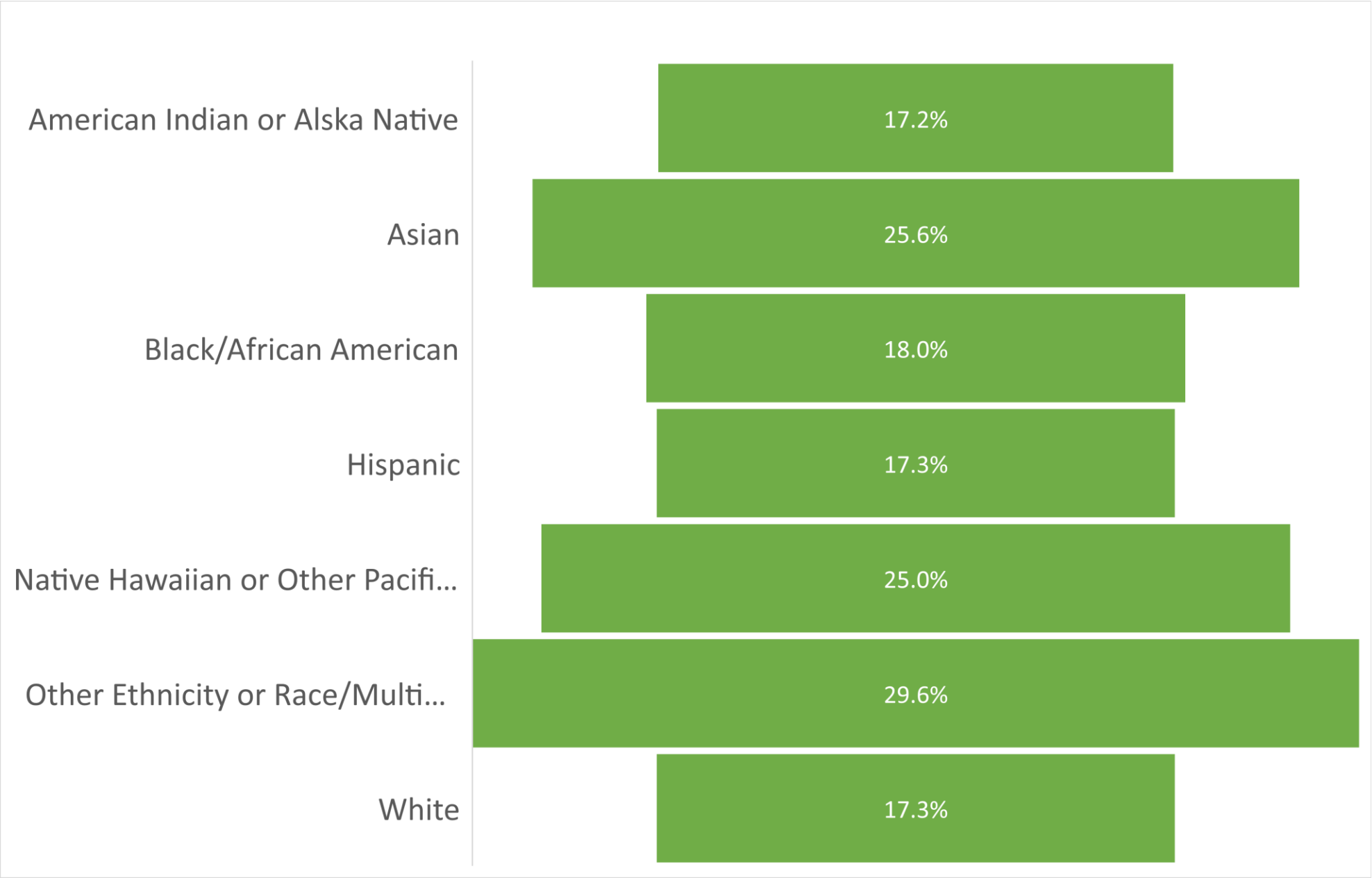
For age 3 years to 21 years, inclusive

American Indian or Alaska Native	20	14	6	30.0%
Asian	254	149	105	41.3%
Black/African American	301	189	112	37.2%
Hispanic	1,361	982	379	27.9%
Native Hawaiian or Other Pacific Islander	8	3	5	62.5%
Other Ethnicity or Race / Multi-Cultural	920	548	372	40.4%
White	1,314	803	511	38.9%
Totals:	4,178	2,688	1,490	35.7%

For age 22 years and older

American Indian or Alaska Native	22	19	3	13.6%
Asian	291	242	49	16.8%
Black/African American	543	492	51	9.4%
Hispanic	712	627	85	11.9%
Native Hawaiian or Other Pacific Islander	12	10	2	16.7%
Other Ethnicity or Race / Multi-Cultural	405	321	84	20.7%
White	2,823	2,528	295	10.5%
Totals:	4,808	4,239	569	11.8%

Clients With No Purchase of Services FY 2020-21



Total Annual Expenditures and Authorized Services by Ethnicity or Race for Residence Type: Residential

For All Ages

Ethnicity	Consumer Count	Total Expenditures	Total Authorized Services	Per Capita Expenditures	Per Capita Authorized Services	Utilized
American Indian or Alaska Native	6	\$929,272	\$1,074,108	\$154,879	\$179,018	86.5%
Asian	54	\$6,974,496	\$8,221,729	\$129,157	\$152,254	84.8%
Black/African American	95	\$10,735,699	\$12,962,955	\$113,007	\$136,452	82.8%
Hispanic	69	\$10,022,204	\$11,644,943	\$145,249	\$168,767	86.1%
Native Hawaiian or Other Pacific Islander	2	\$369,138	\$423,646	\$184,569	\$211,823	87.1%
Other Ethnicity or Race / Multi-Cultural	54	\$8,229,883	\$9,441,208	\$152,405	\$174,837	87.2%
White	721	\$90,747,521	\$105,999,102	\$125,863	\$147,017	85.6%
Totals:	1,001	\$128,008,213	\$149,767,690	\$127,880	\$149,618	85.5%

For Birth to age 2 years, inclusive

American Indian or Alaska Native	0					
Asian	0					
Black/African American	0					
Hispanic	0					
Native Hawaiian or Other Pacific Islander	0					
Other Ethnicity or Race / Multi-Cultural	0					
White	0					
Totals:	0					

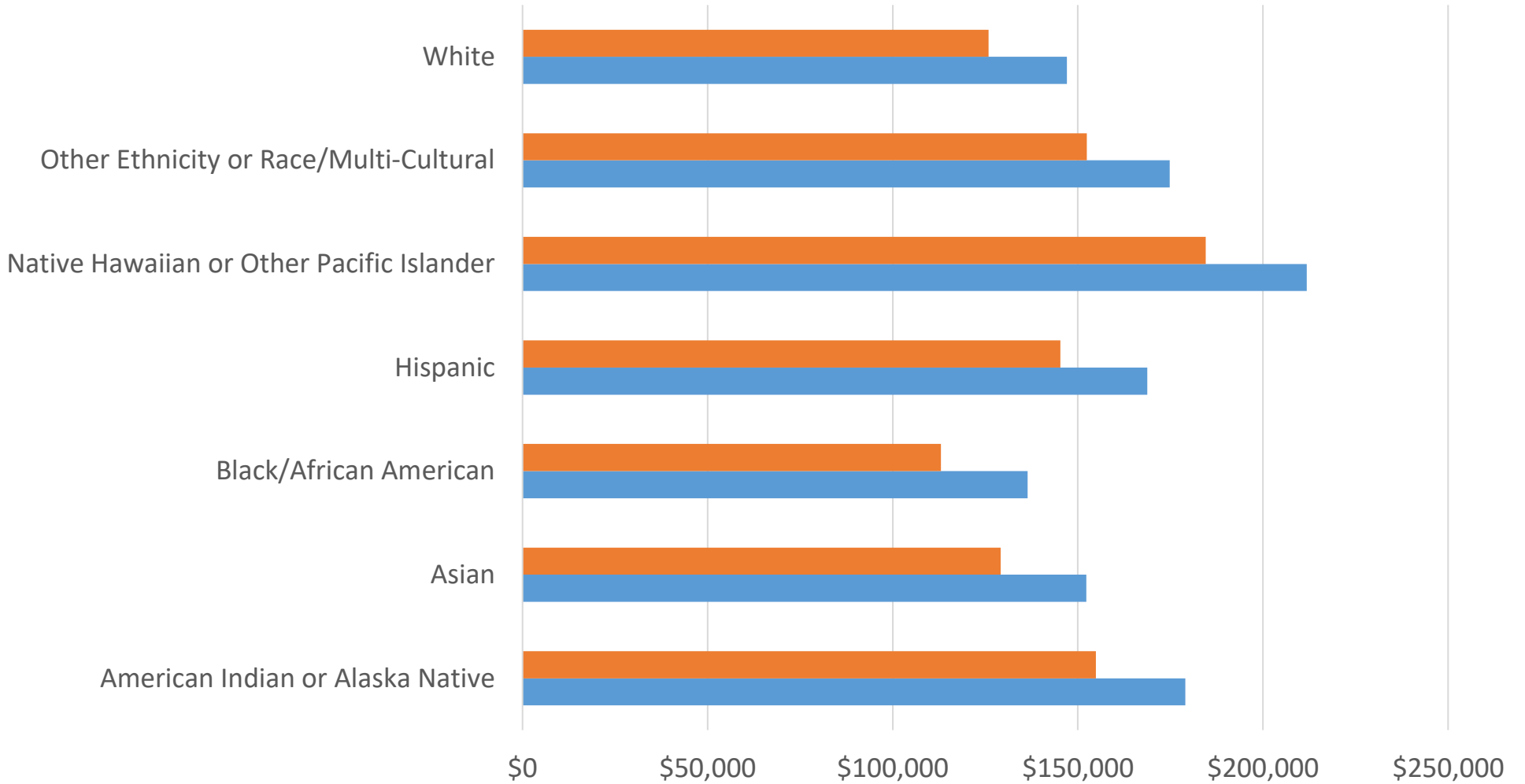
For age 3 years to 21 years, inclusive

American Indian or Alaska Native	0					
Asian	1	\$0	\$0	\$0	\$0	
Black/African American	5	\$407,866	\$438,897	\$81,573	\$87,779	92.9%
Hispanic	5	\$756,770	\$907,441	\$151,354	\$181,488	83.4%
Native Hawaiian or Other Pacific Islander	0					
Other Ethnicity or Race / Multi-Cultural	10	\$961,999	\$1,212,981	\$96,200	\$121,298	79.3%
White	26	\$4,600,555	\$5,027,684	\$176,944	\$193,372	91.5%
Totals:	47	\$6,727,189	\$7,587,003	\$143,132	\$161,426	88.7%

For age 22 years and older

American Indian or Alaska Native	6	\$929,272	\$1,074,108	\$154,879	\$179,018	86.5%
Asian	53	\$6,974,496	\$8,221,729	\$131,594	\$155,127	84.8%
Black/African American	90	\$10,327,833	\$12,524,058	\$114,754	\$139,156	82.5%
Hispanic	64	\$9,265,434	\$10,737,502	\$144,772	\$167,773	86.3%
Native Hawaiian or Other Pacific Islander	2	\$369,138	\$423,646	\$184,569	\$211,823	87.1%
Other Ethnicity or Race / Multi-Cultural	44	\$7,267,885	\$8,228,227	\$165,179	\$187,005	88.3%
White	695	\$86,146,966	\$100,971,418	\$123,952	\$145,283	85.3%
Totals:	954	\$121,281,024	\$142,180,688	\$127,129	\$149,036	85.3%

Expenditures and Authorized Services by Ethnicity for Residential Services FY 2020-21

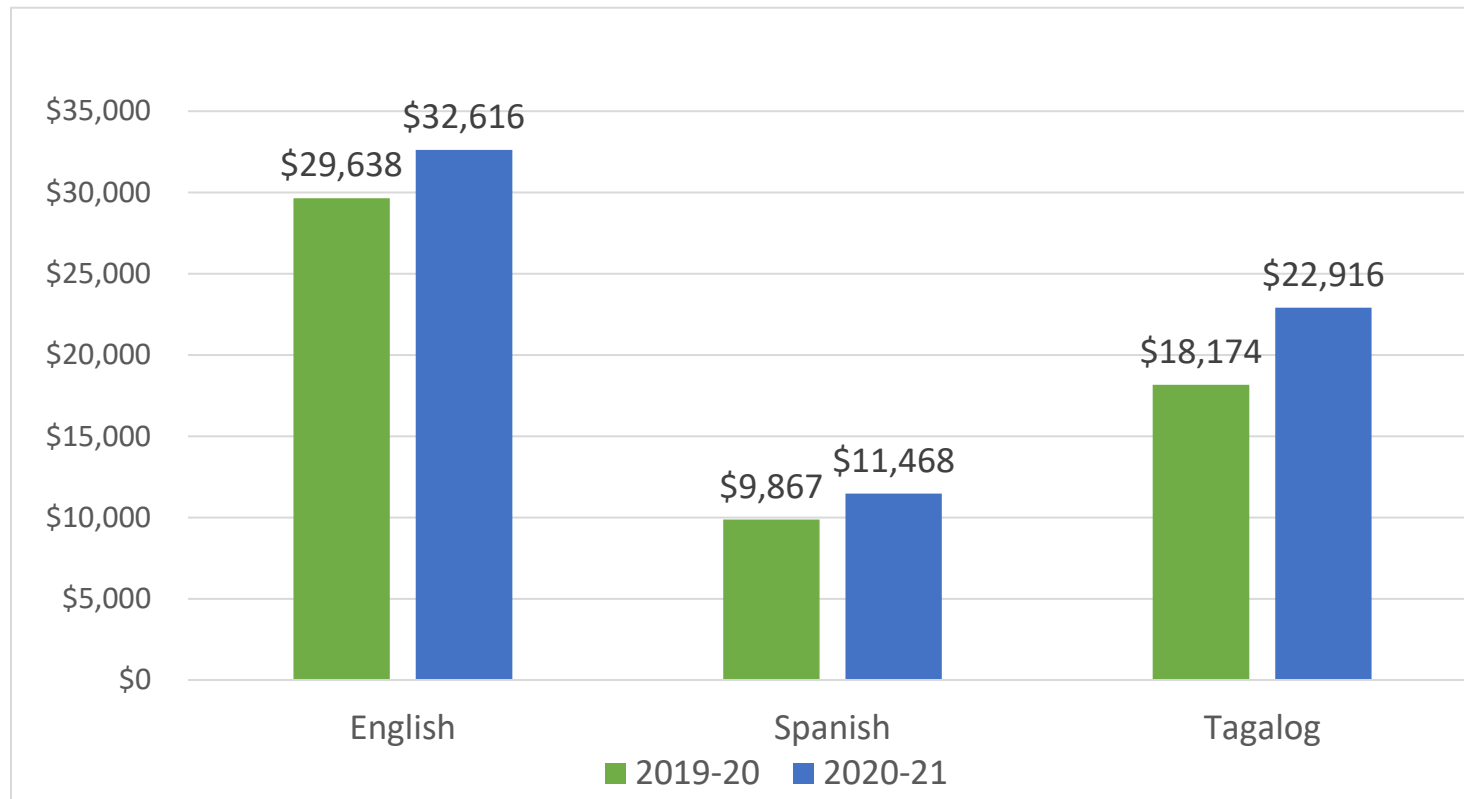


	American Indian or Alaska Native	Asian	Black/African American	Hispanic	Native Hawaiian or Other Pacific Islander	Other Ethnicity or Race/Multi-Cultural	White
■ Expenditures	\$154,879	\$129,157	\$113,007	\$145,249	\$184,569	\$152,405	\$125,863
■ Authorized	\$179,018	\$152,254	\$136,452	\$168,767	\$211,823	\$174,837	\$147,017

■ Expenditures ■ Authorized

Per Capita Expenditure by Language FY 2020-21

Language	Count of UCI		Per Capita Purchase of Service Expenditures	
	2019-20	2020-21	2019-20	2020-21
English	8,753	9,016	\$29,638	\$32,616
Spanish	1,901	1,832	\$9,867	\$11,468
Tagalog	58	56	\$18,174	\$22,916



Planned Activities that Address Disparities within the Required Public Policy Measures

NBRC Staff

- ▶ Continue to hire bilingual staff for all positions.
- ▶ Hiring a Community Outreach & Engagement Coordinator to coordinate and promote community meetings, listening circles, focus groups, resource fairs, and tabling events.
- ▶ Hiring Generic Resource Specialist to act as a liaison with generic resource agencies and support our clients on accessing key resources.
- ▶ Hire more service coordinator positions to reduce caseloads.

Vendors

- ▶ Continuing to work closely with our vendors to improve service delivery and reduce POS disparities.
- ▶ Self Determination Program (SDP) and Resource Development teams continuing to recruit and incentivized diverse service providers and staff.
- ▶ Continue to promote vendor trainings on cultural and linguistic competence and humility.

Training & Education

- ▶ Continue to train staff in Cultural Competency & Sensitivity, Implicit Bias, and Diversity, Equity, and Inclusion.
- ▶ Continue to offer SDP Independent Facilitation Training in other languages beside English.
- ▶ To co-host trainings for clients and families featuring a variety of community partners.
- ▶ Videoteca: developing short videos (10 in English, and 10 in Spanish) using culturally competent methods (e.g. telenovela style). These videos will constitute educational and training tools to help our clients understand RC resources and answer frequently asked questions. The “videoteca” (video library) will be located on our website.

Community Outreach and Engagement

- ▶ **Focus Groups, Community & Disparity Meetings:** Hosting 12 focus groups (4 for Spanish-speaking clients, 4 for Tagalog speaking, and 4 in English with a focus on our deaf/hard of hearing population with ASL interpretation) to improve our understanding and look for solutions to the barriers faced by our clients in accessing services. Surveys will be distributed after the focus groups meetings. Surveys will be used to gather information and identify other potential cultural needs. Additionally, we will host 3 public disparity meetings, one for each group.
- ▶ **Congreso Familiar:** Host an Annual Congreso Familiar for our client and families, offering a diverse venue of workshops, professional speakers, vendors, and community partners.

- ▶ Continue to hold meetings with key community partners (Matrix, ParentsCan,).

Interpretation and Translation

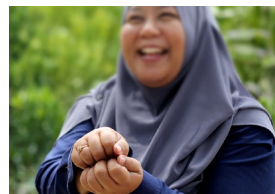
- ▶ Important forms and documents have been and continue to be translated.
- ▶ Interpretation in Spanish, Tagalog and ASL available during board and community meetings.
- ▶ Website is available in all target languages, with enhanced translation in Spanish and Tagalog.

Website and social media

- ▶ Redesigning our website to make it more user friendly and accessible to all cultures.
- ▶ Web application: many of our clients do not possess a computer and accessing our website via smartphone does not provide the best user-friendly experience. NBRC will create an application that will load content faster, it will be easier to use, and increase content accessibility. The application will feature enhanced translation in Spanish and Tagalog.
- ▶ Continuing to upload important trainings, information and announcement to our Facebook, Instagram, and Twitter accounts.

Proposed Regional Center (RC) Performance Measures

August 2, 2022



Focus Area: Early Start
Measure: Child Find and Identification

Desired Outcome: Children who are eligible for Early Start are identified* and enrolled in a timely manner.

	Phase 1	Phase 2	Phase 3	Phase 4
Measure Description	1) RC submits a Child Find Plan and will work with DDS to establish a reporting structure that will be used by all RCs to report on measures and the types of outreach/child find activities supported by RC staff or funding 2) Number of children identified* in proportion to the total number of 0-2 year-old children in the county, or zip code, reported by language, race and ethnicity.	1) Number of outreach/child find activities supported by RC staff or funding, reported by type of activity. 2) Number of children identified* in proportion to the total number of 0-2 year-old children in the county or zip code, reported by language, race and ethnicity <i>Note: RC will update their plan annually</i>		Number of children identified* in proportion to the total number of 0-2 year-old children in the county or zip code, reported by language, race and ethnicity.
Data Source	RC-reported data			
Target Population	All child consumers (ages 0-2) who are identified for Early Start assessment			
Incentive Type	Recognition			
Performance Target and Incentive Methodology	Recognition given to RC that meets criteria in measure description above	Recognition given to RC that meets criteria in measure description above		Recognition given to RC for rate of increase in children identified relative to prior reporting period

*Definitions of specific data elements will be established during implementation process (i.e., specific definition of 45-day time period for IFSP development in Early Intervention in compliance with OSEP).

Note: Additional measure specifications (e.g., operational definitions, calculation methodologies, reporting periods) will be defined in a detailed implementation plan document.

Focus Area: Early Start
Measure: Timely Access to Early Start Services

Desired Outcome: Children and families have timely access to Early Start services to minimize the impact of developmental delays.

	Phase 1	Phase 2	Phase 3	Phase 4
Measure Description	Rate of Individual Family Service Plan (IFSPs) completed within the federally required 45-day timeframe from receipt of referral.	Rate of IFSP completion within the federally required 45-day timeframe from receipt of referral, stratified by language, race and ethnicity and reported as an average and a range.	1) TBD based on effectiveness and results of prior phase incentives. 2) Percentage of families who report satisfaction with the length of time to completion of the intake process, stratified by language, race and ethnicity.	
Data Source	RC-reported data		1) TBD 2) Individual Satisfaction Survey	
Target Population	All child consumers (ages 0-2) determined eligible for Early Start services			
Incentive Type	Baseline	Pay-For-Performance	TBD	
Performance Target and Incentive Methodology	No incentive; data collection	Flat rate tiered payment for the percentage of IFSPs completed within 31-35 days and 36-40 days* <i>*eligibility for payment determinant on compliance with the federal 45-day standard</i>	TBD based on effectiveness and results of prior phase incentives.	

Focus Area: Employment

Measure: Participation in Competitive Integrated Employment (CIE)

Desired Outcome: People who want a job have a job, and employment services help people get and keep jobs that maximize their skills and interests.

	Phase 1	Phase 2	Phase 3	Phase 4
Measure Description	<p>Number of consumers who participate in competitive integrated employment (CIE) for at least 30 days during the reporting period stratified by:</p> <ul style="list-style-type: none"> • Students enrolled in or attending secondary education • Adults who are no longer enrolled in or attending secondary education 	<p>Measure updates for Phase 2 and beyond will be based on effectiveness and results of Phase 1 incentives. For example, performance targets for the percentage of consumers who want to work and who participate in CIE may be raised over time or reframed based on improvement relative to the prior performance year.</p> <p>Additional future measures for consideration may include:</p> <ul style="list-style-type: none"> • Consumer satisfaction with the support they receive to get and keep their job • Length of time that a consumer remains employed • Training and accreditation attainment for day services and employment providers (e.g., ACRE accreditation) 		
Data Source	RC-reported data, NCI data			
Target Population	All consumers determined eligible for RC services under the Lanterman Act who are eligible for CIE			
Incentive Type	Pay-For-Performance			
Performance Target and Incentive Methodology	<p>Incentive payment given to RC for meeting or exceeding a performance target* for the percentage of students and adults who want to work and who participate in CIE and who have been participating in CIE for 30 days or more during the reporting period.</p> <p>*TBD percentage increase over FY 2021-22</p>			

Focus Area: Employment

Measure: Data Points and Reporting for Competitive Integrated Employment (CIE)

Desired Outcome: People who want a job have a job, and employment services help people get and keep jobs that maximize their skills and interests.

	Phase 1	Phase 2	Phase 3	Phase 4
Measure Description	RCs will work with DDS to establish data points and reporting in SANDIS regarding interest in or actively participating in CIE	Percentage of RC reporting data points in SANDIS regarding interest in or actively participating in CIE	Increased percentage of consumers showing interest in or actively participating in CIE as reported in SANDIS	
Data Source	None	RC-reported data		
Target Population	All consumers determined eligible for RC services under the Lanterman Act who are eligible for CIE			
Incentive Type	Baseline		Pay-for-Performance	
Performance Target and Incentive Methodology	N/A		Incentive payment based on number of people actively participating in CIE	

Focus Area: Equity and Cultural Competency
Measure: Linguistic Diversity

Desired Outcome: Regional Center staff communicate with individuals they support in the individual's preferred spoken language*.

	Phase 1	Phase 2	Phase 3	Phase 4
Measure Description	<ol style="list-style-type: none"> 1) Number of bilingual Service Coordinators (SCs) including intake staff and first line supervisors for each language 2) Language distribution across people receiving RC services 	<ol style="list-style-type: none"> 1) Ratio of SCs including intake staff and first line supervisors who are bilingual compared to the preferred spoken language needs of people served by the RC 	<ol style="list-style-type: none"> 1) Ratio of SCs including intake staff and first line supervisors who are bilingual compared to the preferred language needs of people served by the RC 2) Number of individuals supported by the RC and families who report their SC communicates with them in their preferred spoken language 	Number of individuals supported by the RC and families who report the RC staff communicates with them in their preferred spoken language
Data Source	RC-reported data		<ol style="list-style-type: none"> 1) RC-reported data 2) Individual Satisfaction Survey 	Individual Satisfaction Survey
Target Population	All consumers determined eligible for RC services under the Lanterman Act			
Incentive Type	<ol style="list-style-type: none"> 1) Pay-for-Reporting 2) Pay-for-Performance 	Recognition		
Performance Target and Incentive Methodology	<ol style="list-style-type: none"> 1) Report on the bilingual status of staff 2) Incentive for verifying and updating language in the CDER and ESR for 100% of consumers 	Recognition given to RC that meets or exceeds threshold ratio target (TBD) of SCs and staff who are bilingual, compared to the preferred spoken language of people served by the RC	Recognition given to RC that meets or exceeds threshold ratio target (TBD) of bilingual SCs and staff aligned with spoken language of people supported	

*This refers to the individual's preferred conversational language, including augmented communication or adaptive speech and Sign Languages; it does not preclude the legal requirement for written documents to be in the primary language.

Focus Area: Equity and Cultural Competency

Measure: Language Access

Desired Outcome: Regional Center staff communicate with individuals they support in the individual's preferred spoken language*.

	Phase 1	Phase 2	Phase 3	Phase 4
Measure Description	Number of requests for translated IPP documents and length of time to complete request	Rate of translated IPP document requests that are completed under the legal standard of 45 days		
Data Source	RC-reported data			
Target Population	All consumers determined eligible for RC services under the Lanterman Act			
Incentive Type	Baseline	Pay-for-performance		
Performance Target and Incentive Methodology	No incentive; data collection	Incentive given to RC for the percentage of translated IPP documents completed within 31-35 days and 36-40 days		

*This refers to the individual's preferred conversational language, including augmented communication or adaptive speech and Sign Languages; it does not preclude the legal requirement for written documents to be in the primary language.

Note: Additional measure specifications (e.g., operational definitions, calculation methodologies, reporting periods) will be defined in a detailed implementation plan document.

Focus Area: Equity and Cultural Competency

Measure: Service Coordinator Competency in Cultural & Ethnic Diversity

Desired Outcome: All individuals and families supported by Regional Centers experience service coordination that respects their culture.

	Phase 1	Phase 2	Phase 3	Phase 4
Measure Description	Percentage of Service Coordinators (SCs) including intake staff and first line supervisors participating in training related to cultural and linguistic competency.	Percentage of SCs including intake staff and first line supervisors demonstrating competency in cultural and linguistic diversity, through participation in and completion of 8 or more training hours in DDS-approved training related to cultural and linguistic competency.	Percentage of SCs including intake staff and first line supervisors demonstrating competency in cultural and linguistic diversity, through participation in and completion of 8 or more training hours in DDS-approved training related to cultural and linguistic competency.	Percentage of families supported by the RC (includes no POS) who agree or strongly agree that their SC including intake staff and first line supervisors respects their family's culture.
Data Source	RC-reported data			Individual Satisfaction Survey
Target Population	All consumers determined eligible for RC services under the Lanterman Act			
Incentive Type	Baseline	Recognition		TBD
Performance Target and Incentive Methodology	No incentive; data collection	Recognition for increased percentage of staff in each tier category (meets standards, exceeds standards, exceeds by 50% or more, top tier) for demonstrated competency in cultural and ethnic diversity		TBD

Focus Area: Individual & Family Experience and Satisfaction
Measure: Consumer/Family Satisfaction with Regional Center Services

Desired Outcome: Individuals served by Regional Centers, including families, are listened to by the RC and are satisfied with services delivered by RC staff.

	Phase 1	Phase 2	Phase 3	Phase 4	Beyond Phase 4
Measure Description	RCs will work with DDS to establish annual feedback from individuals receiving RC services and family members, with eight or more common components agreed upon across all 21 RCs (see next slide)	Number of individuals and families who indicate that they are satisfied with RC services across the eight or more common components defined in Phase 1	Percent improvement* in the number of individuals and families who indicate that they are satisfied with RC services across common components defined in Phase 1 and identified as priorities by the community		
Data Source	None	Individual Satisfaction Survey			
Target Population	All consumers determined eligible for RC services under the Lanterman Act				
Incentive Type	Baseline	Pay-for-Reporting	Pay-For-Performance		
Performance Target and Incentive Methodology	N/A	Incentive payment for public reporting of feedback from individuals and families on RC service satisfaction	Incentive payment for public data reporting of improvement* in <u>at least one area</u> addressed in the common components identified in Phase 1 and identified as priorities by the community		Incentive payment for public data reporting of improvement* in <u>more than one area</u> addressed in the common components identified in Phase 1 and identified as priorities by the community

**RCs performing at levels higher than all others in all eight areas would be eligible for incentive payment based on high performance. DDS and Regional Centers will work with stakeholders to prioritize the common components used by all RC's in their feedback instrument.*

Summary of Identified Outcomes of Phases 3 and 4

(may be reported through the Consumer/Family Satisfaction with Regional Center Services measure)

Early Start

1) Percentage of families who report satisfaction with the length of time to complete the intake process stratified by language, race and ethnicity

Employment

2) Percentage of people who have a job who would like to keep their job.

Equity and Cultural Competency

3) Number of individuals supported by the RC and families who report their SC communicates with them in their preferred spoken language

4) Percentage of families supported by the RC (includes no POS) who agree or strongly agree their service coordinator respects their family's culture

Person-Centered Services Planning

5) Percentage of people who agree their SC was skilled in developing the person-centered service plan

6) Percentage of people who agree their service plan is person-centered and meets their needs**

7) Percentage of people who are satisfied with the quality of their IPP**

Service Coordination and Regional Center Operations

8) Percentage of families who report they had two or more vendors to choose from

9) Percentage of families and individuals agree their SC had the knowledge needed to meet their needs

10) Percentage of families who report they were treated with respect during the intake process

**DDS will establish methods for assuring families and self-advocates receive support for understanding and identifying effective person-centered planning. DDS will work closely with regional centers in establishing components of person-centered service plan documents and process consistent with federal Home and Community-Based Services (HCBS)

Note: Additional measure specifications (e.g., operational definitions, calculation methodologies, reporting periods) will be defined in a detailed implementation plan document.

Focus Area: Person-Centered Services Planning
Measure: Service Plans Demonstrate Person-Centered Criteria

Desired Outcome: People served by Regional Centers have person-centered service plans.

	Phase 1	Phase 2	Phase 3	Phase 4
Measure Description	RCs commit to the development and use of a consistent person-centered service plan document.	Develop components of a person-centered service plan document and a person-centered planning process that meets federal person-centered service plan standards.	1) Percentage of consumers who agree their service plan is person-centered and meets their needs. 2) Percentage of consumers who are satisfied with the quality of their Individual Program Plan (IPP).	
Data Source	None		Individual Satisfaction Survey	
Target Population	All consumers determined eligible for RC services under the Lanterman Act			
Incentive Type	Baseline			Pay-For-Performance
Performance Target and Incentive Methodology	N/A			Incentive payment for the percentage of consumers who agree their service plan is person-centered and meets their needs and are satisfied with the quality of their IPP, with increasing incentive based on: 50% or higher agree; 75% or higher agree; 90% or higher agree

**DDS will establish methods for assuring families and self-advocates receive support for understanding and identifying effective person-centered planning.

Note: Additional measure specifications (e.g., operational definitions, calculation methodologies, reporting periods) will be defined in a detailed implementation plan document.

Focus Area: Person-Centered Services Planning
Measure: Service Coordinator Facilitation Skills

Desired Outcome: Regional Center Service Coordinators demonstrate person centered planning skills.

	Phase 1	Phase 2	Phase 3	Phase 4
Measure Description	Number of certified Person-Centered Plan Facilitation Trainers employed by the RC and qualified to deliver plan facilitation training	<ol style="list-style-type: none"> 1) Number of certified Person-Centered Plan Facilitation Trainers employed by the RC and who are qualified to deliver plan facilitation training <i>(Note: RCs must have a minimum of one certified trainer per 100 Service Coordinator (SC) positions)</i> 2) Number of existing and new SCs including intake staff and first line supervisors who have completed training in Person-Centered Plan Facilitation <i>(Note: In Phases 1-2, DDS will develop operational definitions and standards for person-centered plans.)</i> 	<ol style="list-style-type: none"> 1) Percentage of new SCs who complete training in Person-Centered Plan Facilitation 2) Percentage of consumers and families who agree their SC was skilled in developing their person-centered service plan 	<p>Percentage of consumers and families whose feedback indicates their SC was skilled in developing their person-centered service plan. For example:</p> <ul style="list-style-type: none"> • The percentage of people reporting their SC asks what the individual wants in the service plan • The SC included in the service plan things that are important to the individual • The SC assisted the consumer to chose and invite people to their last service planning meeting • Their SC told them how to ask for changes when they want their service plan to be different
Data Source	RC-reported data		<ol style="list-style-type: none"> 1) RC-reported data 2) Individual Satisfaction Survey 	Individual Satisfaction Survey
Target Population	All consumers determined eligible for RC services under the Lanterman Act			
Incentive Type	Pay-for-Reporting	<ol style="list-style-type: none"> 1) Pay-for-Reporting 2) Pay-for-Performance 		Pay-For-Performance
Performance Target and Incentive Methodology	Incentive payment for reporting the number of certified Person-Centered Plan Facilitation Trainers employed by the RC and qualified to deliver plan facilitation training	<ol style="list-style-type: none"> 1) Incentive payment based on the number of certified Person-Centered Plan Facilitation trainers meeting or exceeding one per 100 SC positions 2) Incentive payment for the reported the number of staff who have completed training in Person-Centered Plan Facilitation 		Incentive payment based on the percentage of consumers who agree their SC was skilled in developing the person-centered plan (50% or higher agree; 75% or higher agree; 90% or higher agree)

Note: Additional measure specifications (e.g., operational definitions, calculation methodologies, reporting periods) will be defined in a detailed implementation plan document.

Focus Area: Service Coordination and Regional Center Operations

Measure: Choice of Services within Regional Centers

Desired Outcome: People served by the Regional Center have choice of service vendors to meet their needs and preferences.

	Phase 1	Phase 2	Phase 3	Phase 4
Measure Description	Number of vendors for each service type within the RC catchment area, reported by zip code			<ol style="list-style-type: none"> 1) Number of vendors and vendor capacity for core services within the RC catchment area, reported by zip code 2) Percentage of families who are served by the RC and report that they are satisfied with the cultural diversity of vendors
Data Source	RC-reported data			<ol style="list-style-type: none"> 1) RC-reported data 2) Individual Satisfaction Survey
Target Population	All consumers determined eligible for RC services under the Lanterman Act			
Incentive Type	Baseline	Pay-for-Reporting		Pay-For-Performance
Performance Target and Incentive Methodology	No incentive; data collection	Incentive payment for public reporting on the highest utilized services available by vendor	Incentive payment for public reporting on all services available by vendor	<ol style="list-style-type: none"> 1) Incentive payment for RC with two or more vendors for every core service in the catchment area 2) Incentive payment for meeting a performance target (TBD) for the percentage of families who report satisfaction with the cultural diversity of available vendors

Focus Area: Service Coordination and Regional Center Operations

Measure: Timely Service Authorizations

Desired Outcome: Individuals and families served by Regional Centers receive service authorization in a timely manner.

	Phase 1	Phase 2	Phase 3	Phase 4
Measure Description	Number of days between annual individual program plan (IPP) review and service authorization, reported as an average and range.			
Data Source	RC-reported data			
Target Population	All consumers determined eligible for RC services under the Lanterman Act and have received at least one service during the reporting period			
Incentive Type	Baseline			Pay-For-Performance
Performance Target and Incentive Methodology	No incentive; data collected in Phases 1, 2, and 3 will be used to establish baseline for incentive in Phase 4 and beyond			Incentive payment for meaningful improvement (benchmark threshold TBD) in number of days between service plan meeting and service authorization, reported as an average and range

Focus Area: Service Coordination and Regional Center Operations

Measure: Service Coordinator Competency

Desired Outcome: Service Coordinators demonstrate the knowledge and skills necessary to successfully meet the needs of individuals and families served by Regional Center.

	Phase 1	Phase 2	Phase 3	Phase 4
Measure Description	1) Develop a set of Service Coordinator (SC) training standards and competencies approved by DDS for use statewide 2) Establish data elements for reporting on number of SCs who completed all requirements within the standards	1) Adoption of the set of SC training standards and competencies approved by DDS for use statewide 2) Number of SCs who completed all requirements within the standards <i>Note: In Phases 2-3, statewide benchmarks will be established for measure description using two years of data.</i>	Percentage of SCs who completed all requirements within the standards	Percentage of families and individuals responding to the individual satisfaction survey who agree their SC had the knowledge needed to meet their needs
Data Source	None	RC-reported data		Individual Satisfaction Survey
Target Population	All consumers determined eligible for RC services under the Lanterman Act			
Incentive Type	Baseline	Recognition	Pay-for-Performance	
Performance Target and Incentive Methodology	N/A	Recognition given to RC that meets criteria in measure description above	Incentive given to RC exceeding the State's benchmark for the percentage of SCs who completed all requirements within the standards	Incentive given to RC exceeding the State's benchmark for the percentage of families and individuals who are satisfied with their SC's knowledge

Focus Area: Service Coordination and Regional Center Operations

Measure: Intake Process

Desired Outcome: Individuals and families who apply to the Regional Center for services are treated with respect and Regional Center Intake procedures are equitable.

	Phase 1	Phase 2	Phase 3	Phase 4
Measure Description	<p>RCs agree to develop and utilize a standard intake process that includes core elements articulated by DDS, focused on customer service.</p> <p><i>Note: DDS will collaborate with RCs to develop core elements based on existing RC best practices (e.g., a standardized intake form). RCs are asked to agree to core elements.</i></p>	<ol style="list-style-type: none"> 1) Percentage of families and individuals who report being treated with respect during intake, sorted by those who are and are not eligible through the Lanterman Act. 2) Ratio of individuals determined eligible for services through the Lanterman Act compared to the number who apply for RC services, sorted by age category. 	<ol style="list-style-type: none"> 1) Percentage of families and individuals who report being treated with respect during intake, sorted by those who are and are not eligible through the Lanterman Act. 2) Percentage of individuals who apply for services who are determined eligible through the Lanterman Act, sorted by age category, language, race and ethnicity. 	
Data Source	None	<ol style="list-style-type: none"> 1) Individual Satisfaction Survey 2) RC-reported data 		
Target Population	All consumers who request intake from a Regional Center			
Incentive Type	Baseline	Recognition		
Performance Target and Incentive Methodology	N/A	Recognition of public reporting of intake feedback, sorted by eligibility determination.	Recognition of public reporting of intake feedback, sorted by eligibility determination, age category, language, race and ethnicity.	Recognition for meeting a performance target (TBD) for intake feedback, sorted by eligibility determination, age category, language, race and ethnicity.



North Bay Regional Center Doug Cleveland Board Opportunity Fund September 7, 2022, Board Meeting

The Doug Cleveland Board Opportunity Fund ending balance as of July 31, 2022, was **\$70,870.01**.

The account balance at fiscal year-end (June 30, 2022) was \$70,858.01. There was one transaction in July 2022:

Donations and Deposits:

- Donation \$ 0.00
- Deposit (Amazon Smile) \$ 12.00

Grants:

- No grants issued

Ops Expenditures 12 months 92%	CFO Board Report As of June 30, 2022 100% of the fiscal year has elapsed		POS Expenditures 12 months 88%
OPERATIONS		Total Ops Allocation: \$ 29,966,997	
Total General Ops Contract: \$	26,975,572	Total CPP Contract: \$	1,345,813
General Ops Amount Available: \$	2,163,393	CPP Contract Amount Available: \$	20
Total YTD			
OPERATIONS EXPENSE (OPS)	YTD Actual	% by category	Forecast*
			Actual + Forecast
Personnel	\$ 16,386,193	62.64%	\$ 524,337
Benefits	\$ 4,937,671	18.88%	\$
Facilities	\$ 1,983,858	7.58%	\$
Equipment	\$ 519,507	1.99%	\$ 524,337
Communications	\$ 256,427	0.98%	\$ 300,000
Mileage	\$ 129,409	0.49%	\$
Legal	\$ 96,842	0.37%	\$ 100,000
General Office	\$ 95,962	0.37%	\$
Consultants	\$ 415,289	1.59%	\$ 557,596
Bank Fee and LOC	\$ 33,784	0.13%	\$
Other Expenses	\$ 90,955	0.35%	\$ 300,000
Revenue	\$ (133,718)		\$
Community Placement Plan (CPP)	\$ 1,345,793	5.14%	\$ -
Total Operations Expenses	26,157,972		\$ 2,306,270
			\$ 28,464,242
Total YTD			
Senior Companion Program - Grant	YTD Actual	% by category	Forecast*
Senior Companion Program - Grant	\$ 236,749	64%	\$ 131,006
			\$ 367,755
Total YTD			
START Program	YTD Actual	% by category	Forecast*
START PROGRAM	\$ 230,344	20%	\$ 904,656
			\$ 1,135,000
Total YTD			
PURCHASE OF SERVICES		Total POS Allocation: \$ 372,859,696	
Total POS Contract: \$	370,472,797	Total CPP Contract: \$	2,386,899
POS Contract Amount Available: \$	41,540,423	CPP Contract Amount Available: \$	2,264,049
Total YTD			
PURCHASE OF SERVICES (POS)	YTD Actual	% YTD Total	Forecast*
			Actual + Forecast*
Community Care Facilities	\$ 111,478,688	33.9%	\$ -
Supported Living Services	\$ 72,275,074	22.0%	\$ -
Day Programs	\$ 61,900,439	18.8%	\$ -
Behavioral Services	\$ 24,544,196	7.5%	\$ -
Other	\$ 22,040,834	6.7%	\$ -
Transportation	\$ 10,374,718	3.2%	\$ -
Respite	\$ 9,037,704	2.7%	\$ -
Medical Services	\$ 17,280,721	5.3%	\$ -
Community Placement Plan (CPP)	\$ 122,850	0.0%	\$ 2,264,049
TOTAL POS EXPENSES	\$ 329,055,224	100.0%	\$ 2,264,049
			\$ 331,319,273
Total YTD			
*This budget reflects through the C-3 amendment.			
Total Regional Center Budget:		\$ 402,826,693	

Ops Expenditures 1 month 16%	CFO Board Report As of July 31, 2022 8% of the fiscal year has elapsed		POS Expenditures 1 month 8%	
OPERATIONS		Total Ops Allocation: \$ 20,702,233		
Total General Ops Contract: \$ 20,702,233		Total CPP Contract: \$ -		
General Ops Amount Available: \$ 17,347,972		CPP Contract Amount Available: \$ -		
				Total YTD
OPERATIONS EXPENSE (OPS)	YTD Actual	% by category	Forecast*	Actual + Forecast
Personnel	\$ 1,487,697	44.35%	\$ -	\$ 1,487,697
Benefits	\$ 1,517,886	45.25%	\$ -	\$ 1,517,886
Facilities	\$ 290,103	8.65%	\$ -	\$ 290,103
Equipment	\$ 42,327	1.26%	\$ -	\$ 42,327
Communications	\$ 7,711	0.23%	\$ -	\$ 7,711
Mileage	\$ 394	0.01%	\$ -	\$ 394
Legal	\$ -	0.00%	\$ -	\$ -
General Office	\$ 1,097	0.03%	\$ -	\$ 1,097
Consultants	\$ 26,107	0.78%	\$ -	\$ 26,107
Bank Fee and LOC	\$ 3,929	0.12%	\$ -	\$ 3,929
Other Expenses	\$ 1,134	0.03%	\$ -	\$ 1,134
Revenue	\$ (24,124)		\$ -	\$ (24,124)
Community Placement Plan (CPP)	\$ -	0.00%	\$ -	\$ -
Total Operations Expenses	3,354,261		\$ -	\$ 3,354,261
Senior Companion Program - Grant	YTD Actual	% by category	Forecast*	Actual + Forecast
Senior Companion Program - Grant	\$ 19,972	0%	\$ -	\$ -
PURCHASE OF SERVICES		Total POS Allocation: \$ 332,908,383		
Total POS Contract: \$ 332,908,383		Total CPP Contract: \$ -		
POS Contract Amount Available: \$ 306,830,685		CPP Contract Amount Available: \$ -		
				Total YTD
PURCHASE OF SERVICES (POS)	YTD Actual	% YTD Total	Forecast*	Actual + Forecast*
Community Care Facilities	\$ 9,161,346	35.1%	\$ -	\$ 9,161,346
Supported Living Services	\$ 6,886,862	26.4%	\$ -	\$ 6,886,862
Day Programs	\$ 4,738,370	18.2%	\$ -	\$ 4,738,370
Behavioral Services	\$ 2,172,952	8.3%	\$ -	\$ 2,172,952
Other	\$ 922,879	3.5%	\$ -	\$ 922,879
Transportation	\$ 711,330	2.7%	\$ -	\$ 711,330
Respite	\$ 573,271	2.2%	\$ -	\$ 573,271
Medical Services	\$ 910,688	3.5%	\$ -	\$ 910,688
Community Placement Plan (CPP)	\$ -	0.0%	\$ -	\$ -
TOTAL POS EXPENSES	\$ 26,077,698	100.0%	\$ -	\$ 26,077,698
*This budget reflects through the D - Preliminary for FY23.				
Total Regional Center Budget:		\$ 353,610,616		

Date submitted to NBRC Board for review

July 18, 2022

Date approved by NBRC Board Executive Committee (if applicable)

July 18, 2022

Date approved by NBRC Board

N/A

Operations

Purchase of Service

The following contracts have been reviewed by Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director. Both of whom recommend approval by the NBRC Board of Directors.

Purpose of Contract	Contractor Name and Vendor# (if applicable)	Term of Contract	Total Contract Amount	APPROVED	Notes
D Preliminary for Fiscal Year 22/23	Department of Developmental Services	July 1, 2019 – June 30, 2026	\$353,610,615	Johnson/ Speck	This Preliminary is the initial contract for FY 22/23 and represents approximately 85% of the prior year contract amount. <ul style="list-style-type: none"> Ops: \$20,702,233 POS: \$332,908,382

VAC MEETING MINUTES



Vendor Advisory Committee
North Bay Regional Center

June 14, 2022 at 10:00 am - 11:30 am
Via Zoom



- A. CALL TO ORDER- *Stacey Martinez, VAC Co-Chair*, called the meeting to order at 10:00 am.
- Roll Call of Voting Members: *Stacey Martinez, Breeanne Burris, James Cox, Mike Lisenko, Eric Martin, Jeremy Hogan, Ali Tabatabai, Michele Rogers, Jamie F Thompson, Michelle Ramirez, Mary Eble (absent)*.
 - Establish Quorum: established
- B. CONSIDERATION OF AGENDA
- Additions or modifications to this agenda by voting members – None
- C. APPROVAL OF MINUTES: **Action Item for voting VAC members**
- May 10, 2022, Meeting Minutes- approved by *Michele Rogers*. Seconded by *James Cox*. All in favor, none opposed.
- D. GROUP REPORTS
- Napa- Solano Vendor Group
Kelley Hanson reported the group did not meet this month.
 - Sonoma Vendor Group
Jamie F Thompson reported the group did not meet this month.
 - Residential
None
 - Housing
Mary Eble was not in attendance.
 - Transportation
Leticia Leon, R&D, noted the following;
 - Julia L. is the new Vendor Compliance Coordinator for R&D Transportation Services.
 - R&D will be conducting informational workshops regarding the rate implementation on June 28th 10:00am and June 29th at 11:00am.
 - Trade Associations
 - CDSA
No update provided.
 - CCLN
Jacquie V. Foss, CEO of S.T.E.P., reported the following;
 - o We are in the final stages of contract negotiation with the Department of Developmental Services (DDS) for person-centered advocacy.



- We've had several conversations with DDS around the Workforce Development Proposal, rate acceleration, and remote services.
- iii. ANCOR
- Linda Plourde, Bayberry Inc.*, gave the following report;
- On Memorial Day, President Biden wrote an op-ed in the Wall Street Journal laying out his plan to fight inflation and “make things more affordable for families during this moment of economic uncertainty” which included his commitment to “lower[ing] the cost of child and elder care,” a nod to his support for HCBS funding.
- https://www.wsj.com/articles/my-plan-for-fighting-inflation-joe-biden-gas-prices-economy-unemployment-jobs-covid-11653940654?mod=opinion_lead_pos5
- ANCOR'S advocacy on the budget reconciliation bill continued this week with a meeting with Senator Angus King's (I-ME) office. Staff for Senator King reiterated his support for the HCBS provision, stating that Senator King believes support for HCBS is “the right investment for the right people at the right time.” ANCOR continues to schedule meetings with additional Senators and are working in coordination with Senator Casey's office to participate in an HCBS roundtable later this month.
 - Following up on the settings rule win, ANCOR sent a letter to Director Tsai thanking CMS for its discerning approach in responding to the impact of the direct care workforce crisis on the compliance deadline for the HCBS Settings Rule. CMS will authorize corrective action plans to continue federal reimbursement of the Medicaid Home and Community Based Services (HCBS) program beyond the end of the transition period, if states need additional time to ensure full provider compliance with staff-dependent provisions of the Settings Rule. Such provisions include, for example, access to the broader community, opportunities for employment, options for a private unit and/or choice of a roommate and choice of non-disability specific settings.
 - ANCOR staff are also at the forefront of work and advocacy for the Standard Occupational Classification (SOC) and the Workforce Crisis.
 - Shannon McCracken (Director of Governmental Relations) was introduced this week as legislative chair of the Partnership for Medicaid (P4M). During Shannon's introduction, the P4M chair noted that ANCOR is the first disability group in a leadership role in the partnership's history.
 - Lydia Dawson, J.D. (Director of Public Policy, Regulatory and Legal Analysis) and Elise Aguilar (Director of Advocacy) presented to the Consortium for Constituents with Disabilities Long Term Services and Supports Task Force about the Recognizing the Role of Direct Support Professionals Act—the bill to create a standard occupational classification for DSPs. ANCOR is leading the task force's efforts to support the bill through the CCD LTSS Workforce Working Group.
 - Lydia Dawson was named Chair of the CCD LTSS Workforce Working Group. The Workforce Working Group will address and make strategic

recommendations to CCD on issues impacting the direct care workforce. The Working Group will discuss the SOC legislation.

iv. ARC/UCP

- o *Stacey Martinez, VAC Co-Chair*, suggested the group watch the 15th Annual Developmental Disabilities Public Policy Conference. Stacey to send a link of the video out to the Vendor Advisory Committee Mail Chimp distribution list.

g. NBRC Board Report

Breeanne Burris, VAC Co-Chair, reported the following about the Annual Board Meeting in June;

- Jessica Sadowsky was presented to the board. She will return to the July Board Meeting for a vote to become a VAC Voting Member.
- Ronald Gers and Candace White were proposed to the board as a candidate for the Board of Directors. The vote will take place at the July Board Meeting as well.
- Jennifer Crick, Director of Administrative Services, shared with the board that there are 256 North Bay Regional Center (NBRC) employees.
- NBRC is putting an emphasis on outreach via social media.
- The following employees celebrated their NBRC anniversaries:
 - o Stacia Austin, Service Coordinator, Santa Rosa, 10 years
 - o Courtney Singleton, Director of Community Services, 10 years
 - o Amelework Geremew, Community Resource Developer, Santa Rosa, 10 years
 - o Carrie Schweizer, Administrative Assistant, Napa, 10 years
 - o Gregory Wharton, Client Services Assistant, Santa Rosa, 10 years
 - o Soncia Davenport, Service Coordinator, Napa, 20 years
 - o Jeanal Ramos-Horder, Quality Assurance Monitor, Napa, 20 years

h. ARCA

Gabriel Rogin, NBRC Executive Director, noted the following;

- Gabriel urged the committee to reach out to local legislatures and thank them for their support in accelerating the rate increases for providers. In addition, reach out to the Governor's office to notify them that the legislature is in support of the acceleration of rate increases for providers.
- Another priority for ARCA is to modernize the core staffing formula for regional center operations.
- NBRC's Board is in the beginning stages of a Strategic Planning Process. A survey will be going out to service providers soon. The more feedback we get from people will help us understand what your needs are.
- North Bay Regional Center plans to move to a new Santa Rosa office in 2023.

i. Committees/Subcommittees

i. Public Policy Advisory Committee (PPAC)

Linda Plourde, Bayberry Inc., noted the group did not meet last month.

ii. DSP Subcommittee

Stacey Martinez, VAC Co-Chair, reported she hasn't received any nominations. Please send your DSP nominations to nbrcvac@gmail.com.

iii. Cultural Diversity (Cultural Linguistic Competency)

Breeanne Burris, VAC Co-Chair, noted the following about last month's meeting:

- Breeanne thanked vendors for filling out the survey that was sent out. We plan to put trainings and material together based on the feedback we receive.
- There will not be a meeting this month.
- iv. Early Intervention/Early Start Subcommittee
 - Michele Rogers* reported the following;
 - The Statewide Early Start Partners Symposium was held last week. The common issue expressed during this meeting was the staffing crisis.
 - As an Early Start group, we are in support of accelerating the rate increases for providers.
 - Jared Huffman, Congressman, is pushing a bill to fully fund special education, and this would provide relief for early start. Please support this bill.

E. NBRC UPDATES:

a. Fiscal

Isabel Calder, NBRC CFO, notified the group of the following;

Rollover

- The system will be down for rollover on June 30th and July 1st.
- As a reminder, we do not issue new authorizations for ongoing services.
- The first 2 digits will change on your current authorizations.
- Our check-run is scheduled for July 14th.
- The invoices for July services will be posted on July 20th.
- We don't expect a delay in services.
- Juneteenth is being considered to include on the Holiday Calendar. The Vendor Advisory Committee Voting Members will vote on it shortly.
- Once the Holiday Schedule is approved, we will send a New Year invoice and Check-Run Schedule.

Alternative Service Delivery

- Effective June 30th, there will be no more half-day billing.
- *Isabel Calder, NBRC CFO*, to ask the auditors if VAC can vote for less than 10 days on the Holiday Schedule.

b. Vendor Relations

Courtney Singleton, Director of Community Services, reported on the following;

- We hired a Quality Assurance Supervisor, Katy Vanzant. She will start on Thursday.
- We are hiring a Day Program Employment Specialist, Caitlin Igoe.
- We hired Nereida Elena. She will be monitoring quality assurance in Santa Rosa.
- *Jacquie V. Foss, CEO of S.T.E.P., and Courtney Singleton, NBRC Director of Community Services*, to connect on who will be handling the Health and Safety Waivers and deflection rate for Supported Living Services (SLS).
- There was confusion regarding Early Start on the Workforce Development Survey. *Gabriel Rogin, NBRC Executive Director*, noted that if people are not sure whether their staff are considered Direct Support Professionals (DSP), please email dspworkforce@dds.ca.gov

- NBRC is looking at using HCBS funding to help vendors come into compliance. We need to submit the plan for distribution of funding to the Department of Developmental Services (DDS) by August 31st.
- *Courtney Singleton, NBRC Director of Community Services*, will send a draft of the plan to HCBS vendors for input.

Review Board Policies

Courtney Singleton, Director of Community Services, presented the updated board policy that was reviewed and recommended by the Cultural and Linguistic Competency Committee. Courtney Singleton asked the Vendor Advisory Committee for their feedback.

- o Service Equity Policy
 - Courtney will send the policy to Stacey so the VAC can give feedback
 - Linda Plourde, Bayberry Inc., noted it looks like a solid policy.
 - Courtney Singleton noted the policy will be posted on NBRC's website.
 - Courtney will brainstorm on how NBRC can inform the people we serve about the revised policy.
- c. Quality Assurance
Courtney Singleton, Director of Community Services, noted there are no updates to provide.
- d. Self-Determination Program (SDP)
Valerie Moore, SDP Supervisor, noted the following;
 - We have a Self Determination Program Training scheduled for July 22nd 11am – 1pm
 - o Register in advance: <https://bit.ly/NBRCProviderTraining>

F. NEW BUSINESS

- a. Jeremy H. & VAC Membership
Jeremy Hogan, California Human Development, will be moving agencies. He will work at UCP of the Northbay. The voting members have decided to keep Jeremy Hogan as a VAC Voting Member after this transition.
 - The Vendor Advisory Committee expressed the need for representation of a Licensed Residential provider on VAC. They will continue to review applications.
- b. DDS Workforce Study Deadline & Incentive Payment
The deadline to complete the DDS Workforce Study survey is June 30th.
- c. HCBS Validation/Remediation
Katy Vanzant, Quality Assurance Supervisor, informed VAC on the form to use to submit a plan to DDS regarding being in compliance.
- d. FY 22-23 Holiday Schedule – ***Not an action item for voting VAC members***
The VAC did not vote on this. There was feedback provided from vendors and we will revisit this later.
- e. VAC Funds
The VAC voting members have decided to use a portion of the VAC funds to purchase gift cards for DSP nominations.
The VAC voting members are thinking of spending the remaining amount of VAC funds on a Vendor Fair later this year.

G. OLD BUSINESS

a. VAC Feedback on DDS Quality Incentive Program

Stacey Martinez, VAC Co-Chair, shared the letter that was submitted to the Department of Developmental Services (DDS) with the Vendor Advisory Committee.

b. Vendor Fair

The goal is to have the Vendor Fair around September.

H. GENERAL ANNOUNCEMENTS

a. Training/Events

- The NCI survey is still out and due June 30th. Mary Agnes Nolan wanted to thank you all for your support and asked if you all can do one more push to your families who have gotten that survey to complete it. English surveys can be submitted online.
- State Council on Developmental Disabilities (SCDD) is also preparing for in-person interviews (and via Zoom) for the next round of surveys focused on adults. SCDD is preparing to hire the interviewers in July and training will happen in August. Please reach out to MaryAgnes.Nolan@scdd.ca.gov for interest or questions.
 - o [QA IPS Recruitment Flyer 2022.pdf](#)
- *Louis Chiofalo, Solano Diversified Services*, shared that Julie Philpott will be moving on. She accepted a position with DDS.
- *Louis Chiofalo, Solano Diversified Services*, suggested having an Adult Services Day Program Presentation during a VAC meeting.
- *Gabriel Rogin, NBRC Executive Director*, noted it would be helpful to have a training around benefits.

b. Community Concerns - None

c. Reminders – None

I. AGENDA ITEMS FOR FUTURE MEETINGS

a. Housing Element Presentation by Mary Eble.

J. ADJOURNMENT- *Stacey Martinez, VAC Co-Chair*, ended the meeting.

Approved by *Mike Lisenko*. Seconded by *Michelle Ramirez*.

All in favor, none opposed.

11:48AM



The Zoom Meeting stayed open until 12pm for networking opportunities.

VAC MEETING MINUTES



Vendor Advisory Committee
North Bay Regional Center

July 12, 2022 at 10:00 am - 11:30 am
Via Zoom



- A. CALL TO ORDER- *Stacey Martinez*, VAC Co-Chair, called the meeting to order at 10:00 am.
- Roll Call of Voting Members: Stacey Martinez, James Cox, Eric Martin, Jeremy Hogan, Ali Tabatabai, Michele Rogers, Jamie F Thompson, Jessica Sadowsky, Michelle Ramirez, Mike Lisenko (absent), Breeanne Burris (absent), and Mary Eble (absent).
 - Establish Quorum: established
- B. CONSIDERATION OF AGENDA
- Additions or modifications to this agenda by voting members – None
- C. APPROVAL OF MINUTES: **No action this month**
- The minutes for June 2022 are not yet ready to submit.
- D. INTRODUCTION OF NEW VAC VOTING MEMBER
- Jessica Sadowsky, Bayberry Inc., was approved by NBRC Board of Directors as a VAC Voting Member. Welcome Jessica!
- E. GROUP REPORTS
- Napa- Solano Vendor Group
Kelley Hanson reported the group did not meet this month.
 - Sonoma Vendor Group
Jamie F reported the group did not meet this month.
 - Residential – None
 - Housing
Mary Eble shared the following information regarding applications for Section 8 project-based voucher wait-list on Sacramento Street in Vallejo.
 - The Vallejo Housing Authority will be opening the waiting list for the Section 8 Project-Based Voucher program. In partnership with Eden Housing, 74 Project-Based dwelling units at the Sacramento Street Apartments will be geared toward unhoused persons and unhoused families.
 - Applicants must meet the eligibility requirements of both the Vallejo Housing Authority and Eden Housing to qualify for a unit.
 - Applications will be accepted online. The online applications will be available on the internet from 8:00 A.M., July 22, 2022, through 5:00 P.M., August 5, 2022, or until 1000 applications have been received – whichever comes first. One application is allowed per family. Incomplete or duplicate applications will be rejected.

- Applications will be available by logging into www.vallejowaitlist.com
- e. Transportation
- Leticia Leon, R&D Transportation, has been in communication with NBRC regarding rate adjustments and rollover.
 - If you have any questions regarding transportation rate adjustments, reach out to Arcelia Brown, R&D Billing Administrator.
- f. Trade Associations
- i. CDSA
Michelle Ramirez shared the link to the fully enacted California State Budget Summary. <https://www.ebudget.ca.gov/FullBudgetSummary.pdf>
 - ii. CCLN – None
 - iii. ANCOR – None
 - iv. ARC/UCP – None
- g. NBRC Board Report
- Stacey Martinez, VAC Co-Chair*, reported the following about the Annual Board Meeting in July;
- C.B.E.M. gave a presentation to the Board on Crisis Intervention Services.
 - Courtney Singleton, Director of Community Services, presented the National Core Indicator Survey.
 - The Board approved the advisory committee for prevention of neglect, abuse, and sexual assault.
 - The Client Advisory Committee (CAC) discussed two draft board policies. The next CAC meeting will be held via Zoom on August 26th 1:00pm – 2:30pm.
 - Jessica Sadowsky was approved as a VAC Voting Member.
 - Ronald Gers and Candace White were voted to join the Board of Directors.
- Stacey Martinez, VAC Co-Chair*, read an update from Gabriel Rogin, NBRC Executive Director.
- A survey went out to the community to receive feedback for the Strategic Plan for NBRC.
 - The DDS Audit of North Bay Regional Center begins on July 18th.
 - The State Audit Report was released. Overall, NBRC had a lot to be proud of.
- h. Committees/Subcommittees
- i. Public Policy Advisory Committee (PPAC)
Jessica Sadowsky, Bayberry Inc., reported;
 - The State Budget is allocating \$5.5 million towards a pilot project around technology.
 - North Bay Regional Center is looking to host a legislative event before the next budget year. PPAC is working with NBRC to organize these efforts and welcomes the support of the Vendor Advisory Committee.
 - July is Disability Pride Month.
 - ii. DSP Subcommittee
Stacey Martinez, VAC Co-Chair, reported she hasn't received any nominations. Please send your DSP nominations to nbrcvac@gmail.com.
 - iii. Cultural Diversity (Cultural Linguistic Competency)

Breeanne Burris, VAC Co-Chair, was not present during the meeting. The group did not meet in June. Their next meeting will be on July 21st at 9am.

- iv. Early Intervention/Early Start Subcommittee – None

F. NBRC UPDATES:

a. Fiscal

Dee Skrzypczak, NBRC Fiscal Supervisor, notified the group of the following.

- It's important for vendors to bill outstanding items for July, so the authorizations aren't delayed.
- If vendors need help accessing the Sandis Portal, please reach out to Dee Skrzypczak carols@nbrc.net

b. Vendor Relations

Courtney Singleton, Director of Community Services, reported on the following.

- There's a DDS fiscal audit that starts on Monday, July 18th.
- There's an opportunity to apply for an employment grant. This is to increase competitive and integrated employment. The deadline to apply for this grant is August 24th. You will need to apply through Grant Vantage on DDS's website.
- If you have questions, reach out to Caitlin Igoe, NBRC Quality Assurance & Employment Specialist. CaitlinI@nbrc.net
- We're following up on updates and appeals regarding the rate increases.

c. Quality Assurance

Courtney Singleton, Director of Community Services, notified the group of the following trainings.

- Dementia Training from Calabria Care – July 19th
- Special Incident Report – July 27th

d. Self-Determination Program (SDP)

Valerie Moore, SDP Supervisor, was not present during the meeting.

- *Stacey Martinez, VAC Co-Chair*, to send out a SDP training link for July 22nd to the group.

G. NEW BUSINESS

a. VAC Openings

- i. Application: <https://forms.gle/ctWqgv1aJnC3TQVM8>
- ii. After completing the above Google Form, email your resume to nbrcvac@gmail.com

H. OLD BUSINESS

a. Vendor Fair Update

- *Courtney Singleton, Director of Community Services*, notified the group that she's searching for a facility to host the Vendor Fair.

b. Mileage

- The mileage rate increased for business travel on July 1st to \$0.62.

I. GENERAL ANNOUNCEMENTS

a. Training/Events

i. Self-Determination Training for Vendors – July 22, 11am-1pm

b. Community Concerns - None

c. Reminders – None

J. AGENDA ITEMS FOR FUTURE MEETINGS

K. ADJOURNMENT- *Stacey Martinez, VAC Co-Chair*, ended the meeting.
10:38AM



NORTH BAY DEVELOPMENTAL DISABILITIES SERVICES, INC.

BOARD OF DIRECTORS

<u>Term</u>	<u>Name</u>	<u>County</u>
5/18 – 4/21 5/21 – 4/24 5/24 – 4/25 (4/25) TREASURER: 9/18 – 8/20, 9/20 – 2/22 PRESIDENT: 3/22 – 3/24	Rosemarie Pérez	Sonoma
7/18 – 6/21 7/21 – 6/24 7/24 – 6/25 (6/25) VICE PRESIDENT: 4/19 – 3/21, 4/21 - 3/23	Jeremy Johnson	Solano
7/18 – 6/21 7/21 – 6/24 7/24 – 6/25 (6/25) SECRETARY: 3/20 – 2/22, 3/22 – 2/24	Sara Speck	Solano
11/19 - 10/22 11/22 – 10/24 11/24 – 10/26 (10/26) TREASURER: 3/22 – 3/24	Andrea Bednarova	
6/16 – 5/19 6/19 – 5/22 6/22 – 5/23 (5/23)	Jose Ayala	Napa
12/21 – 11/23 11/23 – 10/25 (10/25) VAC REP	Breeanne Burris	Napa, Solano, Sonoma / VAC
07/19 – 06/22 07/22 – 06/24 07/24 – 06/26 (06/26)	Alexis Jarreau	Solano
02/22 – 01/23 02/23 – 01/26 02/26 – 01/29 (01/29)	Joanne Giardello	Solano
03/22 – 02/23 03/23 – 02/26 03/26 – 02/29 (02/29)	Brien Farrell	Solano
07/22 – 06/23 07/23 – 06/26 07/26 – 06/29 (06/29)	Candace White	Solano
07/22 – 06/23 07/23 – 06/26 07/26 – 06/29 (06/29)	Ronald Gers	Sonoma

(Dates in brackets are the 7th consecutive year)

Revised 08/2022

Board Member Term Election: Andrea Bednarova

Andrea Bednarova is an in-house attorney at a healthcare organization, advising primarily on labor and employment matters.

Prior to going in-house, she had extensive experience litigating on behalf of and providing compliance advice to organizations who serve individuals with Developmental and Intellectual Disabilities. Andrea holds a law degree from University of California, Hastings College of the Law and a B.A. Degree from the University of California, Berkeley.

The Nominating Committee recommends Andrea Bednarova to serve on the North Bay Regional Center Board of Directors for her second term November 2022 to October 2024.

Implementation of Major Initiatives

ISSUE: Informational update on the current status of policies enacted for Fiscal Year 2022-23

BACKGROUND:

Governor Newsom signed the final Fiscal Year 2022-23 Budget ([AB 178](#)) on June 30, 2022. This year's Budget combined with the developmental services trailer bill ([SB 188](#)) contain policy changes and critical investments in several areas, including regional center performance incentives, children, service providers, and modernization of the regional center appeals process. Each policy will require thoughtful implementation, much of which will fall to the regional centers.

Each year DDS sends regional centers a comprehensive summary of the changes made in law through that year's Trailer Bill Language process. This year's letter has not yet been released, but specific letters regarding Budget actions in the following areas have been sent:

- [Meetings of the Local Volunteer Advisory Committee for the Self-Determination Program](#)
- [Self-Determination Program: Regional Center Payment of Financial Management Services for SDP Participants](#)
- [Early Start Eligibility Changes](#)
- [Use of Attorneys in the Appeal Process](#)

Additionally, ARCA is working to develop recommendations to present to DDS regarding the allocation of the funds included in the Budget to support these policy changes.

ANALYSIS/DISCUSSION: The attached chart is intended to provide members of the Board of Directors with information about the implementation status of various major policy items and anticipated next steps in these areas.

Consistent with ARCA's core mission, the work of the organization and its staff will be focused on supporting the regional centers to effectively implement these changes for the benefit of individuals with developmental disabilities and their families.

RECOMMENDATIONS: *none*

ATTACHMENT(S): *Major Fiscal Year 2022-23 Policy Items*

Major Fiscal Year 2022-23 Policy Items

Policy	Status	Next Steps
Regional Center Performance Incentive Measures	<ul style="list-style-type: none"> • Final FY 2022-23 performance measures were posted on the DDS website. • DDS notified regional centers of their individual allocation amounts for the caseload reduction funds associated with this policy. 	<ul style="list-style-type: none"> • ARCA is working on a proposal to share with DDS regarding how to report on the progress made in the use of caseload ratio reduction funds. • Preliminary discussions will be scheduled with DDS to talk about how the remaining \$8.8M will be used to support regional center performance in these areas. • Regional centers and DDS will discuss the data collection methodology, given the data limitations of current IT systems.
Early Start Eligibility Expansion	<ul style="list-style-type: none"> • DDS issued a letter to regional centers on July 27, 2022 on this topic explaining the change and requiring regional centers to use “all reasonable efforts” to identify potentially eligible children who were previously found ineligible. 	<ul style="list-style-type: none"> • ARCA will develop a recommendation for DDS’s consideration regarding the allocation of \$2.5M in OPS funds available to support this policy.
1:40 Reduced Caseload Ratio for Children Under Age 6	<ul style="list-style-type: none"> • No guidance has yet been provided. This policy is described in Budget documents as having the goals to “enhance service coordination such as regional center participation in Individual Education Plan meetings, access to generic resources, increased family visits, and strengthened federal compliance with timely service delivery and transitions. “ 	<ul style="list-style-type: none"> • ARCA is working with DDS to ensure speedy allocation of the funds associated with this policy item. • Caseload ratios are included in regional center contracts, so this item will likely be updated in the next round of negotiations.
Tailored Day Service Expansion	<ul style="list-style-type: none"> • No guidance has yet been provided, but implementation of this policy is time-sensitive because it is closely tied to the elimination of Alternative Services on 12/31/22. 	<ul style="list-style-type: none"> • ARCA will reach out to DDS regarding the need to prioritize policy decisions in this area given the workload that will be associated with implementation of this policy in a short timeframe.

Policy	Status	Next Steps
Regional Center Appeal Process Modernization	<ul style="list-style-type: none"> A letter was sent to regional centers on 8/11/22 regarding the role of attorneys in appeal procedures, noting the limitation applies to their formal appearance in hearings or mediation. 	<ul style="list-style-type: none"> As there are so many timelines and policy changes related to this item, ARCA staff are working on developing a training for regional center staff on the changes and new expectations. DDS is expected to update its appeals request form, appeals information packet, and Notice of Proposed Action. ARCA will participate in discussions with stakeholders and DDS regarding these updates.
Regional Center Staff Tuition Assistance	<ul style="list-style-type: none"> No guidance has yet been provided. This will allow regional centers to provide employees with up to three years of tuition assistance (up to \$10k per year) in exchange for committing to continuing regional center employment beyond degree completion for one year for each year of tuition assistance received. 	<ul style="list-style-type: none"> ARCA will work with DDS to address outstanding questions including the allocation of the funds, employee eligibility, and the mechanics for distribution of this funding.
Direct Support Professional (DSP) Training Stipends	<ul style="list-style-type: none"> No guidance has yet been provided. This policy would allow DSPs to complete up to two training courses each and receive \$500 for each as a training stipend. 	<ul style="list-style-type: none"> ARCA will work with DDS to encourage that the implementation plan for this policy prioritize those strategies that minimize regional center workload.



980 9th Street, Suite 1450, Sacramento, California 95814 • 916.446.7961 • Fax: 916.446.6912 • www.arcanet.org

The August 18-19, 2022 ARCA meetings will be held at:

THE SONESTA HOTEL
17941 VON KARMAN AVENUE
IRVINE, CA 92614
949-862-1999

- Please see meeting schedule on the following page.
- Check-in time at the Sonesta Irvine is 4:00 PM. Check-out time is 11:00 AM.
- There is a full-service restaurant and bar in the hotel. The Pantry, in the hotel lobby, offers complimentary morning coffee and grab & go convenience meals and snacks as well as beer and wine.
- There are several restaurants near the hotel. Two restaurants – Sol Mexican Cocina and Porch & Swing – are within easy walking distance.
- The parking rate is \$18.00 per vehicle, per night.
- 24 Hour Cancellation: Cancellation of guest room reservations must be done 24 hours prior to the arrival date.
- The Sonesta hotel is one mile from John Wayne Orange County Airport.
 - The hotel provides a complimentary airport shuttle to overnight guests. To use the hotel shuttle, please call 949-863-1999 after you have arrived at the airport and retrieved your checked luggage, then proceed outside baggage claim B and cross the street to the Courtesy Transportation area. The hotel vans are grey and white and have the Sonesta logo.
 - App-Based Rideshares (Uber and Lyft) pick up passengers at the designated areas located on the top levels of parking structures A2 and B2, and in the Terminal C parking structure on the upper level next to the ticketing area.
 - Taxis can be found in the Ground Transportation Center located on the arrival (lower) level between Terminals A and B, and in Terminal C near Column 14 on the arrival Level. Taxi companies offer wheelchair accessible vans. For faster service, it is recommended to make reservations before arriving at the Airport by calling (714) 999-9999 or (714) 444-4444.
 - Public transportation information for travelers with disabilities is available by contacting OCTA ACCESS Services (ADA) at (877) OCTA-ADA. Passengers must be certified by OCTA Access prior to use.
 - The John Wayne Airport Helping Hands team is available to assist persons with disabilities. Please visit the [Helping Hands Personalized Travel Assistance](#) website for more information. This service is provided at no charge and is available daily from 6:00 AM to 11:00 PM.

All meetings will be held in hybrid mode. If you will be attending the meetings remotely, please refer to the Zoom links and call-in phone numbers that have been provided in the meeting agendas.

THE MEETING SCHEDULE IS AS FOLLOWS:

Thursday, August 18

9:30 to 11:00 AM	Finance Committee Meeting	Sonesta Hotel Catalina I/II Meeting Rooms
11:00 AM to 3:00 PM	Directors Group Lunch Meeting	Sonesta Hotel Catalina I/II Meeting Rooms
3:30 to 6:00 PM	ARCA Executive Committee Meeting	Sonesta Hotel Catalina I/II Meeting Rooms
6:30 to 9:30 PM	Board Delegates Dinner Meeting	Sonesta Hotel Catalina I/II Meeting Rooms

Friday, August 19

8:30 AM to 12:00 PM	ARCA Board of Directors Meeting	Sonesta Hotel Catalina I/II Meeting Rooms
8:30 – Check-in		
9:00 – Call to Order		

Coffee, tea, and breakfast fare will be served at the Board of Directors meeting.



North Bay
Regional Center

610 Airpark Rd, Napa, CA 94558
Phone: (707) 256-1100 • TTY (707) 252-0213

www.nbrc.net

2351 Mendocino Ave, Santa Rosa, CA 95403
Phone: (707) 569-2000 • TTY (707) 525-1239

FAIR HEARING & MEDIATION UPDATE

JULY 1, 2022 – AUGUST 31, 2022

- | | |
|-----------------------|----------------------------------------------------------------------------------------------------------------------------------|
| Eligibility
(22-2) | <u>Reason for Appeal:</u> Claimant appeals denial of eligibility.
<u>Ruling:</u> Mediation completed. Fair Hearing scheduled. |
| Eligibility
(22-3) | <u>Reason for Appeal:</u> Claimant appeals denial of eligibility.
<u>Ruling:</u> Fair Hearing rescheduled. |
| Eligibility
(22-4) | <u>Reason for Appeal:</u> Claimant appeals denial of eligibility.
<u>Ruling:</u> Fair Hearing scheduled. |