



North Bay  
Regional Center

## **Business Operations**

***Join us for training on Billing & Documentation, including:***

- **Purchasing Services**
- **Billing & Authorizations**
- **Processing Payments**
- **E-Billing & Invoicing**
- **Budgeting**

**Open to all Service Providers and Staff;  
2 CEUs available (\$10.00 payment for Administrator Certification)**

***When: Tuesday, April 28<sup>h</sup>, 10:00-12; Registration 9:30  
Where: NBRC 10 Executive Ct., Room 4, Napa***

**Training Provided by: Isabel Calder  
NBRC Fiscal Manager**

**RSVP to Erika Dominquez [ErikaD@nbrc.net](mailto:ErikaD@nbrc.net) 256-1287**